



Office of
Access &
Fairness
Programs

Attachment C – Nomination Form

2012 Diversity Awards

THE STATE BAR OF CALIFORNIA

NOMINATION FORM

DEADLINE: MARCH 31, 2012

ORIGINAL COPY OF THE COMPLETED NOMINATION FORM AND SUPPORTING MATERIALS (LIMITED TO 25 PAGES, 8 ½ BY 11 INCHES, SINGLE-SIDED) MUST BE E-MAILED, FAXED OR POSTMARKED BY MARCH 31, 2012.

Please refer to the Award Guidelines before completing the nomination form. Type or print all information clearly and answer all questions as thoroughly as possible. For the individual attorney category, a current résumé or biography of the nominee is **required**. For all three categories, supporting materials such as letters of support are strongly encouraged. Online versions of this form are also available at www.calbar.ca.gov. The PDF version can be printed and completed offline. The Word text version may be completed and saved. **All submissions and supporting documents must be e-mailed, faxed or postmarked by MARCH 31, 2012.**

SELECT AWARD CATEGORY:

☐ Bar Association

☐ Law Firm

☐ Individual Attorney

☐ **Organization**

Name of Nominee _____ State Bar No. _____

Organization/Bar Association/Firm _____

Executive Director (if bar association) _____

President (if bar association) _____

Address _____

City _____ State _____ Zip Code _____

Email _____ Phone _____ Fax _____

NOMINATOR(S):

Name _____

Name _____

Relationship to Nominee _____

Relationship to Nominee _____

Organization/Firm _____

Organization/Firm _____

Address _____

Address _____

City _____ Zip Code _____

City _____ Zip Code _____

Phone _____ Fax _____

Phone _____ Fax _____

Email _____

Email _____

PLEASE REFER TO THE AWARD GUIDELINES AND ANSWER THE FOLLOWING QUESTIONS IN ORDER, AS ACCURATELY AND COMPLETELY AS POSSIBLE ON SEPARATE SHEETS, WITH ANY SUPPORTING MATERIALS ATTACHED TO THIS FORM. IN YOUR NOMINATION, PLEASE REPEAT THE QUESTION, FOLLOWED BY THE RESPONSE.

Note: Incomplete nominations will not be accepted and will be returned for additional information.

1. If the nominee is a **BAR ASSOCIATION**,
 - a. Describe the Bar Association's **sustained, long-term efforts** in encouraging, increasing and/or maintaining a **diversified bar membership**, including dates and specific examples.
 - b. Describe its **sustained, long-term efforts** in encouraging, increasing and/or maintaining **diversity in the legal profession**, including dates and specific examples.
 - c. Describe and provide **specific details and documentation** on how the diversity efforts of the bar association have resulted in **increased diversity in the bar membership and/or legal profession**.
 - d. Supporting materials including letters of support are not required but **strongly encouraged (limit supporting materials to 25 pages, 8 ½ by 11 inches, single-sided)**.
2. If the nominee is a **LEGAL EMPLOYER**,
 - a. Describe the firm's **sustained, long-term efforts** in encouraging, increasing and/or maintaining **diversity in the legal profession**, with particular focus on recruitment, retention and advancement of attorneys from diverse backgrounds.
 - b. Describe and provide **specific details and documentation** on how the diversity efforts of the legal employer have resulted in **increased diversity in the firm and/or legal profession**.
 - c. Describe the legal employer's size, practice areas, etc.
 - d. Supporting materials including letters of support are not required but **strongly encouraged (limit supporting materials to 25 pages, 8 ½ by 11 inches, single-sided)**.
3. If the nominee is an **INDIVIDUAL ATTORNEY**,
 - a. Describe the nominee's **sustained, long-term efforts** to encourage, increase and/or maintain **diversity in the legal profession**, including dates and specific examples.
 - b. Explain whether the efforts above were made within the scope of employment or on a voluntary basis.
 - c. Describe and provide **specific details and documentation** on how the individual's efforts have resulted in **increased diversity in the legal profession**.
 - d. Describe the nominee's practice setting, including the size of the firm, the firm's practice areas, and the nominee's principal areas of practice.
 - e. Attach a **current résumé or biography** with work history and educational background.
 - f. Supporting materials including letters of support are not required, but **strongly encouraged (limit supporting materials to 25 pages, 8 ½ by 11 inches, single-sided)**.

4. **If the nominee is an ORGANIZATION:**

- a. Describe the Organization's **sustained, long-term efforts** in encouraging, increasing and/or maintaining **diversity in the legal profession**, including dates and specific examples.
- b. Describe and provide **specific details and documentation** on how the diversity efforts of the organization have resulted in **increased diversity in the legal profession**.
- c. Supporting materials including letters of support are not required but **strongly encouraged (limit supporting materials to 25 pages, 8 ½ by 11 inches, single-sided)**.

DEADLINE: Original copy of nomination form and supporting materials must be e-mailed, faxed or postmarked by **MARCH 31, 2012** to:

Brandi Holmes

Access & Fairness Programs

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Phone: (415) 538-2587

Fax: (415) 538-2305

E-mail: brandi.holmes@calbar.ca.gov