

DRAFT
PUBLIC MINUTES

THE COMMITTEE OF BAR EXAMINERS

OF

THE STATE BAR OF CALIFORNIA

June 22 and 23, 2018

State Bar of California Offices
845 S. Figueroa Street
Los Angeles, California

A meeting of the Committee of Bar Examiners of The State Bar of California convened in closed session at 2:20 p.m., Friday, June 22, 2018, in a meeting room at the State Bar offices in Los Angeles, Erika Hiramatsu, Chair, presiding. Officers and members present were: Erika Hiramatsu, Chair, David A. Torres, Vice-Chair, Angeli O. Agatep, M.D., James A. Bolton, Ph.D., Robert S. Brody, Alex H. Chan, James H. Efting, Dolores Heisinger, Kareem Gongora, Karen M. Goodman, Larry Kaplan, Paul A. Kramer, Alexander C. Lawrence, Jr., Esther P. Lin, Bethany J. Peak, and Patricia M. Villalobos, Members. State Bar staff members in attendance were: Leah Wilson, Chief Executive Director; Donna Hershkowitz, Chief Programs Office; Amy C. Nuñez, Interim Director III, Admissions; Lisa Jeong Cummins, Program Manager III, Examinations; Mark Torres-Gil, Program Manager III, Moral Character Determinations; Natalie Leonard, Program Manager III; Christina Doell, Program Manager I; Tammy Campbell, Program Manager I; Kim Wong, Administrative Supervisor; Destie Overpeck, Attorney III; Richard Schauffler, Senior Program Analyst; and Joanna Mendoza, Board of Trustee Member. Also in attendance were: Dean Greg Brandes, Dean Laura Palazzolo, Dean Mitch Winick, and Associate Dean Elizabeth Xyr. The closed session portion of the meeting concluded at approximately 2:50 p.m. at which time the Committee meeting went into open session and the session concluded at 5:30 p.m. The Committee meeting reconvened into open session at 9:15 a.m. on Saturday, June 23, 2018. All Committee members and staff who were in attendance on Friday were present on Saturday excluding Leah Wilson, Executive Director. Member Alex Chan left the meeting at 11:10 a.m. The meeting adjourned at 11:25 a.m.

CLARIFICATION ALIGNMENT AND IMPROVEMENT OF THE WORK
OF THE COMMITTEE OF BAR EXAMINERS (GOVERNANCE IN
THE PUBLIC INTEREST TASK FORCE FOLLOW UP)

It was moved, seconded and duly carried that upon receiving the Appendix I Review, the Chair Erika Hiramatsu will be attending the Board of Trustees (Board) meetings on July 19 and September 13; that the Committee of Bar Examiners (Committee) members should submit their concerns to the Chair; that the Chair will submit a letter addressing the Committee's concerns to the Board on July 19; and that the Chair will report back to the Committee at the August meeting.

REVIEW OF SUBCOMMITTEE ROLES

It was moved, seconded and duly carried that the subcommittees meet only where necessary to decide issues between full Committee of Bar Examiners (CBE) meetings (accommodation appeals, etc.) and for Chapter 6 violations pursuant to State Bar Rule 4.71. Continue to assign members to the subcommittees as a way of indicating areas of focus; those assigned are expected to actively participate in the discussion of their assigned topics during the full CBE meeting.

MAY 4 AND 5, 2018 COMMITTEE MEETING PUBLIC MINUTES

It was moved, seconded and duly carried that the minutes taken during the public session of the meetings on May 4 and 5, 2018, be approved.

APRIL AND MAY 2018 KEY STATISTICAL INDICATORS

It was by common consent agreed that the April and May 2018 Key Indicators for the Office of Admissions/Committee of Bar Examiners be received and filed.

SCHEDULE FOR AUGUST 24, 2018 COMMITTEE MEETING

It was by common consent agreed that the schedule for the August 24, 2018 Meeting, which will be held at the State Bar of California Offices in San Francisco, California, be received and filed.

SUBCOMMITTEE ON EXAMINATIONS

REPORT TO THE SUPREME COURT ON THE FEBRUARY 2018 CALIFORNIA BAR EXAMINATION

It was moved, seconded and duly carried that the Supreme Court Report on the February 2018 California Bar Examination be finalized and submitted to the Court.

2017 – 2018 SUBCOMMITTEE GOALS

It was by common consent agreed that the 2017 – 2018 goals for the Subcommittee on Examinations be approved.

SUBCOMMITTEE ON OPERATIONS AND MANAGEMENT

FEBRUARY 2018 CALIFORNIA BAR EXAMINATION COST ANALYSIS

It was moved, seconded and duly carried that the report on costs for administering the February 2018 California Bar Examination be received and filed.

FINANCIAL ANALYSIS REPORT AS OF MARCH 31, 2018

It was by common consent agreed that the Financial Analysis report as of March 31, 2018 for the Admissions Fund be received and filed.

2017 – 2018 SUBCOMMITTEE GOALS

It was by common consent agreed that the 2017 – 2018 goals for the Subcommittee on Operations and Management be approved.

SUBCOMMITTEE ON EDUCATIONAL STANDARDS

MCMILLAN ACADEMY OF LAW – INSPECTION REPORT FROM
THE ISSUED NOTICE OF NONCOMPLIANCE

It was moved, seconded and duly carried that the Supplemental Inspection Report of the inspection of the McMillan Academy of Law (MAOL), conducted on May 9, 2018, be received and filed; that MAOL be sent a copy of the Supplemental Inspection Report and informed that the Committee intends to recommend withdrawal of its registration to offer the J.D. degree effective January 1, 2019.

LADY JUSTICE LAW SCHOOL – MAJOR CHANGE REQUEST:
RELOCATION OF THE LAW SCHOOL

It was moved, seconded and duly carried that the request submitted pursuant to Rule 4.245, and as defined by Rule 4.246(B) of the Unaccredited Law School Rules by Lady Justice Law School (LJLS) seeking approval of a major change that would allow Lady Justice Law School to relocate from its present location at 7640 District Boulevard, Suite C to a new location effective July 1, 2018 at 901 20th Street, Bakersfield be granted; and that the approval be conditional upon the school's agreement to provide a progress report as to the timing and completion of the move, and to agree to an informal inspection of the new location if the Committee should so request.

CALIFORNIA DESERT TRIAL ACADEMY COLLEGE OF LAW –
PROGRESS REPORT OF THE HYBRID J.D. PROGRAM

It was moved, seconded and duly carried that California Desert Trial Academy's progress report be received and filed in satisfaction of the Committee's requirement that, within 60 days after the end of its first year, the law school prepare and submit to the Committee a report that provides an analysis of the program and discusses its success, benefits, detriments and any perceived improvements to the program prior to the start of its second year.

NOTICE OF CHANGES IN LAW SCHOOL ADMINISTRATORS

It was by common consent agreed that the notices from: 1) Empire College School of Law of the resignation of Dean Michael Mullins as Dean, effective June 29, 2018; 2)

San Francisco Law School of the appointment of Timothy Weimer, Esq. as Registrar for both the San Francisco Law School and the San Diego Law School branch, effective May 20, 2018; and 3) California Southern University School of Law of the appointment of Dr. Gwen Finestone as President, effective May 11, 2018, be received and filed.

**LINCOLN LAW SCHOOL OF SAN JOSE – MAJOR CHANGE REQUEST:
ACQUIESCENCE TO A M.L.S, JOINT M.L.S/J.D. AND LL.M DEGREES**

It was moved, seconded and duly carried that the requests received from Lincoln Law School of San Jose (LLSSJ) for major change requests seeking acquiescence of the Committee of Bar Examiners to offer the following three degrees effective Fall 2018 be received, filed and granted: Master of Legal Studies (M.L.S); Joint M.L.S/Juris Doctor (J.D.); and a Master of Laws (LL.M).

2017 – 2018 SUBCOMMITTEE GOALS

It was by common consent agreed that the 2017 – 2018 goals for the Subcommittee on Educational Standards be approved.

SUBCOMMITTEE ON MORAL CHARACTER

2017 – 2018 SUBCOMMITTEE GOALS

It was by common consent agreed that the 2017 – 2018 goals for the Subcommittee on Moral Character be approved.

ADJOURNMENT

Having concluded all the business scheduled for consideration during the open and closed sessions of the meeting, the meeting was adjourned at 11:25 a.m., Saturday, June 23, 2018.