

**LEGAL SERVICES TRUST FUND COMMISSION  
PARTNERSHIP GRANTS COMMITTEE MEETING  
Meeting Summary and Action Items**

Friday, May 22, 2020, 10:00 a.m. – 4:00 p.m.  
State Bar of California (Conference Call via Zoom)

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<b>Roll Call</b>		
<b>Committee Members</b> Chair Christina Vanarelli Will Boschelli Debra Meyers Christian Schreiber	<b>Advisors</b> Hon. Lisa R. Jaskol Hon. William J. Murray  <b>Liaisons</b> Bonnie Hough Salena Copeland Lorin Kline Debbie Manning	<b>Staff</b> Catherine Borgeson Christal Bundang Brady Dewar Christine Holmes Elizabeth Hom Doan Nguyen Dan Passamaneck

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**OPEN SESSION**

The meeting was called to order at 10:03 am.

**I. ROLL CALL**

Roll call was taken and quorum was established.

**II. CALL FOR PUBLIC COMMENT**

No comments were offered by members of the public.

**III. CONSENT**

**A. Approval of Action Summary from July 19, 2019 Meeting**

The Committee made a motion to approve the July 19, 2019 action summary. The motion was approved by a majority of roll call votes (Schreiber moved, Vanarelli seconded, Boschelli abstained).

**IV. DISCUSSION AND ACTION ITEMS**

**A. Review and Discuss 36 proposals for Partnership Grant Funding for Grant Year 2021**

Staff reported that the total amount available for 2021 distribution was \$2,450,000. The 36 proposals under review request a total of \$2,959,000 in funding.

The Committee discussed an initial funding range for each proposal and identified issues or additional follow up questions for the programs. The Committee also discussed the possibility of requesting programs to update their 2021 proposals to indicate any changes in response to COVID-19.

Existing Partnership Grants policy and initial funding recommendations will be reviewed and considered at the Committee's next meeting on June 26.

**B. Develop Preliminary Recommendations for Allocation of Partnership Grant Funding for Grant Year 2021**

The Committee developed tentative recommendations for 2021 Partnership Grant funding.

**C. Discuss impact of COVID-19 on Partnership Grant Projects, including spend down of 2020 Grants**

Staff reported on results from a survey regarding the impact of COVID-19 on current Partnership Grant recipients. The survey was completed by 35 of 38 projects, representing 22 of the 25 recipient organizations. A majority of respondents reported that they expect that some portion of their grant will remain unspent at the end of the grant year. Many projects are implementing remote services to remain accessible to litigants despite courthouse closures; they anticipate increased demand for their services once shelter-in-place orders are lifted.

The Committee then discussed whether current grants administration practices for application review and carry-over of unspent funds were appropriately responsive to the disruptions caused by shelter-in-place orders, and requested that staff provide follow-up analysis and recommendations at their next meeting.

**V. ADJOURN**

There being no other business, the meeting was adjourned at 4:05 p.m.