

Goals and Objectives
2014 – 2015 PLANNING DOCUMENT
NOMINATIONS AND APPOINTMENTS COMMITTEE (NAC)
BOARD OF TRUSTEES, STATE BAR OF CALIFORNIA

<u>Position</u>	<u>Name</u>
Chair:	Hernan Vera
Vice Chair:	Glenda Corcoran
Members:	Dan Dean
	James Fox
	Miriam Krinsky
	Joanna Mendoza
	Gwen Moore
Board Committee Coordinator:	Karen Hagelund, Ginnie Yee
Primary Senior Staff Contact:	Robert Hawley

1. Purpose of Committee

NAC is responsible for advising the board on its responsibilities to nominate and appoint members to State Bar committees and external entities. NAC's charge includes recommending non-disciplinary appointments to the bar's standing, section executive and special committees and external entities such as the Judicial Council; ensuring adequate public notice of appointment opportunities to ensure a well-qualified and diverse field of applicants; and performing other functions relevant to the committee's subject area as the board may from time to time assign such as approval of the nominees for annual achievement awards (e.g., Witkin Medal of Honor, CYLA's Jack Berman Award, etc.).

2. Appointments

Only the Board of Trustees is authorized to make appointments and every nomination is confidential until the full board has made the appointment. The appointment process is cyclical, with the board review determined by the term's end date and the board's meeting schedule. The bulk of the annual appointments are made between March and July, and in terms of workload, these are NAC's busiest months. NAC also considers nominations for vacancies due to resignations; these appointments (aka interim appointments) are considered throughout the year.

The board makes appointments to over 50 State Bar committees and external entities. For six of these entities—ABA House of Delegates, Judicial Council, Committee of Bar Examiners (CBE), Commission on Judicial Nominees Evaluation (JNE) Commission, JNE Review Committee and the LAP Oversight Committee—NAC members review and rank the applications. For all others, NAC reviews the recommendations submitted by the entity, based upon the entity's established procedures and consistent with State Bar policies (e.g., service terms, diversity, discipline status, etc.).

Appointments Office: The Appointments Office oversees the program for appointment of volunteer members to State Bar committees and external groups. The department works with the Board of Trustees and committees to establish guidelines and procedures to ensure compliance with board policies and statutory provisions.

3. Goals for the Committee for the 2014-2015 Board Year:

- Execute appointment processes that encourage participation that is consistent with the bar's mission (public protection, improving administration of justice, betterment of the profession, and support services and activities of the State Bar).
- Expand outreach and efforts to develop a strong and diverse applicant pool.

- As needed, evaluate recruitment materials, board policies and efficiencies in the appointment review process, and where possible and appropriate, suggest and implement improvements.
- As needed, conduct interviews of the officer candidates for the CBE, JNE Commission and the LAP Oversight Committee. The interviews are typically conducted in June or July, prior to the NAC's July meeting. Officer interviews may be waived if there is only one candidate for each officer position. At its discretion, NAC may also conduct interviews of selected applicants for particular entities such as the Judicial Council and the JNE Commission.