

Board Committee on Operations Referral List

November 14, 2013

Category 1 – Change in Date Only

November #1

Request for Policy Expansion of OCTCs ability to post consumer alerts

Originally this matter was scheduled to return to the Board at the Annual Meeting. It was determined that no action is presently suggested for this item so there was no reason to bring it to the Annual Meeting. This item will be re-scheduled to November for committee action only.

Responsible Staff: Jayne Kim

Recommendation: RAD - July/~~October~~ **November**

BOT – ~~October~~ **N/A**

Category 2 – Possible Committee Reassignments

None.

Category 3 – New Matters Requiring Assignment to Appropriate Board Committee

November #2

Public Law Section Request for Bylaw Change

The Public Law Section would like to amend its section bylaws to conform with the Rules and Regulations of the State Bar and Resolutions of the Board of Trustees and to restate the bylaws in their entirety to avoid any uncertainty.

Responsible Staff: Pam Wilson

Recommendation: MOC – **November**

BOT - **November**

November #3

Special Master Rules Revision

The rules of State Bar programs have been undergoing revision since 2005. Rules governing the State Bar's special master program are among the last to be revised. Revised rules are organized into a single structure called the Rules of the State Bar, recast into clearer and simpler language and follow shared basic principles.

Responsible Staff: Dina DiLoreto

Recommendation: MOC – **November/March**

BOT - **March**

November #4

Proposed Amendment to State Bar Rule 2.15 re Fee Scaling for Employees of IOLTA Recipient Organizations – Following Public Comment

State Bar Rule 2.15 (Scaling) now provides a 25% reduction in State Bar dues for certain active members who are employed on a continuous full-time basis by an organization that receives Legal Services Trust Fund grants and pays the member's bar dues.

This item would extend the application of the 25% reduction to certain part time employees of IOLTA-funded organizations who have no other employment relating to the practice of law.

Responsible Staff: Mary Flynn

Recommendation: PPDB – November

BOT – November

November #5

Proposed Amendment to Admissions Administrative Fee Schedule

The Committee of Bar Examiners seeks approval of adjustments to the Administrative Fee Schedule for Office of Admissions' services, which are provided to applicants and others upon request. The fee schedule needs to be updated to reflect new services that are being provided and to adjust certain fees where the costs of providing the service are now higher than what is being charged.

Responsible Staff: Gayle Murphy

Recommendation: PPDB – November

BOT - November

November #6

Recommendation of New Auditors

The Board of Trustees created a "State Bar Audit Committee" to oversee the hiring and supervision of the financial auditors pursuant to Business and Professions Code §§ 6145 and 6222. The Audit committee is specifically charged with recommending for appointment external auditors, taking into account the recommendation of the Executive Director and Chief Financial Officer, for approval by the full Board of Trustees. An RFP process to select an independent national or regional public accounting firm to audit the State Bar's financial statements each fiscal year was conducted and concluded on September 30, 2013. The Audit committee will make a recommendation to the Board at the November meeting.

Responsible Staff: Peggy Van Horn

Recommendation: Audit – November

BOT – November

November #7

Proposed modifications to Rules of Procedure of the State Bar of California

The State Bar Court is proposing modifications to the rules relating to the default procedure in disciplinary matters. In addition, the court is proposing amendments that will clarify certain rules and which will also further streamline the processing of cases.

Responsible Staff: Colin Wong

Recommendation: RAD – November/March

BOT - March

November #8

Rule 2201 Report from Special Deputy Trial Counsel

Rule of Procedure 2201 authorizes the Chief Trial Counsel to designate a Special Deputy Trial Counsel to investigate complaints made against an employee of the bar, an attorney member of the Board, or a member who has a personal, financial or professional relationship to the Bar. The Special Deputy Trial Counsel shall be an active attorney, but not an employee of the bar, member of the Board or Judge Pro Tem of the State Bar Court and shall conduct a review of the complaint and report the results to RAD. The item creates a placeholder on the inventory for these reports.

Responsible Staff: Bob Hawley

Recommendation: RAD – As needed

BOT – N/A

November #9

Council on Access and Fairness, Interim Appointment of Member

The Council on Access and Fairness has a new vacancy due to a resignation. In order for the new member to start as soon as possible, it is requested the appointment be made at the January meeting.

Responsible Staff: Patricia Lee

Recommendation: Board Ops – January

BOT - January

[Note: Board Ops will act on behalf of NAC in January]