



THE STATE BAR OF CALIFORNIA

LAWYER ASSISTANCE PROGRAM

Date: December 4, 2017

To: LAP Oversight Committee

From: Michelle Harmon, Acting Program Manager

Subject: Program Manager Report

At the Oversight Committee meeting on Saturday, December 9, 2017, I will be discussing in my Manager's Report:

- The LAP budget
- An update on office staffing
- Patrick Krill's contract extension
- Progress on the Initial Task spreadsheet
- LAP metrics

Please find attached the following documents for your review before we meet:

- LAP's final preliminary budget that was submitted to the Board of Trustees on November 15, 2017.
- Patrick Krill's memo Re: Proposed statement of work for additional LAP consulting. This outlines additional work he proposes to perform for the State Bar.
- The Initial Task spreadsheet. This spreadsheet outlines eight tasks recommended from both the Strategic Plan and Patrick Krill's report that Shelby King, Patrick Krill and I have identified as priorities for immediate progress.
- Slides from Patrick Krill's presentation on wellness and self-care that will be included in the mandated ten hours of CLE requirements for newly admitted lawyers. This will be discussed with item number six of the Initial Task spreadsheet.

Business item "B. Patrick Krill – Adoption and Approval of Proposal for Implementation of Recommendations and Governance in the Public Interest Taskforce Appendix I Review Discussion" includes the following attachments:

- Patrick Krill's original recommendation report titled: The California Lawyers Assistance Program: Opportunities for Growth and Improvement in a Time of Need.
- The Appendix I: Review of Sub-Entities. Pages I-6 through I-7 pertain to the LAP and inform Patrick Krill's recommendations.