

LAW SCHOOL COUNCIL FUNCTION AND PROCEDURES

I. Function

The Committee of Bar Examiners of the State Bar of California (CBE) shall communicate and cooperate with the Law School Council (Council). ~~The Law School Council (Council) advises the Committee of Bar Examiners of the State Bar of California (CBE)~~ on matters relating to content and format of the bar examination, ~~problems of~~ coordinating curricula related to bar tested subjects, and ~~on all other~~ aspects of law school education relevant to ~~the bar examination process~~ licensure. (California Code, Business and Professions Code - BPC § 6046.6 (b)); The Council ~~acts as a two-way channel of information and as a sounding board and source of~~ may also provide expertise and advice to ~~for~~ the CBE and the State Bar for ~~proposals from the CBE or from the law schools, and advises on such~~ other matters as may be ~~appropriate~~ requested by the law schools, the CBE, the State Bar Board of Trustees (Board), or the Court ~~from time to time~~.

II. Composition and Term of Office

The Council consists of 14 persons; ~~Ten members are~~ shall be law school deans, who are selected by their category of school and appointed by the Board; ~~of Governors~~, three members ~~are~~ shall be from the CBE who ~~have been~~ are appointed by the CBE Chair; and one member ~~is~~ shall be from the Board ~~of Governors~~ (generally, the Chair of the ~~Board Program Committee on Regulation, Admissions and Discipline Oversight~~).

(A) Persons selected from the law schools ~~are~~ shall be deans. (Alternate language discussed, . . . "deans, vice deans, associate deans, or former deans.")

(B) The term of office for each law school member of the Council is three years.

~~(C) The distribution of law school deans among the categories of law schools is approximately proportional to student enrollment and representation in first-time applicants for the California Bar Examination.~~

~~(D)~~(C) The distribution ~~is~~ shall be the following:

(1) ~~Public~~, ABA-approved law schools: ~~62~~

~~(2) Private, ABA-approved law schools: 4~~

~~(3)~~(2) California ~~A~~accredited ~~L~~aw ~~S~~schools, not ABA approved: 2

~~(4) California unaccredited Registered law schools: 24~~

~~(5)~~(3)

~~(6)~~ ~~Correspondence/Distance Learning law schools: 1~~

~~(E)~~(D) Selection of Law School Representatives

- (1) Members of the Council may be selected by election or other manner approved by the Council. If the selection is by election, ~~are selected by election. Each member of the Law School Assembly (all California law school deans) has one vote in the category to which the Assembly member's school has been assigned.~~the following procedures shall be followed.
- (2) Nominations to fill vacancies in each category of law school shall be made by Assembly members from the respective category of law school in September. Upon confirmation that the nominee is available and willing to serve, ballots for each category shall be distributed to respective Assembly members in October. Election shall be by the majority of ballots cast. In the case of a tie, run-off ballots shall be shall be distributed to the Assembly members in the law school category. The elected slate shall be presented to the Board as nominees for appointment at the Board's November meeting. New members begin their term at the December Council meeting. ~~Election is by mail ballot conducted in the late spring of each year. The ballot lists all assembly members eligible for election to the Council for each category.~~
- (3) ~~Those eligible for election may provide a statement to be included with the ballot, if they so choose~~ If a Council member is absent two consecutive meetings in any 12-month period or three meetings during their term of office, the position shall be deemed vacant and a replacement election shall be held. In the case of extraordinary circumstances, the Council, upon majority vote, has the authority to waive this provision.
- (4) ~~Ballots are cast in a mandatory, preferential form for each category of law school~~ In the case of an unavoidable absence, Council members may request that an alternative representative attend the meeting in their behalf. The alternative attendee may be an Associate or Assistant Dean from their law school or a dean from another law school within their category. The alternative representative may participate in all discussions, but may not exercise the member's voting privileges. The attendance of an alternative member shall not affect the provisions of Section II.(D)(3) related to member absences.
- ~~(4)~~(5) In the case of vacancies arising from the resignation of a member, or vacancies arising under Section II (D)(3), the Council shall appoint, by majority vote, another dean from the same category of schools to fill the unexpired term.-

~~(5)(6) The elected representatives then become the nominees for appointment by the Board of Governors.~~

III. Officers

- (A) ~~The~~ A Chair and Vice-Chair of the Council ~~is~~ shall be selected annually by ~~all a~~ majority vote of the Council members ~~present before~~ at the first meeting of the Council following the beginning of each Committee year.

IV. Meetings, Agenda and Summaries

- (A) ~~Meetings are generally twice~~ The Council shall meet at least three times per year, normally in coordination with a regularly scheduled meeting of the CBE unless the Council determines that a different schedule better serves the purposes of the Council. Additional meetings may be convened upon request by the law schools, the CBE, or the Board ~~a year, unless fewer meetings will suffice.~~
- (B) The posting of meeting agendas and the conduct of meetings shall be in compliance ~~An agenda for each meeting is coordinated by the State Bar's Office of Admissions and mailed at least one week prior to the meeting with~~ Bagley-Keene requirements. —The Chair of the Council has primary responsibility for approval of the agenda.
- (C) ~~Generally, t~~The State Bar of California's Office of Admissions shall produce ~~s~~ a summary of each meeting, and copies of the summary ~~are~~ shall be distributed to all ~~California law school deans~~ members of the Assembly.
- (D) The Law School Assembly, representing the deans of all California law schools, shall convene at least one time per year, normally in coordination with one of the three Council meetings. ~~program for the Law School Assembly meeting (alternately in the San Francisco and Los Angeles areas), is discussed with the Council, in coordination with the CBE. If the Council is not scheduled to meet within a couple of months before the scheduled Assembly Meeting, the proposed program is developed in consultation with the Council Chair~~Members of the Assembly, the CBE, or the Board may submit an agenda item for the Assembly meeting at least 30 days prior to the Assembly meeting. The Chair of the Council has primary responsibility for the approval of the agenda. The posting of meeting agendas and the holding of Assembly meetings shall be in compliance with Bagley-Keene requirements.

V. Budget

- (A) CBE assumes expenses for:

- (1) Meeting room and refreshments during meetings of the Council,
 - (2) Travel and per diem for [the Chair of the Council \(or Vice-Chair if serving in place of the chair\)](#), [CBE members](#), Board member, and staff [participants](#).
- (B) The individual law schools assume the expenses for travel and per diem for the law school members of the Council.

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