

AGENDA ITEM

JULY 10 - Board of Trustees – May 8, 2015 Open Minutes

THE STATE BAR OF CALIFORNIA

OPEN MINUTES

BOARD OF TRUSTEES MEETING

SAN FRANCISCO, CALIFORNIA

FRIDAY, MAY 8, 2015

The Board of Trustees of The State Bar of California convened in open session at 8:33 am at the State Bar's San Francisco offices, Board Room, Fourth Floor, 180 Howard Street, San Francisco, CA, on Friday, May 8, 2015, Craig Holden presiding.

The following members of the Board of Trustees were present: Janet Brewer, Michael Colantuono, Daniel Dean, Terrance Flanigan, James Fox, Miriam Krinsky, Dennis Mangers, Joanna Mendoza, Danette Meyers, Gwen Moore, David Pasternak, Heather Rosing, David Torres and Hernan Vera.

The following members of staff were present: Richard Carlton, Dina Goldman, Teri Greenman, Robert Hawley, Patricia Lee, Pam Wilson, Ginnie Yee and Larry Yee.

Also present: Roey Rahmil, California Young Lawyers Association (CYLA) board member; Perry Segal, Co-Chair, Council of State Bar Sections; Honorable Joan P. Weber, San Diego Superior Court and President, California Judges Association (CJA); Stan Bissey, Executive Director/CEO, CJA, and Sonia Gonzales, Executive Director, State Bar Foundation.

The roll-call vote was taken, and upon motion made, seconded and unanimously adopted, it was

RESOLVED, that the roll-call vote will be substituted for the vote unless otherwise noted.

10 Upon motion made, seconded and unanimously adopted, it was

RESOLVED, that the minutes of the regular meeting of the Board of Trustees held on Friday, November 7, 2014, in San Francisco, California, hereby are approved as written; and it is

FURTHER RESOLVED, that the minutes of the special meeting of the Board of Trustees held on March 13, 2015, in Los Angeles, California, hereby are approved as written; and it is

FURTHER RESOLVED, that the minutes of the special meeting of the Board of Trustees held on March 26, 2015, by conference call and in in Los Angeles and San Francisco, California, hereby are approved as written.

All members listed on the slip voted yes.

- 30 -1 President Holden announced committee assignments for the new Governor's appointee, Trustee Renee LaBran. The board ratified her assignment to the following committees: Admissions and Education; Planning and Budget; and Stakeholders and Access to Justice

RESOLVED, that the Board of Trustees hereby affirms the attached Board Committee Assignments for the 2014-2015 Board year.

- 30-2 President Holden announced the liaison assignments for new Trustee Renee LaBran. The board ratified the assignments to the following standing committees, sections and councils and commissions: Standing Committee on the Delivery of Legal Services; Business Law Section; California Commission on Access to Justice; and Council on Access and Fairness.

RESOLVED, that the Board of Trustees hereby affirms the attached Board Liaison Assignments for the 2014-2015 Board year.

- 41/42 Mr. Hawley introduced Roey Rahmil, an associate at Shartsis Friese LLP and a first year member of the CYLA Board of Directors. Mr. Rahmil thanked the Board for providing the opportunity to report on the work of CYLA.

Mr. Rahmil noted that CYLA's increased relevance was the result of the guidance and attention of the Board of Trustees, including the Trustee Liaisons to CYLA, Joanna Mendoza and Miriam Krinsky. He thanked them and State Bar staff for their ongoing support of CYLA endeavors to further the State Bar's public protection mission and to increase young lawyer involvement and competency.

Mr. Rahmil reported that CYLA's 10 Minute Mentor Programs were now available online and featured prominent attorneys mentoring for 10 minutes on a particular topic. He noted that CYLA would continue to build its video catalog and encouraged members of the Board of Trustees to participate.

Mr. Rahmil advised that CYLA would launch its inaugural Annual Practical Skills Training Symposium with two one-day programs in San Francisco on May 21 and Los Angeles on May 22. Mr. Rahmil explained that the symposiums would have presentations by leading practitioners in a variety of legal areas and were designed to support new lawyers' entry into the profession. He noted that each day would conclude with "Speed Mentoring and Networking."

Mr. Rahmil advised that CYLA had been invited to help design a Bay Area disaster relief response plan. The goal is to develop a response plan that may serve as model for other regions of the state. The plan requires inter-agency coordination and collaboration, and both the ABA Young Lawyers Division and CYLA have been identified as key partners in offering community support (in the form of a hotline) during large scale emergencies. Representatives from legal services providers and county bar associations in Alameda and San Francisco counties, and the State Bar, have been meeting to discuss the response plan. CYLA met with Tiela Chalmers, CEO, Alameda County Bar Association, in April and would continue to participate in program planning.

Mr. Rahmil told the Trustees that they would be receiving an update from the Lawyer Assistance Program on the Early Career Support and Guidance Project. He noted that CYLA had been asked to participate in this joint CYLA- LAP project, designed to support young lawyers who are experiencing stress and anxiety when entering the profession. LAP is exploring the development of a web-based platform that could provide resources for struggling attorneys. He noted that CYLA had met with Trustees, Joanna Mendoza and Jim Fox, and Richard Carlton, the Director of the LAP, regarding this project.

Mr. Hawley introduced Perry Segal, Co-Chair of the Council of State Bar Sections and a former Chair of the Law Practice Management & Technology Section.

Mr. Segal thanked President, Craig Holden, the Board of Trustees and Bob Hawley for the opportunity for the Sections to provide a brief update to the Board of Trustees.

Mr. Segal reported that the Sections continue to face economic challenges due to the requirement that they be 100% financially self-supporting. He noted that over the course of two years 14 of the 16 sections had raised their dues and that the 2 remaining sections would raise dues in November. Mr. Segal stated that it is likely that all of the sections would be at \$95.00 in 2016.

Mr. Segal noted that the overhead assessment paid in 2014 by the Sections was greater than what had been forecast, and that the Council of State Bar Sections had received an explanation at their April 16 meeting, as well as a projection for 2015. He explained that the overhead assessment in 2014 amounted to 60% of the section member dues.

Mr. Segal noted that the 2015 forecast amounted to approximately 66% of section member dues and did not take into consideration asset maintenance and improvements that were being discussed for the 180 Howard Street building, which could increase the Sections pro-rata share of actual administrative and service indirect costs. Mr. Segal advised that the Sections were concerned that an even greater overhead charge would be levied could result in the demise of some sections.

Mr. Segal reported that Bob Hawley had stated at the April 16 Council of State Bar Sections meeting that the existing institutional allocation methodology had been developed for the State Bar in 1999, with the assistance of Deloitte & Touché, LLP. He noted that Mr. Hawley agreed that it was time to reexamine the methodology and had therefore recently issued an RFP to retain services for its reexamination.

Mr. Segal concluded by stating that the Sections continue to provide the State Bar with quality education both in-person and online to assist members in remaining current in their area of practice, including a broad array of programming at the Annual Meeting and Solo and Small Firm Summit.

Mr. Segal thanked the Board Sections liaisons for their outreach and encouraged their continued support.

42-1 Announcement of Candidates for the 2015-2016 Officer Elections: President, Vice President and Treasurer of the State Bar

Mr. Hawley announced the candidates for 2015-16 Board of Trustees officer positions were: President – Heather Rosing and David Pasternak; Vice President – Michael Colantuono and James Fox; Treasurer – Joanna Mendoza and Danette Meyers.

President Holden stated that the Special Meeting for the Election of the 2015-2016 Officers would immediately precede the regularly scheduled meeting of the Board of Trustees on Friday, July 24, in Los Angeles.

President Holden described the election format explaining that there would be three minute opening statements by the candidates followed by a question and answer session, concluding with three minute closing statements.

The order of opening statements would be determined by lots and the same order would be followed for the question and answer session with the candidates alternating answering questions first. The candidate who answers first would have two minutes to respond. The candidates following would be given one minute to respond to the same question. For the closing statements, the order would be reversed.

Mr. Holden advised that if Trustees had questions for the Q&A session, they should submit them to him for review.

Mr. Hawley invited the Trustees to meet the incoming President of the Law Council of Australia, Stuart Clark, on Monday, May 11 from 10:00 am – 2:00 pm in San Francisco.

He noted that in 2014, the International Conference of Bar Regulators was held in San Francisco and had sixty international regulators in attendance. Reference was made to an ABA article re proactive entity regulation. Trustee Rosing recommended that the article be circulated to the board.

701 Presentation by the California Judges Association (CJA)

President Holden introduced the Honorable Joan P. Weber, San Diego Superior Court and President, of the California Judges Association and Stan Bissey, Executive Director/CEO, California Judges Association who presented on court funding and CJA legislative priorities.

Judge Weber spoke about the ongoing court funding crisis and urged the State Bar to continue to coordinate efforts with the Open Courts Coalition, a bipartisan group comprised of attorneys, the business community, labor, former legislators, and retired members of the judicial community, to focus on advocacy for adequate court funding.

Judge Weber reported on CJA's legislative agenda. She stated that these bills would help judges to do their jobs more efficiently.

Judge Weber noted the following legislation of interest to the CJA:

SB 213 (Block) - the purpose of this bill is to reduce the number of peremptory challenges the prosecution and defense get in misdemeanor trials.

SB 383 (Wieckowski) - this bill provides that before filing a demurrer in response to a complaint or cross-complaint, a party must meet and confer with the opposing party who filed the pleading subject to demurrer, by telephone or in person.

SB 470 (Jackson) the bill provides that a court, in ruling on a motion for summary judgment, need rule only on those objections to evidence that it deems material to its disposition of the motion and would deem any and all objections not ruled upon overruled and preserved on appeal.

AB 39 (Medina) - the bill revises the procedure by which a magistrate may issue a search warrant by use of a telephone and facsimile transmission, electronic mail, or computer server.

Judge Weber reported that Judge Marc Kelly who has served for 15 years as a judicial officer with the Orange County Superior Court on May 1, 2015, received a notice of intent to recall him from judicial office based on a sentencing decision he made in a criminal case.

Judge Weber noted that the California Judges Association urged Californians to reflect on the importance of an independent judiciary and to reject efforts to subjugate the rule of law to the rule of popular opinion.

Stan Bissey, Executive Director/CEO, California Judges Association thanked the Board for the opportunity to speak to the Trustees on matters of mutual concern.

Trustee Mangers requested that the State Bar's legislative advocate, Jennifer Wada, review CJA's bills of interest and determine if there was any appropriate support that the State Bar could provide. Trustee Pasternak expressed support for an independent and impartial judiciary and recommended that public education about the judiciary would be a practical endeavor. His comments were echoed by various Trustees.

President Holden suggested that this discussion be brought before the Board Executive Committee to determine a role for the State Bar. However, Mr. Hawley reminded the Board that as a regulatory agency, there were limitations to the activities that the State Bar could engage in.

- 702 Early Career Support and Guidance Project a joint project of the California Young Lawyers Association and the Lawyers Assistance Program (LAP) - Richard Carlton, Acting Director of the LAP and Trustees Joanna Mendoza and James Fox.

Richard Carlton, Acting Director, Lawyer Assistance Program (LAP) reported on the unemployment and under-employment of recent law graduates. He noted the LAP was receiving an increased volume of calls for short-term counseling from recently licensed lawyers. He stated that the twin challenges of high student loan debt combined with long periods of unemployment or under-employment had left many of these recently licensed lawyers anxious and/or depressed. Mr. Carlton reported that in order to better reach this population and address both mental health and career-related issues, the LAP was proposing to partner with CYLA to create a web site and web-based platform for delivering educational resources and services specifically designed for the young lawyer population. He noted that part of the platform would involve online support group meetings for young lawyers hosted by LAP and facilitated by licensed professionals. Mr. Carlton explained that since the LAP's statutory mandate is to provide outreach and services to the membership on mental health issues, they were proposing to use some of the LAP Fund to pay for the creation and maintenance of this new web site. Mr. Carlton stated that money had been earmarked for the project and estimated first year development costs at \$75,000.

- 703 Minority Legal Education Resources (MLER) (Torres)

Trustees Torres and Rosing provided a brief history on Minority Legal Educational Resources, Inc., which is a not-for-profit Illinois corporation dedicated to increasing diversity in the legal profession. MLER's primary activity is the administration of its Bar Process Management Program. The program is designed to support minority law school graduates preparing for the Illinois Bar Exam, however, all are welcome. This program does not compete with commercial bar review courses and does not review substantive law. The program is designed to provide structured study time with an emphasis on test-taking techniques and essay-writing skills.

The program consists of small group sessions, lectures, and mock exams. MLER trains and certifies instructors to lead the small group sessions. The weekly practice exams are graded by an instructor. All instructors are attorneys in good standing, licensed to practice in the State of Illinois, who volunteer their time to the program.

The California Bar Foundation is considering funding a MLER program pilot program in 2016.

Mr. Holden called for public comment, inquiring as to whether there were persons in attendance who wished to comment on a particular item on the agenda. No one present requested comment.

50 All items on the consent agenda were presented to the Board, and no objection being raised thereto, the following items on the consent agenda were deemed unanimously adopted.

54-131 RESOLVED, that the Board of Trustees forward to the Supreme Court of California the names of those licensees to be suspended from the practice of law in California for failing to pay State Bar membership fees, penalties or costs on or before June 30, 2015, and hereby ascertains and determines:

- (a) that the Secretary or his designee has performed the ministerial function of determining that each person who is to be recommended to the Supreme Court of California for suspension for nonpayment of dues is a member of The State Bar of California;
- (b) that the Secretary or his designee has determined that each such person has failed to fully pay fees, penalties and/or costs as established pursuant to the provision of sections 6086.10, 6140, 6140.5(c), 6140.55, 6140.6, 6140.7, 6140.9 and 6141 of the Business and Professions Code;
- (c) that the Secretary or his designee has sent to each such person at his or her address of record with the State Bar of California two months' written notice of his or her delinquency which included notice of section 6143 of the Business and Professions Code;
- (d) and recommends to the Supreme Court of California that each such person be suspended from membership in the State Bar, and from the practice of law in the State of California, effective July 1, 2015 until such time as he or she may be reinstated, upon the payment of the delinquent fees, penalties or costs and of such additional fees, penalties or costs as may have accrued at the time of such payment; and it is

FURTHER RESOLVED, that for the purpose of withdrawing the foregoing recommendation for suspension in particular cases, the Secretary or his designee is authorized and directed to notify the Clerk of the Supreme Court of California of the name of any member of the State Bar who by proper remittance (e.g., credit card accepted by the State Bar, cash, cashier's check, money order, bank certified check, or wire transfer) and prior to the effective date of the Supreme Court of California order of suspension based hereon, pays to the State Bar fees, penalties or costs in the amount in which he or she is delinquent; and to notify the Clerk of the Supreme Court of California of the consequent withdrawal of the Board of Trustees' recommendation for suspension; and it is

FURTHER RESOLVED, that for the purpose of modifying the recommendation to the Supreme Court of California for suspension for nonpayment of fees, penalties, or costs, the Secretary or his designee is authorized and directed to change the data as to status or the amounts of delinquency of any member and to notify the Clerk of the Supreme Court of California accordingly of the consequent modification of the Board of Trustees' recommendation for suspension.

54 - 132 RESOLVED, pursuant to California Rule of Court 9.31 and the Rules of the State Bar, that the Board hereby authorizes that those attorneys in MCLE Compliance Groups 1, 2 and 3 who do not bring themselves into compliance with their MCLE requirements by June 30, 2015, be enrolled as inactive members of the State Bar of California and placed on "Not Eligible to Practice" status, effective July 1, 2015; and it is

FURTHER RESOLVED, that the Board hereby authorizes staff to remove individual attorneys from inactive status once they have provided proof of compliance and paid all noncompliance fees.

54-141 A. Financial Statement for the First Quarter Ended March 31, 2015

RESOLVED, that upon the recommendation of the Planning and Budget Committee, the Board hereby receives the financial statement in the form this day before the Board, for the quarter ended March 31, 2015, as certified by the Finance Director, and on file in the San Francisco office of the State Bar.

B. Investment Report for the First Quarter Ended March 31, 2015

RESOLVED, that upon the recommendation of the Planning and Budget Committee, the Board hereby receives the investment report in the form this day before the Board, for the quarter ended March 31, 2015, as certified by the Finance Director, and on file in the San Francisco office of the State Bar.

C. Client Security Fund Report for the First Quarter Ended March 31, 2015

RESOLVED, that upon the recommendation of the Planning and Budget Committee, the Board hereby receives the Client Security Fund report in the form this day before the Board, for the quarter ended March 31, 2015, as certified by the Finance Director, and on file in the San Francisco office of the State Bar.

54-142 RESOLVED, that the Board of Trustees approve the fee adjustments for the State Bar members as presented this day before the Board, and on file in the San Francisco office of the State Bar

54-181 **Report of Action taken April 23, 2015, by the Board Audit Committee on behalf of the Board – Receive and Order Filed the Audited Financial Statements for Years Ended December 31, 2014 and 2013**

WHEREAS, on April 23, 2015, the Board Audit Committee, which is authorized to review the draft financial statements and direct staff to submit them to the Legislature and Supreme Court on behalf of the Board of Trustees, adopted a resolution to receive and order filed the Audited Financial Statements for Years Ended December 31, 2014 and 2013; and it is hereby

RESOLVED, that the Board of Trustees hereby affirms the action taken by the Board Audit Committee on behalf of the Board.

111 Upon motion made, seconded and unanimously adopted, it was

RESOLVED, that the Board of Trustees designates the State Bar Treasurer as an authorized representative to approve the travel and business-related expenses and purchasing card charges of the Executive Director as an alternative to the Chief Financial Officer (CFO) who is also so designated.

The Treasurer declared that he would rely on the finance staff to review the travel and business-related expenses and purchasing card charges of the Executive Director before approving and would recommend that protocol to all future Treasurers.

All members present and recorded on the roll-call slip voted yes.

121 Upon motion made, seconded and unanimously adopted, it was

RESOLVED, that the Board of Trustees approve the proposed Standards in the form attached hereto, to be effective July 1, 2015.

All members present and recorded on the roll-call slip voted yes.

122 **WITHDRAWN**

123 Upon motion made, seconded and unanimously adopted, it was

RESOLVED, that the Board of Trustees authorizes staff to conduct a voluntary survey of randomly selected State Bar members on the subject of client trust accounting; and it is

FURTHER RESOLVED, that the information to be collected by the survey will be used for enhancing education and regulation and not for disciplinary purposes.

All members present and recorded on the roll-call slip voted yes.

143 Upon motion made, seconded and unanimously adopted, it was

RESOLVED, that the Board of Trustees receive the audited Statement of Expenditures of Mandatory Membership Fees for the year ended December 31, 2014, and the accompanying Report of the Independent Auditor, copies of which are attached hereto; and it is

FURTHER RESOLVED, that when the billing of the 2016 membership fees is mailed to members of the State Bar, staff is directed to post the Statement and Report on the State Bar's Web site and to notify members of the posting in the December 2015 issue of the State Bar's e-Journal.

All members present and recorded on the roll-call slip voted yes.

161

Upon motion made, seconded and unanimously adopted, it was

RESOLVED, that the Board of Trustees adopt the following Resolution In Support of Increased Funding for Legal Services:

WHEREAS, equal justice and the fair administration of justice are cornerstones of our democracy, core functions of our government, and fundamental components of the State Bar's mission of public protection;

WHEREAS, California suffers from an enormous justice gap between the legal services available for low and moderate income residents and the legal services needed to address life's most basic necessities such as food, shelter, family safety and stability, health care, education, and subsistence income;

WHEREAS, there are more than 7 million Californians living below 125% of the poverty level and only one legal aid lawyer for every 6,867 low-income Californian who qualifies for legal aid (and even fewer in the rural parts of California);

WHEREAS, legal services funding historically has been insufficient to meet this substantial need and decreased further during the recent economic crisis while the legal problems faced by low income and other vulnerable Californians increased during this same period;

WHEREAS, between 2008 and 2014, revenue from one of the core sources of funding for legal aid, Interest on Lawyers' Trust Accounts (IOLTA), dropped over 80% due to declining interest rates—from over \$22 million to below \$5 million;

WHEREAS, in 1999, the Legislature, State Bar, and California Commission on Access to Justice worked together to create the Equal Access Fund which provides \$10 million in General Fund support for legal services, augmented by a small percentage of revenue from filing fees;

WHEREAS, the Equal Access Fund has been a critical source of support for legal services, however, the base appropriation of \$10 million has not been increased in the 16 years since 1999;

WHEREAS, New York, a State with approximately one half of the population of California, provides \$70 million annually for legal services funding;

WHEREAS, due to inadequate funding, legal services must turn away eligible clients who are left to navigate complex legal situations on their own—and risk losing their families, homes and livelihoods in the process;

WHEREAS, legal services provides access to legal help for people to protect their livelihoods, their health, and their families;

WHEREAS, legal services helps reduce—not increase—costs to taxpayers. Taxpayers save money from legal aid’s success in reducing homelessness for children, veterans, seniors, people with disabilities and others, and the incidence of domestic violence;

WHEREAS, legal services helps to streamline the court system by fostering efficiency, reducing the number of unnecessary lawsuits, and cutting down on court costs;

WHEREAS, legal services helps ensure fairness for all in California’s justice system, not just for those who can afford it; and

WHEREAS, the State Bar of California has long been committed to supporting legal services programs, including by providing crucial funding since 1981; linking legal aid to expanded partnerships that leverage services; recruiting new volunteers; and providing training;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the State Bar of California supports increased stable funding for legal services through an increased Equal Access Fund and otherwise to provide critically needed legal help to low-income and vulnerable residents of California.

All members present and recorded on the roll-call slip voted yes.

The Board adjourned its open session at 10:06 am and went into closed session at 10:24 am and those other persons present left the meeting.

The Board considered the appointments in closed session and the action taken is reported below.

6011 RESOLVED, that the Board of Trustees approve reappointment of **Steven R. Guess, Irvine**, Member, Board of Directors of Legal Aid Society of Orange County & Community Legal Services of Southeast Los Angeles County, for a three-year term, commencing December 1, 2014 and expiring November 30, 2017, or until further order of the Board, whichever occurs earlier.

6012 RESOLVED, that the Board of Trustees approve appointment of **Sanford Skaggs, San Francisco, as Vice-Chair, and Micha Liberty, Oakland, and Heather Stearn, Pasadena, as members**, to the Continuing Education of the Bar (CEB) Governing Committee, effective at the close of the 2015 State Bar Annual Meeting (October 11, 2015), or as indicated; each officer and member to serve a term expiring as indicated; or until further order of the Board, whichever occurs earlier.

6013 RESOLVED, that the Board of Trustees approve appointment of the following fee arbitrators to the State Bar Mandatory Fee Arbitration Department, each for a term effective immediately and expiring December 31, 2015.

<u>Name</u>	<u>County</u>	<u>Bar Number</u>
Kelly, Thomas P. Jr.	Sonoma	37545
Obrinsky, Victor P.	Sonoma	45702
Stout, Cameron	San Francisco	117373

6014 RESOLVED, that the State Bar Board of Trustees approve appointment or reappointment, as the case may be, of the officers and members of the California Board of Legal Specialization and its Advisory Commissions as set forth on the forms attached to the minutes and made a part hereof; effective at the close of the 2015 State Bar Annual Meeting (October 11, 2015), or as indicated; each officer and member to serve a term expiring as indicated; or until further order of the Board, whichever occurs earlier.

6015 RESOLVED, that the State Bar Board of Trustees approve appointment or reappointment, as the case may be, of the officers and members of the Section Executive Committees as set forth on the forms attached to the minutes and made a part hereof; effective at the close of the 2015 State Bar Annual Meeting (October 11, 2015), or as indicated; each officer and member to serve a term expiring as indicated; or until further order of the Board, whichever occurs earlier.

6021 Upon motion made, seconded and unanimously adopted, it was

RESOLVED, that the Board of Trustees approve appointment of State Bar member Andrew Besser, Los Angeles, to the Lawyer Assistance Program Oversight Committee, lawyer-in-recovery position, for a four-year term commencing January 1, 2016, and expiring December 31, 2019, or until further order of the Board, whichever occurs earlier.

All members present and recorded on the roll-call slip voted yes.

6022 Upon motion made, seconded and unanimously adopted, it was

RESOLVED, that the State Bar Board of Trustees approve appointment or reappointment, as the case may be, of the officers and members of the Committee on Mandatory Fee Arbitration as set forth on the forms attached to the minutes and made a part hereof; effective at the close of the 2015 State Bar Annual Meeting (October 11, 2015), or as indicated; each officer and member to serve a term expiring as indicated; or until further order of the Board, whichever occurs earlier.

All members present and recorded on the roll-call slip voted yes.

The Board returned to open session and adjourned its closed session meeting at 10:35 am and commenced its executive closed session at 10:35 am.

The Board may meet again at the call of the President at any time prior to the next regularly scheduled meeting of the Board, or, if no such meeting be called, at the State Bar's Los Angeles offices, 845 S. Figueroa Street, Los Angeles, CA 90017, on Friday, July 24, 2015, at a time to be determined.