

## **AGENDA ITEM**

**November 10 - Board of Trustees – September 14, 2014 Minutes**

### **THE STATE BAR OF CALIFORNIA**

#### **MINUTES**

#### **BOARD OF TRUSTEES MEETING**

#### **SAN DIEGO, CALIFORNIA**

**SUNDAY, SEPTEMBER 14, 2014**

The Board of Trustees of The State Bar of California convened in open session at 8:05 am at the Manchester Grand Hyatt San Diego, Gaslamp A-D, 1 Market Pl., San Diego, California, Craig Holden presiding.

The following members of the Board of Trustees were present: Janet Brewer, Michael Colantuono, Glenda Corcoran, Dan Dean, Terry Flanigan, Miriam Krinsky, Dennis Mangers, Joanna Mendoza, Gwen Moore, David Pasternak, Heather Rosing, David Torres and Hérnan Vera.

The following members of staff were present: Joseph Dunn, Dina Goldman, Teri Greenman, Thomas Miller, Ginnie Yee

Also present: Jennifer Wada, the Bar's legislative advocate.

The roll-call vote was taken, and upon motion made, seconded and unanimously adopted, it was

RESOLVED, that the roll-call vote will be substituted for the vote unless otherwise noted.

- 30 1-3 All items under the President's Report are ratified by the President's announcement which is notice to the Board. The following items on the agenda were deemed unanimously ratified.
- 30-1 RESOLVED, that the Board hereby affirms the attached Board Committee Assignments for the 2014-2015 Board year.
- 30-2 RESOLVED, that the Board hereby affirms the attached Board Liaison Assignments for the 2014-2015 Board year.
- 30-3 RESOLVED, that the Board affirms that all regularly scheduled meetings of the Board be held as listed on the attached meeting schedule.
- 41/42 Mr. Dunn gave no report.

Mr. Holden called for public comment, inquiring as to whether there were persons in attendance who wished to comment on a particular item on the agenda. No one present requested comment.

50 All items on the consent agenda were presented to the Board, and no objection being raised thereto, the following items on the consent agenda were deemed unanimously adopted, except 50-1 which was removed from the consent agenda and acted on separately.

50 - 1 Upon motion made, seconded and unanimously adopted, it was

RESOLVED that authority heretofore granted to persons to sign transfer orders and checks upon the various State Bar accounts and to have access to the State Bar safe deposit box is hereby revoked; and it is

FURTHER RESOLVED that each bank in which the State Bar maintains an account or safe deposit box shall be furnished a copy of this resolution and be notified that the names of the members of the Board, the Executive Director, Deputy Executive Director, Chief Financial Officer, and Finance Managers, who are now so authorized to sign withdrawal orders, transfer orders and checks and authorize transfer of funds from one State Bar account to another State Bar account are as follows:

Joseph Dunn	Executive Director/Secretary
Robert A. Hawley	Deputy Executive Director
Peggy Van Horn	Chief Financial Officer
Christine Wong	Director of Finance/Controller
Ray Farrish	Finance Manager

Signatures required for various transactions are:  
For checks drawn on a commercial account:

- A. Any single check of \$75,000.00 or more requires the manual signatures of any two of the positions listed above.
- B. Any single check less than \$75,000.00 may be processed through a check signing machine utilizing a signature plate engraved with the name of the Executive Director.

Authority is hereby granted to any two of the above persons to open cash accounts for the State Bar of California at securities brokerage firms and to place orders in such accounts to purchase and sell securities.

Authority is hereby granted to any two of the above persons to open cash accounts for the State Bar of California at securities brokerage firms and to place orders in such accounts to purchase and sell securities.

Transfer of funds from one State Bar account to another State Bar account, whether requested by telephone, internet, fax, orally or in writing requires the signature of any of the persons listed above.

In addition, for checks drawn on the Los Angeles commercial account:

A. Any single check less than \$3,000.00 requires the signature of one of the following:

Steven Mazer	Director of Operations
Greg Shin	Director of Operations and Management, Admissions
Gilda Munoz	Director of Human Resources

B. Any single check of \$3,000.00 or over requires the signature of any two of the above listed persons.

All members present and recorded on the roll-call slip voted yes.

The following items on the consent agenda were deemed unanimously adopted.

50 - 2            RESOLVED, pursuant to Government Code, section 1062, that each member of the Board of Trustees is granted permission to leave the State of California at any time during the incumbency of the present Board and is authorized to remain absent from the state for a period longer than 60 days.

50 - 3            RESOLVED, that the Board hereby expresses its appreciation and thanks to the Office of Education for its diligent and devoted work in connection with the 2014 State Bar Annual Meeting in San Diego and its contribution in making this convention a highly successful one.

RESOLVED, that the Board hereby expresses its appreciation and thanks to CEB for cosponsoring the State Bar Luncheon on Thursday, September 11 and its contribution in making the 2014 State Bar Annual Meeting a highly successful convention.

RESOLVED, that the Board hereby expresses its appreciation and thanks to the State Bar's Business Law Section for cosponsoring the State Bar Breakfast on Saturday, September 13 and its contribution in making the 2014 State Bar Annual Meeting a highly successful convention.

RESOLVED, that the Board hereby expresses its appreciation and thanks to the State Bar Sections and CYLA, CalBar Connect, St. Francis Vineyards, Lawyers Assistance Program, and Thomson Reuters businesses, and Mercer for their gracious assistance in connection with the 2014 State Bar Annual Meeting and their contributions in making this convention a highly successful one.

50 - 4

RESOLVED, that the Board hereby receives with thanks and orders filed the Canvassing Board Certificates dated July 10, 2014, for the 2014 State Bar Board of Trustees election; and it is

FURTHER RESOLVED, that the following are declared elected as members of the Board of Trustees of The State Bar of California:

Danette Elizabeth Meyers	District 2
Heather L. Rosing	District 4
Janet Lee Brewer	District 6

and it is

FURTHER RESOLVED, that the President is authorized at the 2014 State Bar Annual Meeting to report the receipt and filing of the certified count and to officially declare the results of the election.

50 - 5

WHEREAS, Luis J. Rodriguez, President, Nancy L. Fineman, Pearl Mann, Mark W. Shem, have served this Board and The State Bar of California with devotion and distinction; and

WHEREAS, it is appropriate that the minutes of this meeting officially record the warm gratitude and respect, both personal and professional, of their fellow Board members;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby expresses to Luis J. Rodriguez, President, Nancy L. Fineman, Pearl Mann, Mark W. Shem, members of the Board of Trustees, its sincere appreciation for their admirable accomplishments and selfless efforts expended on behalf of the State Bar, and also expresses to them the high esteem and personal affection of their fellow members of the Board.

110 - 180 The Chairs and Vice-Chairs of the board committees were introduced by President Holden and he spoke briefly about each committee.

701 Upon motion made, seconded and unanimously adopted, it was

RESOLVED, that the Board of Trustees authorizes the creation by the President, of a special committee to design, promote or implement mentoring programs for new or young lawyers; and it is

FURTHER RESOLVED, that President Holden present proposed committee appointments for the new committee to the Board of Trustees at its November 7, 2014 meeting; and it is

FURTHER RESOLVED, that the activities of the special committee will be funded with voluntary revenue.

All members present and recorded on the roll-call slip voted yes.

702 Upon motion made, seconded and unanimously adopted, it was

RESOLVED, the Board hereby authorizes the Task Force on Admissions Regulation Reform to continue its activities until September 30, 2014.

All members present and recorded on the roll-call slip voted yes.

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Upon motion made, seconded and unanimously adopted, it was

RESOLVED, the Board hereby authorizes the Discipline Standards Task Force to continue its activities until October 31, 2014.

All members present and recorded on the roll-call slip voted yes.

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Upon motion made, seconded and unanimously adopted, it was

RESOLVED, the Board hereby authorizes the Civil Justice Strategies Task Force to continue its activities until November 30, 2014.

All members present and recorded on the roll-call slip voted yes.

The Board went into closed session at 8:41 am to consider closed Item 7001 Personnel Complaint Re Employees.

Closed under Bus. & Prof. Code § 6026.5(d) to consider personnel matters; and  
Closed under Bus. & Prof. Code § 6026.5(g) to consider appointments to State Bar committees, boards or other entities

The Board returned to open session and adjourned its meeting at 3:07 pm.

The Board may meet again at the call of the President at any time prior to the next regularly scheduled meeting of the Board, or, if no such meeting be called, at the State Bar offices, 180 Howard Street, San Francisco, CA 94105, on Friday, November 7, 2014, at a time to be determined.