



The State Bar of California

**OPEN SESSION
AGENDA ITEM
SEPTEMBER 2020
BOARD EXECUTIVE COMMITTEE III.A**

DATE: September 15, 2020

TO: Members, Board Executive Committee

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000).

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology goods, services, or both, for, an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with Section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees. In the event that approval for a particular contract by the Board is not feasible because approval of the contract is necessary prior to the next regularly scheduled meeting of the Board, the Executive Director may approve the contract after consultation with and approval by a designated committee of the Board and subject to notification of the full Board at the next regularly scheduled meeting.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as

implemented through the State Bar’s Procurement Policy. These contracts require approval by the Board of Trustees in order to be executed. Because these contracts require execution before the next regularly scheduled meeting of the Board of Trustees, approval is sought from the Board Executive Committee.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Finance	3110	General Fund	Kevin Harper CPA & Associates	\$150,000	Interim CFO Services

1. Kevin Harper CPA & Associates

Kevin Harper is a California CPA with over 30 years of professional experience, entirely in service to local government. He will serve as the State Bar’s Interim Chief Financial Officer, while recruitment for a permanent CFO is in progress.

FISCAL/PERSONNEL IMPACT

The expenses above are included in the 2020 budget for the cost centers noted, or will be included in the budget for future years, per the normal budget planning process.

AMENDMENTS TO RULES OF THE STATE BAR

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: None - core business operations

RECOMMENDATIONS

Should the Board Executive Committee concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board Executive Committee approves execution of the contracts listed herein.

ATTACHMENT(S) LIST

None