

# AGENDA ITEM

**November 10 - Board of Governors - September 18, 2011 Minutes**

**THE STATE BAR OF CALIFORNIA**

**MINUTES**

**BOARD OF GOVERNORS MEETING**

**LONG BEACH, CALIFORNIA**

**SUNDAY, SEPTEMBER 18, 2011**

The Board of Governors of The State Bar of California convened at 9:10 a.m. in open session in the Hyatt Regency Hotel, Rooms Regency E & F, 200 South Pine Avenue, Long Beach, CA 90802, on Sunday, September 18, 2011 Jon B. Streeter presiding.

The following members of the Board of Governors were present: Lowell Carruth, Alec Y. Chang, George O. Davis, Samson Elsbernd, Nancy Fineman, Karen M. Goodman, Cheryl L. Hicks, Craig Holden, Patrick M. Kelly, Loren Kieve, Wells Lyman, Dennis Mangers, Pearl Mann, Gretchen Nelson, Luis J. Rodriguez, Heather Linn Rosing and Mark Shem.

The following members of staff were present: Starr Babcock, Resty Buenavidez, Laila Bartlett, Dina DiLoreto, Joseph Dunn, Mary Lavery Flynn, Francisco Gomez, Teri Greenman, Robert A. Hawley, Gayle Murphy, Sonja Oehler, Cathy Torney, Peggy Van Horn, and Colin Wong.

The roll-call vote was taken, and upon motion made, seconded and unanimously adopted, it was

RESOLVED, that the roll-call vote will be substituted for the vote unless otherwise noted.

- 30 President Jon Streeter welcomed the returning members of the Board of Governors, new members, staff and former President Jeff Bleich. President Streeter spoke about his goals and objects and meeting process for the 2011-12 Board-year. President Streeter advised the Board of the coming new Board member orientation and two special meetings that would be scheduled in October and December.

The following items were noted and affirmed by the Board.

- 30-1 RESOLVED, that the multi-year schedule of meetings of the Board is affirmed

- 30-2 RESOLVED, that the Board affirms the Board Committee Assignments for the 2011–2012 Board Year.

- 30-3 RESOLVED, that the Board affirms the Board Liaison Assignments to State Bar Standing Committees, Section Executive Committees, Special Boards, Committees and Commissions for the 2010 – 2011 Board Year.
- 41/42 Mr. Dunn, Executive Director gave no report.
- 50 All items on the consent agenda were presented to the Board, and no objection being raised thereto, the following items on the consent agenda were deemed unanimously adopted.
- 50-1 RESOLVED that authority heretofore granted to persons to sign transfer orders and checks upon the various State Bar accounts and to have access to the State Bar safe deposit box is hereby revoked; and it is

FURTHER RESOLVED that each bank in which the State Bar maintains an account or safe deposit box shall be furnished a copy of this resolution and be notified that the names of the members of the Board, the Executive Director, Deputy Executive Director, Chief Financial Officer, and Finance Managers, who are now so authorized to sign withdrawal orders, transfer orders and checks and authorize transfer of funds from one State Bar account to another State Bar account are as follows:

Jon Streeter	President and Board Member
Joseph Dunn	Executive Director/Secretary
Robert A. Hawley	Deputy Executive Director
Peggy Van Horn	Chief Financial Officer
Christine Wong	Finance Director
Ray Farrish	Finance Manager

Signatures required for various transactions are:

For checks drawn on a commercial account:

- (a) Any single check of \$75,000.00 or more requires the manual signatures of any two of the positions listed above.
- (b) Any single check less than \$75,000.00 may be processed through a check signing machine utilizing a signature plate engraved with the name of the Executive Director.

Authority is hereby granted to any two of the above persons to open cash accounts for the State Bar of California at securities brokerage firms and to place orders in such accounts to purchase and sell securities.

Transfer of funds from one State Bar account to another State Bar account, whether requested by telephone, internet, fax, orally or in writing requires the signature of any of the persons listed above.

In addition, for checks drawn on the Los Angeles commercial account:

- (a) Any single check less than \$3,000.00 requires the signature of one of the following:

Steven Mazer	Director of Operations
Gilda Munoz	Director of Human Resources
John R. Rodriguez	Operations and Management Director

- (b) Any single check of \$3,000.00 or over requires the signature of any two of the above listed persons.

50-2           RESOLVED, pursuant to that the Government Code, section 1062, that each member of the Board of Governors is granted permission to leave the State of California at any time during the incumbency of the present Board and is authorized to remain absent from the state for a period longer than 60 days.

50-3           RESOLVED, that the Board hereby expresses its appreciation and thanks to the Office of Section Education and Meeting Services for its diligent and devoted work in connection with the 2011 State Bar Annual Meeting in Long Beach and its contribution in making this convention a highly successful one.

RESOLVED, that the Board hereby expresses its appreciation and thanks to CEB for cosponsoring the State Bar Luncheon on Thursday, September 15, and the 5K Fun Run on Saturday, September 17 and its contribution in making the 2011 State Bar Annual Meeting a highly successful convention.

RESOLVED, that the Board hereby expresses its appreciation and thanks to the State Bar's Business Law Section for cosponsoring the State Bar Breakfast on Friday, September 16 and its contribution in making the 2011 State Bar Annual Meeting a highly successful convention.

RESOLVED, that the Board hereby expresses its appreciation and thanks to the State Bar Sections, CalBar Connect, St. Francis Vineyards and Winery, West a Thomson Reuters business, Marsh, and California Bank & Trust for their gracious assistance in connection with the 2011 State Bar Annual Meeting and their contributions in making this convention a highly successful one.

50-4           **RESOLVED**, that the Board hereby receives with thanks and orders filed the Canvassing Board Certificates dated July 8, 2011, for the 2011 State Bar Board of Governors election; and it is

**FURTHER RESOLVED**, that the following are declared elected as members of the Board of Governors of The State Bar of California:

Nancy L. Fineman	District 4
Mark W. Shem	District 6
Craig Holden	District 7
Pearl G. Mann	District 8
Heather L. Rosing	District 9

and it is

**FURTHER RESOLVED**, that the President is authorized at the 2011 State Bar Annual Meeting to report the receipt and filing of the certified count and to officially declare the results of the election.

50-5

WHEREAS, William N. Hebert, President, and James H. Aguirre, Joseph L. Chairez, Laura Chick, Angela J. Davis, William H. Gailey, Micha Star Liberty and Michael Tenenbaum, members of the Board of Governors, have served this Board and The State Bar of California with devotion and distinction; and

WHEREAS, it is appropriate that the minutes of this meeting officially record the warm gratitude and respect, both personal and professional, of their fellow Board members;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Governors hereby expresses to William N. Hebert, President, and James H. Aguirre, Joseph L. Chairez, Laura Chick, Angela J. Davis, William H. Gailey, Micha Star Liberty and Michael Tenenbaum members of the Board of Governors, its sincere appreciation for their admirable accomplishments and selfless efforts expended on behalf of the State Bar, and also expresses to them the high esteem and personal affection of their fellow members of the Board.

100

## Reports of Committees

The Chairs of the following Committees presented their 2010-11 Goals and Objectives:

121 Regulation, Admissions & Discipline Committee

131 Member Oversight Committee

141 Planning, Program Development & Budget Committee

151 Nominations and Appointments Committee

161 Stakeholder Relations Committee

171 Task Force on Sections

181 Audit Committee

701           Upon motion made, seconded and adopted, it was

RESOLVED, that the Board of Governors hereby adopts the following proposed changes to the current committee structure for the 2011-2012 board year: (1) Rename the Volunteer Involvement Committee (VIC) to the Nominations and Appointment Committee (NAC); (2) Create a new Task Force on Discipline Metrics and Monitoring; (3) Create a new Ad Hoc Legislative Affairs Committee; and it is

FURTHER RESOLVED, that the Board of Governors directs staff to align the previously adopted committees with the above-named committees.

All members present and recorded on the roll-call slip voted yes.

The Board adjourned this meeting at 10:45 a.m.

The Board may meet again at the call of the President at any time prior to the next regularly scheduled meeting of the Board, or, if no such meeting be called, at the State Bar offices, 1149 S. Hill Street, Los Angeles, CA 90015, on Friday, November 4, 2011, at a time to be determined.