

AGENDA ITEM

30-2 SEPTEMBER 7, 2017

TO: Members, Board of Trustees

FROM: Michael Colantuono, President

SUBJECT: Reauthorization of the Ad Hoc Transitions Committee

EXECUTIVE SUMMARY

On August 9, 2017, the Board of Trustees authorized creation of the Ad Hoc Transition Committee to assist in the change of Executive Directors, which Committee was chaired by James Fox, with Michael Colantuono as Vice Chair, and include as members Trustees Jason Lee, Alan Steinbrecher and Sean SeLegue, with Elizabeth R. Parker as ex officio. This memorandum asks the Board of Trustees to reauthorize the Ad Hoc Transition Committee in its current composition.

BACKGROUND

At its specially scheduled August 9, 2017 meeting, at the request of President James P. Fox, the Board of Trustees of The State Bar of California passed a resolution to create an Ad Hoc Transition Committee, with the members, term and responsibilities as outlined below.

The Ad Hoc Transition Committee is chaired by James P. Fox, with Michael Colantuono serving as Vice Chair, and members to include Board Trustees Jason Lee, Alan Steinbrecher and Sean SeLegue; Elizabeth Parker will serve in an ex officio capacity.

President Elect Michael Colantuono has indicated his intention to reauthorize the committee with the same membership at the first meeting of the 2017-2018 Board on September 7, 2017. He will request that the term of the Ad Hoc Committee continue until February 2018.

The purpose of the Ad Hoc Transition Committee is to support the transition to a new Executive Director, Leah Wilson, who will replace Elizabeth Parker on September 7, 2017. The duties of the Committee will include, but not be limited to, the following:

- Negotiate a contract for the new Executive Director, to be presented to the Board for its approval on September 6, 2017;
- Assist the new Executive Director in developing a 90 day transition plan, with specific goals and objectives, which will be presented to the Board on September;
- Consult with the new Executive Director in developing and implementing a new management organizational structure; and
- Generally oversee and monitor the progress of the leadership transition.

The Committee will report its progress to the Board at regularly scheduled meetings

DISCUSSION

In order to support the transition to a new Executive Director, the President requests that the Board of Trustees reauthorize the Ad Hoc Transition Committee to support the transition to a new Executive Director and that the term of the Ad Hoc Committee continue until February 2018.

FISCAL/PERSONNEL IMPACT

No additional resources required.

RULE AMENDMENTS

None

BOARD BOOK IMPACT

Board Book at Tab 2.6, Article 1, Section 3 (b)

BOARD GOALS & OBJECTIVES

BOARD COMMITTEE RECOMMENDATIONS

The President, Michael Colantuono recommends that the Board of Trustees approve the following resolution:

RESOLVED, that the Board of Trustees, at the request of the President and as authorized by the Board Book at Tab 2.6, Article 1, Section 3 (b), approves the reauthorization of the Ad Hoc Transition Committee to assist in this change of Executive Directors, which Committee will be Chaired by James Fox, with Michael Colantuono as Vice Chair, and include as members Trustees Jason Lee, Alan Steinbrecher and Sean SeLegue, with Elizabeth R. Parker as ex officio.

FURTHER RESOLVED, that the term of the Ad Hoc Committee continue until February 2018.