

# AGENDA ITEM

June 2008

California Young Lawyers Association  
Proposed 2009 Budget Modifications  
**Action**

DATE: June 25, 2008

TO: Members, Planning, Program Development, and Budget Committee

FROM: Patricia Lee, Director, Office of Legal Services Access and  
Fairness Program  
Carol Madeja, Director, Bar Relations Outreach

RE: California Young Lawyers Association Proposed 2009 Budget  
Modifications

## EXECUTIVE SUMMARY

At its May 2008 meeting, the Board of Governors approved proposed changes to the CYLA governance structure, and added an additional paragraph [No. 7], which expressed the Board's intent to give full consideration to increased resources for CYLA and directed CYLA to develop specific proposals. (For Board Action Item, see Attachment A) In order to comply with the Board's directive, staff and the CYLA Board developed an amended 2009 Work Plan. (For 2009 Amended Work Plan, see Attachment B)

We understand that this request is out of process, but it was not possible to arrange for a meeting of the CYLA Executive Committee following the May Board meeting to amend the work plan and to include the changes in the final 2009 State Bar budget document. The CYLA board held its regular meeting on June 21, 2008 and developed the proposed amendments to the 2009 Work Plan.

The amendments will have an impact on the general fund allocations. The additional general fund request over the originally submitted 2009 workplan is \$49,160. Assuming that resources are available, the CYLA Board is requesting approval of this amended Work Plan and increased allocation of resources.

## **BACKGROUND:**

At its May 2008 meeting, the Board of Governors approved proposed changes to the CYLA governance structure, but added an additional paragraph [No. 7], which expressed the Board's intent to give full consideration to increase resources for CYLA and directed CYLA to develop specific proposals. (For Board Action Item, see Attachment A) In order to comply with the Board's directive, staff and the CYLA Board developed an amended 2009 work Plan. (For 2009 Amended Work Plan, see Attachment B)

We understand that this request is out of process, but it was not possible to coordinate a meeting with the CYLA Executive Committee following the May Board meeting in time to amend the Work Plan and also include the changes in the final 2009 State Bar budget document. The CYLA Board held its regular meeting on June 21, 2008 to develop the proposed amendments to the 2009 CYLA Work Plan. Staff reviewed the proposed amendments and incorporated the accompanying budget figures.

## **DISCUSSION:**

The amendments to the plan will have an impact on the general fund allocations. The total additional general fund request over the originally submitted 2009 workplan is \$49,160.

The increased budget request includes:

- **Increased staff support to ensure a smooth transition from an elected to an appointed entity and to achieve the projected outcomes in the 2009 Work Plan.** Staff will develop and coordinate MCLE programming and curriculum for young lawyers and will coordinate with State Bar Sections to provide leadership opportunities for young lawyers. Staff will also help to expand communication and outreach efforts including the development of a dynamic and interactive CYLA web page and interaction with the CYLA e-newsletter editor
- **Compensated editorial assistance for the CYLA e-newsletter to ensure content management and timely production of the quarterly e-newsletter.** Due to multiple demands on individual CYLA members, CYLA has not been able to generate content and meet deadlines to maintain this important communication vehicle. Dedicated editorial resources would help promote CYLA and also disseminate key information important to the development of young lawyers.

- **Facilitated leadership training** to help instill the qualities of effective leaders, to enhance the success of CYLA members in future outreach and program development, and to facilitate the operation of CYLA within the State Bar structure.
- **Facilitate pro bono opportunities for new attorneys** by working with legal services programs to organize and conduct one young lawyer legal services clinic in each district. This project would augment the current Foster Care Pro Bono Initiative.

Assuming that resources are available, the CYLA Board is requesting approval of this amended Work Plan and allocation of additional funding.

### **FISCAL AND PERSONNEL IMPACT:**

The current General Fund operating budget for CYLA is \$82,962 including staff support provided by Bar Relations Outreach (BRO) staff, at .20 FTE BRO Director and .20 FTE BRO Project Coordinator.

The original 2009 General Fund operating budget is \$103,148. The proposed amended 2009 work plan and General Fund operating budget for CYLA is \$152,308 (an additional allocation of \$49,160). The increased allocation includes staff support provided by Bar Relations Outreach (BRO) staff, at .50 FTE BRO Director and .50 FTE BRO Project Coordinator.

### **RECOMMENDATIONS:**

CYLA has been identified as a priority for the Board of Governors. To address the Board priority and successfully facilitate activities that would champion the interests and needs of new lawyers, the following recommendations are proposed:

1. Additional staff support to transition CYLA from an elected to appointed entity and to achieve the project outcomes identified in the 2009 Work Plan. The increase would be from .20 FTE BRO Director and Project Coordinator to .50 FTE BRO Director and Project Coordinator.
2. Compensated editorial support for the CYLA quarterly e-newsletter to handle content management and timely production of the quarterly e-newsletter.
3. Facilitated leadership development to increase the effectiveness of CYLA and to cultivate future State Bar and community volunteers.
4. Increased pro bono opportunities through organizing legal services clinics in the nine districts.

## **PROPOSED BOARD COMMITTEE RESOLUTION**

Should the board committee on Planning, Program Development and Budget concur, the following resolution would be in order:

**RESOLVED**, that the Board Committee on Planning, Program Development and Budget recommends that the Board of Governors approve the above proposed recommendations and the attached amended 2009 CYLA Work Plan and budget.

## **PROPOSED BOARD RESOLUTION**

Should the Board of Governors concur with the board Planning, Program Development and Budget Committee recommendation, the following resolution would be in order:

**RESOLVED**, upon recommendation of the Board Committee on Planning, Program Development and Budget that the Board of Governors adopts the proposed recommendations and the attached amended 2009 CYLA Work Plan and budget.