

**Board Committee on Operations
Accomplishments
2011- 2012 Board Year**

During this Board year, the Board Committee on Operations considered and acted upon issues as follows:

Governance Related Issues:

Received orientation materials and explanation of Committee responsibilities and processes.

Referred agenda items to Board Committees.

Considered and recommended to the Board, the adoption of the revisions to the Conflict of Interest Code for Designated Employees 2012 re previous year 2011.

Considered and recommended to the Board, the adoption of amendments to the State Bar elections general policy and the procedures for the election of officers in order to implement the amendments made in SB 163 to Business and Professions Code sections 6020 and 6021.

Considered and recommended to the Board, the pursuit of proposed technical amendments to the Business and Professions Code to reconcile statutory language concerning the transition to a 19 member board and the election of officers.

Received advice on the Procedures for the Election of Officers.

Claims and Litigation Related Issues:

Received reports on claims and a potential prosecution.

Considered and recommended to the Board, action on disputes.

Personnel and Labor Related Issues:

Considered and recommended to the Board, adoption of amendments to the Rules and Regulations Pertaining to the Employment of Confidential Employees and the Rules and Regulations Pertaining to the Employment of Executive Staff, to eliminate Lincoln's Birthday as a State Bar holiday, to eliminate compensatory time off for employees exempt from overtime under the FLSA, and to amend the

rules regarding short and long term disability plans for these employees to conform with the terms of SDI.

Considered and recommended to the Board, adoption of the Amendment and Reinstatement of the IRS Code 125 Employee Benefit Plan to keep the plan consistent with the Internal Revenue Code section 125 and to conform to the required changes that have occurred.

Considered and recommended to the Board, the adoption of the Executive Directors Performance Evaluation Report for 2010-2011.

Received a report on a change in Senior Management.

Operational Issues

Received a report regarding the locations being considered for upcoming State Bar Annual Meetings.

Considered and recommended to the Board, the approval of the exploration of a case management system for the State Bar.

Considered and recommended to the Board, policy amendments to the contract authority process in order to protect the Board from inadvertent conflict of interest violations.

Programmatic Issues:

Considered and recommended to the Board, for adoption and transmittal to the Court, organizational changes and non material edits to State Bar Rules regarding legal education providers and lawyer referral services. These changes replaced the name Board of Governors with Board of Trustees and conformed these rules with the stylistic conventions and comprehensive organizational scheme that reorganized more than two dozen sets of State Bar rules into seven.

Considered and recommended to the Board, for adoption and transmittal to the Court, amendments to nine State Bar Rules regarding law corporations and limited liability partnerships in order to correct clerical errors, clarify grammar, and update references or citations.

Considered and recommended to the Board, the adoption of a Pre Admission Practical Skills Requirement Task Force.

Heard discussion regarding, but declined to recommend to the Board, a proposal to hold District Attorney Candidate Debates to be sponsored by the State Bar Criminal Law Section at the Annual Meeting.

Actions on Behalf of the Board Between Meetings:

Acting on behalf of the Board between meetings, considered and directed staff to transmit the previously adopted new and amended Rules of Professional Conduct of the State Bar to the Supreme Court, with a request that they be approved by the Court, but also authorized to present to the Court a range of options with regard to the comments portion of the proposed rules so that the burden on the Court is minimized and the rules may be adopted at the earliest opportunity.

At this meeting, the Committee will:

Make referrals to other Committees.

Review and approve the Executive Director Performance Evaluation Procedure.

Consider recommending that the Board issue a resolution in support of the elimination of bias.

Receive a report on potential and pending litigation matters.

Receive a report on the action listed above taken on behalf of the Board between meetings.

Receive this report.