

**LEGAL SERVICES TRUST FUND COMMISSION EXECUTIVE COMMITTEE MEETING**

Monday, November 4, 2019

10:00 am – 12:00 pm

**Held via conference call**

**State Bar of California**

**ACTION SUMMARY**

The meeting was called to order at 10:03 am.

**OPEN SESSION**

**I. CHAIR’S REPORT**

**A. Roll Call**

Roll call was conducted and a quorum was established.

The following Commission members and advisors were present:

On the Telephone: Chair Banafsheh Akhlaghi and Co-Chair Eric Isken

The following staff were present:

- On the Telephone: Brady Dewar, Doan Nguyen, and Greg Shin

The following guests were present:

- On the Telephone: Bonnie Hough (Judicial Council) and Lorin Kline (Legal Aid Association of California), Debbie Y. Manning (Board of Trustees Liaison)

No other guests identified themselves.

**II. CALL FOR PUBLIC COMMENT**

There were no public comments.

### **III. CONSENT**

A Motion was made to approve the action summaries from the September 6, 2019 Legal Services Trust Fund Commission's Executive Committee meetings. The Motion was unanimously approved by roll call vote (Isken moved, Akhlaghi seconded).

### **IV. DISCUSSION AND ACTION ITEMS**

- A. During its July 19, 2019 meeting, the LSTFC delegated full authority to the Executive Committee to address issues and make decisions regarding the EAF Homelessness Prevention Fund. To ensure continuity in the changeover between members of the prior and current Executive Committee, staff recommended that an EAF Homelessness Prevention Committee be created consisting of Banafsheh Akhlaghi, Corey Friedman, Eric Isken, and Christian Schreiber to address issues and make decisions regarding the EAF Homelessness Prevention Fund going forward. A Motion was made to approve staff's recommendation and to elect Christian Schreiber as Chair of the EAF Homelessness Prevention Committee. The Motion was unanimously approved by roll call vote (Akhlaghi moved, and Isken seconded).
  
- B. The Executive Committee reviewed the proposed Committee assignments and Akhlaghi recommended the addition of Corey Friedman to the Eligibility and Budget Review Committee. A Motion was made to ask Corey Friedman if she had the bandwidth to accept the Committee assignment and if not, Akhlaghi volunteered to be added to the Eligibility and Budget Review Committee in her place. The Motion was unanimously approved by roll call vote (Isken moved, and Akhlaghi seconded).
  
- C. Staff presented a draft of the 2020 Office of Access and Inclusion Grant Administrative Calendar to the Executive Committee as an informational item. The Executive Committee discussed whether it made sense for a customized calendar (in Outlook) to be created for the internal use by the LSTFC. There was further discussion about whether the Executive Committee meetings should be made into standing meetings.

### **V. Meeting Adjourned**

Meeting was adjourned at 10:47 am.