

OPEN SESSION AGENDA ITEM

50-1 FEBRUARY 2018

DATE: February 16, 2018

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval for Specified Contracts per Business & Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value of \$50,000 or greater.

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of fifty thousand dollars (\$50,000), or for information technology goods, services, or both, for an aggregate amount in excess of one hundred thousand dollars (\$100,000), except pursuant to the standards established in Article 4 (commencing with Section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000, and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. These contracts require approval by the Board of Trustees in order to be executed.

Ref #	Dept.	Cost Center	Vendor	Contract Amount	Goods or Services
1	Admissions	20002	Doubletree Hotel Westside	\$133,068.00	July 2018 California Bar Exam Testing Site
2	Admissions	20002	Ontario Gateway Hotel	\$101,212.00	July 2018 California Bar Exam Testing Site
3	Admissions	20002	Sheraton Mission Valley Hotel	\$75,038.00	February 2019 California Bar Exam Testing Site

Ref #	Dept.	Cost Center	Vendor	Contract Amount	Goods or Services
4	Admissions	20002	Sheraton Mission Valley Hotel	\$92,304.00	July 2019 California Bar Exam Testing Site
5	Admissions	20002	Sheraton Mission Valley Hotel	\$75,038.00	February 2020 California Bar Exam Testing Site
6	Admissions	20002	Sheraton Mission Valley Hotel	\$92,304.00	July 2020 California Bar Exam Testing Site

FISCAL/PERSONNEL IMPACT

The contracts listed above total of \$568,964. Expenses are included in the 2018 budget for the Office of Admissions, or will be included in the budgets for future years, per the normal Bar Exam and budget planning process.

RULE AMENDMENTS

None

BOARD BOOK IMPACT

None

STRATEGIC PLAN GOALS & OBJECTIVES 2017-2022

Goal: 3. Improve the fiscal and operational management of the State Bar, emphasizing integrity, transparency, accountability, and excellence.

RECOMMENDATION

Staff recommends that the Board of Trustees approve the following resolution:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT(S) LIST

None.