

CALIFORNIA COMMISSION ON ACCESS TO JUSTICE

c/o State Bar of California – 180 Howard Street – San Francisco, CA 94105 – (415) 538-2352 – (415) 538-2524/fax

Executive Committee Meeting Notes and Action Summary Wednesday, April 4, 2018 | 4:00 p.m. – 5:00 p.m.

Participants

Hon. Mark Juhas
Catherine Blakemore
Janis Hirohama
Hon. Ronald Robie
Hon. Lisa Jaskol

Staff

Stephanie Choy
Elizabeth Hom
Mike Dayao
Donna Hershkowitz

I. CHAIR'S REPORT

- Call for Public Comment - None
 - Oral Report: None
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II. CONSENT

- A. Approval of Notes and Action Summary for March. 7, 2018
The March 7 Notes and Action Summary were not available. This item was tabled.

III. STATE BAR UPDATE

A. Staffing Update

Sharon Ngim is on medical leave and this will affect staffing for the Commission and its committees. Recruitment for OLS Director continues. Second round interviews are scheduled for April 9-April 13, with the goal of filling position by end of April.

Stephanie provided an update on IOLTA revenue. The Federal Funds target rate was raised three times in the last year and staff are hopeful to see an increase in rates.

B. Appendix I Sub-Entity Review

There was a meeting with Bar Leadership, Commission leadership and Staff on April 2, 2018. The discussion was productive and focused on how best to structure the Access Commission and how to communicate effectively with the BOT to avoid misimpressions of CCAJ activities. The Bar will analyze

Commission activities to determine whether Keller-Brosterhous applies. The Appendix I inquiry will conclude by September.

There was discussion about awards, and Bar Leadership's position is that regulatory agencies should not be giving awards. California Lawyer Association (CLA) may present awards in the future. Judge Juhas will follow up with Stephanie on a contact at CLA.

C. *Additional Follow Up from BOT January 26, 2018 Strategic Planning Access to Justice Sessions*

There was no report.

D. *Follow up from BOT Meeting on February 16, 2018 and Upcoming BOT Meeting on March 8-9, 2018*

There was no report.

IV. BUSINESS

A. Follow Up from February 9 CCAJ Meeting

There was no report.

B. Administrative Agency Report Update

There was no report.

C. Recruitment and Appointments

Staff provided information about the applications for the Commission. Janis and the Nominations Committee will review, interview, and make a recommendation to ExCom.

D. Update on Recent Access Commission Committee Meetings

Staff requested that the work of some committees be put on hold during the staffing transitions, and to clarify the expectations of the Commission and Committee members. Judge Juhas and Catherine are also concerned about keeping members engaged.

1. The Rural Task Force plans to publish short, topical white papers on the following topics: attorney desert in rural areas, disaster legal services response in rural counties, immigration in rural counties, and housing shortages in rural counties. The Pro Bono Coordination Committee met as a newly combined committee following the sunset of SCDLS. They decided to focus on reviewing the statewide Pro Bono Directory, tracking at pro bono related legislation,, reviewing potential incentives for pro bono service, and helping to update the Judicial Council Pro Bono Toolkit.
2. The Judicial Branch Support Committee discussed the Futures Report, court navigators programs, and need to do fundraising, update minimum standards, and how to use technology more effectively.

3. The Right to Counsel Committee is studying the San Francisco housing legislation. Judge Juhas will follow up with the committee's work.

E. Update on Relationship Between CCAJ and the State Bar

See discussion above.

F. Planning for April 24, 2018 CCAJ Meeting

There was discussion about the CCAJ meeting agenda.

G. Potential Topics for Future Executive Committee and Access Commission Meetings

There was no discussion.

V. ADJOURNMENT

There being no other business, Chair Judge Juhas moved to adjourn the meeting.

DRAFT