

LSTFC Committee Functional Matrix
As prepared for the Legal Services Trust Fund Commission Meeting, February 21, 2019

LSTFC Stakeholder Meetings					
Estimated Time for 2019					
LSTFC Functions by Committee	Eligibility and Budget (E&B)	Partnership Grant	Bank Grant*	Full Commission	Ad Hoc
Funding Source - Duration	IOLTA & EAF - Ongoing	EAF - Ongoing	Bank Settlements - ends 2022	All - Ongoing	
Meetings/Year	4-5 committee meetings 2-4 eligibility conferences 3-4 impact work working group meetings	2-3 committee meetings 4 workings groups meet 2x	4-5 committee meetings 4 working groups meet 3-4x 2019 is 3 year RFP and bulk of the work	4 commission meetings	Onboarding and trainings Executive mtgs (varies approx 50 hours by chairs for LSTFC prep and ad hoc issues) No Planned Revenue Enhancement mtgs (staff leading leadership bank effort) No Planned Reboot mtgs (3-4 in 2018) based on priority for codification of policies Site visits (5 Commissioners attended in 2018)
Workload Calendar "Intensity"	mid June - August (Eligibility & Allocation) November (Budgets)	May - August	April -August	-	-
# Hours/Year of Meetings Per Committee Member	12 hours of committee meetings 4 hours of eligibility conferences 4 hours of working group meetings	10 hours of committee meetings 16 hours for each working group	16 hours of committee meetings 8 hours for each working group	16 hours of commission meetings	4 hours of onboarding/trainings 4 hours Reboot meetings 8 hours per site visit
Prep Hours/Year Per Committee Member	6 additional hours meeting/conference prep	20 additional hours meeting prep	40 additional hours meeting prep	4 additional hours of meeting prep	2 additional hours meeting prep 2 additional hours of prep per site visit 50 additional hours by LSTFC chair(s)
Size of Committee	10 in 2018	8 in 2018	8 in 2018	24 in 2018 (average attendance 15)	-
Number of Grants Approved/Reviewed	98	32	~50	-	-
Est. Grand Total # Hours/Year Per Committee Member	26 hours	46 hours	64 hours	20 hours	Varies by Comission Member
LSTFC Make-Up by Committee	Eligibility and Budget (E&B)	Partnership Grant	Bank Grant		
Commission Representation: entities/organizations/constituent groups	Legal aid; courts; self-help; finance/bank; indigent client representation; private bar	Legal aid; courts; self-help; indigent client representation; private bar	Legal aid; courts; self-help; finance/bank; indigent client representation; private bar; community redevelopment; foreclosure prevention		
LSTFC Distribution by Grant Type	IOLTA & EAF Formula Grant	Partnership Grant	Bank Grant		
2018	\$13.8 million (IOLTA) + \$22.9 million (EAF) = \$36.7 million	\$2.9 million	\$9.9 million		
2019	\$27.5 million (IOLTA) + \$22.9 million (EAF) = \$50.4 million	\$2.6 million	\$9.5 million		
*2020-2022 Bank grants will only require approval of carryover requests and budget revisions.					
*Unless noted, committee hours listed are projections for 2019. Projections are based on 2018 estimates					