



The State Bar of California

OPEN SESSION AGENDA ITEM 50-2 SEPTEMBER 2020

DATE: September 24, 2020

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Report of Action Taken by the Board Executive Committee Approving Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item provides notice to the Board of Trustees of action taken by the Board Executive Committee to approve contracts in between regularly scheduled Board meetings.

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology goods, services, or both, for an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees. In the event that approval for a particular contract by the Board is not feasible because approval of the contract is necessary prior to the next regularly scheduled meeting of the Board, the executive director may approve the contract after consultation with and approval by a designated committee of the Board and subject to notification of the full Board at the next regularly scheduled meeting.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. Because these contracts required

execution before the next regularly scheduled meeting of the Board of Trustees, they were approved by the Board Executive Committee on September 15, 2020.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Finance	3110	General Fund	Kevin Harper	\$150,000	Interim Chief Financial Officer

1. Kevin Harper

Kevin Harper is a California Certified Public Accountant (CPA) with over 30 years of professional experience, entirely in service to local government. He will serve as the State Bar’s Interim Chief Financial Officer (CFO), while recruitment for a permanent CFO is in progress.

FISCAL/PERSONNEL IMPACT

The expenses above are included in the 2020 budget for the cost centers noted, or will be included in the budget for future years, per the normal budget planning process.

AMENDMENTS TO RULES OF THE STATE BAR

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: None - core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

WHEREAS, the contract listed herein required execution before the next regularly scheduled meeting of the Board of Trustees; and

WHEREAS, on September 15, 2020, the Board Executive Committee, approved said contracts; it is hereby

RESOLVED, that the Board of Trustees affirms the action taken by the Board Executive Committee on behalf of the Board.

ATTACHMENT(S) LIST

None