

CALIFORNIA COMMISSION ON ACCESS TO JUSTICE

c/o State Bar of California – 180 Howard Street – San Francisco, CA 94105 – (415) 538-2352 – (415) 538-2524/fax

Executive Committee Meeting Notes and Action Summary Wednesday, March 7, 2018 | 4:00 p.m. – 5:00 p.m.

Participants

Hon. Mark Juhas
Hon. Lisa Jaskol
Janis Hirohama
Hon. Ronald Robie

Staff

Stephanie Choy
Elizabeth Hom
Mike Dayao
Donna Hershkowitz

I. CHAIR'S REPORT

Call for Public Comment - None

- Oral Report

Judge Juhas reported that there would be a meeting between State Bar leadership, Commission leadership and Staff on April 2, 2018 to discuss the relationship between the Commission and the BOT and other issues. There will be a report back to full Commission meeting at the April meeting.

II. CONSENT

A. Approval of Notes and Action Summary for Feb. 7, 2018 – Approved

III. STATE BAR UPDATE

- A. *Staffing update* - Interviews with great candidates have taken place for the Director of the Office of Legal Services. There is also a senior program analyst position that needs to be filled.
- B. *Appendix I – Sub-entity Review* - Stephanie reached out to ABA consultant that works with national Access to Justice Commissions. She is doing a survey on handling policy issues. Catherine and Judge Juhas will represent commission with board members on Appendix I issues.
- C. *Additional follow up from BOT, Jan. 26, 2018 Strategic Planning Access to Justice Sessions* – The BOT have outlined seven times for discussion. Donna encouraged review and welcomes comments or input.
Follow up from BOT Meeting on February 16, 2018 and Upcoming BOT Meeting on March 8-9, 2018 - See above. Justice Robie requested a report on the money coming in from member fee bills to the Justice Gap fund and on IOLTA bank rate numbers. Stephanie will follow up.

IV. BUSINESS

- A. Follow up from Feb. 9, CCAJ Meeting – There was no discussion.
- B. *Administrative Agency Report Update* – Catherine Blakemore and Mike Levy continue to work on this and plan to report on it before May.
- C. *Recruitment and Appointments* – There are none new applicants. Judge Juhas encouraged everyone to continue to do outreach. There is one vacancy to be filled. There was a suggestion to recruit from past candidates from SCDLS.
- D. Update on Recent Access Commission Committee Meetings—there was no update.
- E. Update on Relationship Between CCAJ and the State Bar – There will more information following the April 2nd meeting.
- F. Planning for April 24, 2018 CCAJ Meeting – ExCom decided to wait until after the April 2nd meeting to plan for the April 24 meeting.
- G. Potential Topics for Future Executive Committee and Access Commission Meetings - Tabled to the April 4th ExCom meeting.

V. ADJOURNMENT

There being no other business, Chair Judge Juhas moved to adjourn the meeting.