

Proposed Audit Committee Work Plan and Agendas for 2011-2012 Board Year

November 3rd Meeting

1. Presentation by Macias Gini & O'Connell (MGO) regarding approach to the 2011 financial statement audit.
2. Discussion and potential action to approve work plan.
 - a. Financial statement audit oversight
 - b. Reports from Task Force on Discipline Metrics and Monitoring
 - c. State Audits
 - d. Management Audits

February

1. Entrance conference with MGO (doesn't have to be a full meeting of the Committee – Committee Chair must participate)
2. Discussion with MGO regarding known risks to the State Bar (Audit Committee Chair only)

March 1st Meeting

Update report from the Task Force on Discipline Metrics and Monitoring

April Special Meeting

1. Update from MGO on financial statement audit
2. Committee action to recommend receipt of audit to the Board of Trustees
3. Report from Task Force

May 10th Meeting

1. Report from MGO on internal control evaluation and identification of any potential weaknesses identified during the course of the 2011 financial statement audit
2. Final report of the Task Force on Discipline Metrics and Monitoring
3. Potential action regarding the recommendations of the Task Force

July 19th Meeting

Review of Request for Proposal for independent financial statement auditors

October Special Meeting

1. Selection of financial statement auditors
2. Recommendation to Board of Trustees re award of contract to auditing firm