

Section 10 The Executive Director's Annual Performance Evaluation

The Executive Director of the State Bar is subject to an annual performance evaluation. The review shall be conducted by a Board Committee designated by the Board, currently the Board Operations Committee. The State Bar's Office of Human Resources and the State Bar's Deputy Executive Director shall assist the designated Board Committee in this process.

(a) Evaluation Criteria

The Executive Director's evaluation is conducted based on performance criteria and competencies and on goals and objectives set by the designated Board Committee. The designated Board Committee sets the Executive Director performance targets and evaluates progress in achieving these targets. The performance criteria and competencies for evaluation are: Champions the State Bar's Mission, Achieves Strategic Plan Priorities and Positions the State Bar Effectively with Constituents; Manages Effectively and Strengthens the Executive Management of the State Bar; Sustains and Enhances Board and Constituency Relations; Provides Strong Fiscal Management; and Leadership and Preparation of the Organization for the Future.

(b) Confidentiality

The meetings of the designated Board Committee and all information obtained in the course of the evaluation shall be confidential and shall not be disclosed except as otherwise provided in this article. Sufficient disclosure shall be made to the Executive Director to assure a full opportunity to respond to evaluation material. The identity of the persons providing evaluation material shall not be disclosed.

(c) Timetable and Procedures

Each year, the Board sets the timetable and procedures for conducting the Executive Director's annual performance evaluation. The committee shall meet with the Executive Director as soon as practical in the board year to discuss the performance standards, goals, procedures and timetable. The Board Committee shall set the procedures and meetings during the board year to assure a full and fair evaluation, and shall present its report to the Board in executive session.

(Source: Board of Governors' Resolutions, March 2002, March 2003, March 2004; July 2011.)