

# COMMITTEE OF BAR EXAMINERS OPEN SESSION AGENDA ITEM

**AGENDA ITEM:** June 2018 – O-300

**DATE:** June 11, 2018

**TO:** Subcommittee on Operations and Management

**FROM:** Tammy Campbell, Program Manager, Operations and Management

**SUBJECT: FEBRUARY 2018 CALIFORNIA BAR EXAMINATION COST ANALYSIS**

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## BACKGROUND

As part of the on-going process to monitor the costs related to administering the California Bar Examination (CBX), please see below for a cost analysis of the February 2018 CBX. Attached is more detail regarding the various expenses associated with administering the examination.

## DISCUSSION

The cost for administering the February 2018 CBX was \$1,406,040 for 5,303 applicants. In 2017, the figures were \$1,792,277 and 4,893 respectively. The decrease in costs from 2017 to 2018 can be partially attributed to the use of the Ontario Gateway Hotel in Ontario as a Testing Accommodations site, which was lower in cost compared to the Doubletree Westside Hotel in Culver City. In addition, this was the first February administration of the 2-day exam that contributed to a decrease in costs in various categories. The number of testing accommodation applicants also decreased by 3.9 percent compared to the year before. For the February 2017 examination, there were 357 applicants that took the CBX at a Testing Accommodations test center compared to 343 in 2018.

Here are a few highlights from the cost analysis:

1. Approximately 84% of the facility capacity was used to administer the CBX. This is a slight increase from the February 2017 administration where 78% of the facility capacity was utilized. Essentially, the February 2018 Bar Exam had fewer “no shows” than the February 2017 Bar Exam.
2. In line with historical data, 85% of our total costs was comprised of costs related to facility rental, electrical, and proctors.

3. It costs approximately \$121 (\$181 in February 2017) to administer the CBX to an applicant taking the examination at a standard test center compared to approximately \$2,337 (\$2,720 in February 2017) for each applicant taking the examination at a Testing Accommodations test center.

Administering examinations at Testing Accommodations test centers involve higher costs because of the type of facility that must be used, i.e., hotel instead of a conference center in order to be able to provide semi-private/private rooms, additional proctor requirements, specialized equipment/software, etc. It's also important to note that these figures don't include 'soft' costs for staff time and actual costs for medical experts/consultants to review testing accommodations petitions. Both of which will also increase if the number of applicants with disabilities are granted accommodations continues to grow.

## **RECOMMENDATION**

It is recommended that this report be received and filed.

## **PROPOSED MOTION**

If the Subcommittee agrees, the following motion is suggested:

Move that the report on costs for administering the February 2018 California Bar Examination be received and filed.

Examination Administration Costs - February 2018 General Bar Examination																			
Test Center																			
Facility	Capacity	# of Testers	% of Capacity	Type	Facility Rental	Tables & Chairs	Electrical	Parking	Water	AV	Phones	Computers	Shipping	MBE Courier	Staff Rooms & Parking	Proctors	Off-Duty	Grand Total	Cost/Tester
Northern California:																			
Crowne Plaza Hotel - Burlingame (S623)	90	63	70.00%	TA	\$103,622.72	\$0.00	\$2,000.00	\$3,330.00	\$0.00	\$1,592.10	\$66.34	\$1,672.80	\$1,992.00		\$3,807.80	\$73,089.44	\$5,643.00	\$196,816.20	\$3,124.07
Hilton Sacramento Arden West (S706)	40	36	90.00%	TA	\$29,943.24	\$0.00	\$0.00	\$0.00	\$0.00	\$4,099.00	\$1,198.32	\$1,582.60	\$1,992.00		\$2,115.68	\$37,179.81	\$5,544.00	\$83,654.65	\$2,323.74
Oakland Convention Center (LW600)	1,200	1,026	85.50%	Combo	\$20,281.58	\$27,712.32	\$21,482.81	\$5,215.00	\$573.58	\$5,814.00	\$204.84	\$290.40	\$1,992.00		\$4,040.96	\$43,877.91	\$2,714.25	\$134,199.65	\$130.80
Cal Expo and State Fair (LW700)	768	631	82.16%	Combo	\$17,082.96	\$5,776.00	\$14,145.00	\$0.00	\$1,104.15	\$582.00	\$0.00	\$290.40	\$1,992.00		\$1,947.51	\$25,770.04	\$2,656.50	\$71,346.56	\$113.07
Northern California Totals	2,098	1,756	83.70%		\$170,930.50	\$33,488.32	\$37,627.81	\$8,545.00	\$1,677.73	\$12,087.10	\$1,469.50	\$3,836.20	\$7,968.00	\$ -	\$11,911.95	\$179,917.20	\$16,557.75	\$486,017.06	\$276.78
Southern California:																			
Doubletree Hotel - Orange (S260)	101	95	94.06%	TA	\$100,737.59	\$0.00	\$0.00	\$2,958.88	\$0.00	\$1,466.64	\$0.00	\$2,110.80	\$1,992.00		\$2,690.88	\$88,699.12	\$5,659.50	\$206,315.41	\$2,171.74
Ontario Gateway Hotel (S408)	125	105	84.00%	TA	\$83,850.70	\$1,007.00	\$2,027.50	\$0.00	\$0.00	\$1,753.58	\$0.00	\$2,459.00	\$1,992.00		\$2,010.96	\$117,617.53	\$5,568.75	\$218,287.02	\$2,078.92
Sheraton Mission Valley (S304)	51	44	86.27%	TA	\$44,064.38	\$0.00	\$0.00	\$0.00	\$0.00	\$1,515.23	\$0.00	\$1,372.60	\$1,992.00		\$2,775.84	\$39,338.10	\$5,585.25	\$96,643.40	\$2,196.44
Ontario Convention Center (LW400)	1,848	1,602	86.69%	Combo	\$41,605.64	\$9,240.00	\$34,364.60	\$2,690.00	\$959.62	\$2,481.30	\$185.00	\$211.40	\$1,992.00		\$1,763.58	\$72,199.97	\$2,772.00	\$170,465.11	\$106.41
San Diego Concourse (LW300)	740	560	75.68%	Combo	\$22,975.00	\$117.00	\$15,668.00	\$4,000.00	\$543.36	\$630.00	\$275.00	\$211.40	\$1,992.00		\$3,234.24	\$25,754.84	\$2,747.25	\$78,148.09	\$139.55
Pasadena Center (LW102)	1,326	1,141	86.05%	Combo	\$37,698.50	\$12,380.00	\$40,568.00	\$2,185.00	\$0.00	\$2,135.30	\$246.38	\$211.40	\$1,992.00		\$2,270.40	\$46,673.87	\$2,739.00	\$149,099.85	\$130.67
Southern California Totals	4,191	3,547	84.63%		\$330,931.81	\$22,744.00	\$92,628.10	\$11,833.88	\$1,502.98	\$9,982.05	\$706.38	\$6,576.60	\$11,952.00	\$ -	\$14,745.90	\$390,283.43	\$25,071.75	\$918,958.88	\$259.08
Miscellaneous Charges																	\$ 1,064.25		
Non-TA Sites - Subtotal	5,882	4,960	84.33%	Combo	\$139,643.68	\$55,225.32	\$126,228.41	\$14,090.00	\$3,180.71	\$11,642.60	\$911.22	\$1,215.00	\$9,960.00	\$0.00	\$13,256.69	\$214,276.63	\$13,629.00	\$603,259.26	\$121.62
TA Sites - Subtotal	407	343	84.28%	TA	\$362,218.63	\$1,007.00	\$4,027.50	\$6,288.88	\$0.00	\$10,426.55	\$1,264.66	\$9,197.80	\$9,960.00	\$0.00	\$13,401.16	\$355,924.00	\$28,000.50	\$801,716.68	\$2,337.37
Exam Totals	6,289	5,303	84.32%		\$501,862.31	\$56,232.32	\$130,255.91	\$20,378.88	\$3,180.71	\$22,069.15	\$2,175.88	\$10,412.80	\$19,920.00	\$ -	\$26,657.85	\$570,200.63	\$42,693.75	\$1,406,040.19	\$265.14
% of Total					35.7%	4.0%	9.3%	1.4%	0.2%	1.6%	0.2%	0.7%	1.4%	0.0%	1.9%	40.6%	3.0%	100.0%	

\*\*\*Hotels do not charge for water

Miscellaneous Charges	Shipping: Costs to ship to different warehouses, not to any specific testing sites
	Proctors: Costs of temporary workers used for exam, no specific site listed on invoices
	Off-Duty Officers: Various Duties; Interviews, contracts, and scheduling