



The State Bar of California

OPEN SESSION AGENDA ITEM 50-1 MARCH 2020

DATE: March 12, 2020

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 (or, for I.T. goods and services, in excess of \$100,000).

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of fifty thousand dollars (\$50,000), or for information technology goods, services, or both, for an aggregate amount in excess of one hundred thousand dollars (\$100,000), except pursuant to the standards established in Article 4 (commencing with Section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or, for I.T. goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. These contracts require approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Information Technology	23600	General Fund	Planet Technologies	\$99,000	Implementation of Microsoft Office 365
2	Admissions	24001	General Fund	ExamSoft Worldwide, Inc.	\$20,567	Legal Specialist examination laptop licenses
3	Admissions	20007	General Fund	Heather Georgakis	\$45,000	Inspection of law schools
4	Admissions	20002	General Fund	DoubleTree Los Angeles Westside	\$139,073	Bar Exam accommodations

1. Planet Technologies

Vendor is a provider for IT services. The cost is for implementation of Microsoft Office 365.

2. ExamSoft Worldwide, Inc.

Vendor provides laptop licenses for 2019 October Legal Specialist Examination.

3. Heather Georgakis

Vendor is an educational consultant providing inspection of law schools.

4. DoubleTree Los Angeles Westside

Vendor provides July 2020 bar exam accommodations.

FISCAL/PERSONNEL IMPACT

The expenses above are included in the 2020 budget for the cost centers noted, or will be included in the budget for future years, per the normal budget planning process.

AMENDMENTS TO RULES OF THE STATE BAR

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: None - core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT(S) LIST

None