



The State Bar *of California*

Operations & Management Planning Session

Goals, Objectives and Work Plan for 2020

Tammy Campbell, Program Manager, Operations & Management



O & M Functions

- Reviews issues related to the administration of examinations & considers applicants' petitions for waivers to Committee policies & rules.
- Reviews and prepares reports with a summary of the administration for each First-Year Law Students' Examination and California Bar Examination.
- Conduct Chapter 6 administrative hearings, upon request, for applicants who have been imposed a disputable sanction or denied a petition pertaining to the Committee policies & rules.



Changes Implemented in 2019

- Implementation of AIMS
 - Registration, First-Year Law Students' Examination, California Bar Examination, Multijurisdictional Practice (MJP) applications and payments are now submitted online.
 - Electronic receipt/review of applications, speedier review, more efficient monitoring and tracking of applications.
 - Elimination of paper applications. Applicants are able to upload documents directly to their portal for processing.
 - Reduction of outgoing mail & postage due to direct communication with applicants through the applicant portal.



Changes Implemented in 2019

- Procedural/ Policy
 - Established protocols to transition decisions on exam petitions and eligibility to staff
 - Staff began conducting the review of Chapter 6 violations and waiver of Committee rules and policies.
 - CBE transitioned to new role as the appeal review body.



Changes Anticipated in 2020

- AIMS
 - Implement digital signatures for registration and examination applications.
- Procedural/Policy
 - Identify recommended changes made by Department of Consumer Affairs and update procedures & policies accordingly.
 - Pilot the introduction of remote proctoring technology.
 - Review the interpretation of *Admissions Rules*, such as the area of eligibility and administration of examinations.



Changes Anticipated in 2020

- Other Changes
 - Complete the production for the various Admissions training videos on the following topics: an on-line video on “preparing to take the Bar Exam” for applicants and proctor training videos.



Current Goals

- Receive updates on the status of the Admissions Information Management Systems (AIMS) Project.
Ongoing
- Consider appeals seeking waivers of the Committee's administrative related policies, procedures and rules.
Ongoing
- Review reports on administration of the First-Year Law Students' Examination. **December 2019/August 2020**
- Review the report on the financial impact of the modified (2-Day) California Bar Examination, to be done after the new examination format has been administered for two years to determine whether there are any problems or disparities. **March 2020**



Current Goals

- Review reports on administration of the California Bar Examination. **April 2020/August 2020**
- Complete the production for the Admissions training videos on the following topics: an on-line video on “preparing to take the Bar Exam” for applicants and proctor training videos. **Spring 2020**
- Consider proposed guidelines for interpretation of the *Admissions Rules*, such as in the area of eligibility and administration of examinations. **August 2020**
- Suggestions?



Recommendation for Work Plan

STRATEGIC PLAN GOAL & OBJECTIVE	WORK PLAN	DEADLINE	TO BOARD COMMITTEE (Y/N) / DATE
<p>Goal 2, Objective M: After the results of the February 2019 Bar Exam are published, evaluate the results of the two-day pass rates and costs.</p>	<ul style="list-style-type: none"> Analysis and Report prepared by the Committee’s psychometrician on the impact of the modified (2-Day) California Bar Examination, after the February 2019 CBX to determine whether there are any problems or disparities. Consider report prepared by the State Bar’s Office of Finance on the financial and budgetary impacts of the transition to the modified (2-Day) California Bar Examination. 	<p>Done; reviewed by CBE at December 2019 meeting</p> <p>To be presented to CBE at April 2020 meeting</p>	<p>BOT May 2020</p>
<p>Goal 5, Objective d: Improve transparency. Accountability, accessibility, and governance by increasing the availability of meeting materials and public access to meetings and records and reporting these efforts to stakeholders and the general public.</p>	<ul style="list-style-type: none"> Complete the production for the Admissions training videos on the following topics: an on-line video on “preparing to take the Bar Exam” for applicants and proctor training videos. Conduct Implicit Bias training for Admissions staff and for proctors that work the examinations. 	<p>Spring 2020</p> <p>May 2020</p>	