

OPEN SESSION AGENDA ITEM

50-1 JULY 2018

DATE: July 19, 2018
TO: **Members, Board of Trustees**
FROM: Steve Mazer, Chief Administrative Officer
SUBJECT: Approval for Specified Contracts per Business & Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000.

BACKGROUND

Pursuant to Business and Professions Code Section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of fifty thousand dollars (\$50,000), or for information technology goods, services, or both, for an aggregate amount in excess of one hundred thousand dollars (\$100,000), except pursuant to the standards established in Article 4 (commencing with Section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000, and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. These contracts require approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Admissions	20002	Admissions Fund	STAT Delivery Service Inc.	\$56,000	Exam Delivery Services
2	Information Technology	23600	General Fund	GST Inc.	\$69,010	Audio Visual System Improvements
3	Professional Competence	10706	General Fund	InfoPro Learning Inc.	\$124,600	New Attorney MCLE Update: Rules of Professional Conduct
4	Finance	23101	General Fund	Olivier Flewellen	\$51,000 (\$96,000 total)	Contractor: Accountant Manager (Continued Services)
5	Finance	23101	General Fund	Kevin Harper	\$74,062 (\$304,062 total)	Contractor: Interim CFO (Continued Services)
6	Finance	23101	General Fund	Moss Adams LLP	\$90,000	Year-End Auditing Services
7	Research & Accountability	19028, 19029	General Fund	Tyler Technologies Inc.	\$174,000* (\$3,780,891 total)	CMS Implementation Services, Extension to September 2018
8	Research & Accountability	19030	General Fund	Sierra-Cedar IT Services Inc.	\$1,599,825**	ERP Implementation Services, Oracle Cloud Fusion

*Tyler Technologies Inc. is implementing the Case Management System (CMS) and completion of the project requires an extension of time and additional funds. Funding has been achieved through internal savings. The extension was presented at the May 2018 Board of Trustees meeting as Agenda Item 706 Odyssey Case Management System Demonstration and Related Finance / Budget Issues.

**Sierra-Cedar IT Services Inc. has been selected to implement the Enterprise Resource Planning (ERP) System upgrade from the current JD Edwards / Oracle EnterpriseOne to Oracle Cloud Fusion. The business case for the upgrade was presented at the July 2017 Board of Trustees meeting and approved as an attachment to Agenda Item 142 Mid-Year Financial Forecast & Proposed Budget Amendment.

FISCAL/PERSONNEL IMPACT

The contracts listed above allocate a total of \$2,238,497. Expenses are included in the 2018 budget for the Offices noted, or will be included in the budgets for future years, per the normal budget planning process.

RULE AMENDMENTS

None

BOARD BOOK AMENDMENTS

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: 3. Improve the fiscal and operational management of the State Bar, emphasizing integrity, transparency, accountability, and excellence.

RECOMMENDATION

It is recommended that the Board of Trustees approve the following resolution:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT(S) LIST

None