

COMMITTEE OF BAR EXAMINERS

OPEN SESSION AGENDA ITEM

AGENDA ITEM NUMBER: August 2018 – O-301

2017-2018 Goals and Accomplishments Operations and Management Subcommittee

1. Review proposed amendments to Law School Fees after return from Public Comment.

During its October 2018 meeting, the Committee received a presentation from Andrew Conover from ORIA on proposed amendments to the Schedule of Law School Fees. The Committee approved the proposed amendments in principle and its recommendations were submitted to the Board of Trustees for consideration.

2. Review proposal re Proctor Salary Rates.

During its October 2018 meeting, the Committee received a presentation on the current proctor salary rates. The Committee approved an approximate 5% salary increase for all proctors effective January 2018.

3. Consider proposed amendments to the statute regarding Application Deadlines.

During its October 2018 meeting, the Committee received a presentation on the proposed amendments to the statute to modify the application deadlines to take the February and July California Bar Examinations to allow staff to adequately process the increasing number of testing accommodation petitions. The Committee approved the proposed amendments which were included in the State Bar's 2018 legislative program and have been included in this year's fee bill.

4. Review proposal to include cost associated with preparing Admissions Training Videos in the 2018 Admissions Fund Budget.

During its October 2018 meeting, the Committee received a presentation on the costs associated with the production of three separate Admissions videos. The Committee subsequently approved the production of the videos.

5. Receive a report on the transition to Bagley Keene meeting rules and the deletion of Open/Closed Meeting Rules from the Admissions Rules and determine if changes are needed to meeting structure and subcommittee assignments.

During its December 2018 meeting, the Committee received a presentation from Destie Overpeck from OGC on the Bagley Keene meeting rules. The Committee subsequently transitioned to adopting the Bagley Keene meeting rules.

6. Review Preliminary 2018 Admissions Fund Budget.

During its December 2017 meeting, the Committee received a presentation on the proposed 2018 Admissions Fund Budget.

7. In conjunction with Subcommittee on Examinations, review reports on administration of the California First-Year Law Students' Examination.

During its November 2017 meeting, the Committee received a report on the administration of the October 2017 California First-Year Law Students' Examination. The report on the June 2018 California First-Year Law Students' Examination will be presented to the Committee during its August 2018 meeting.

8. In conjunction with the Subcommittee on Examinations, review reports on administration of the California Bar Examination.

During its March 2018 meeting, the Committee received a report on the administration of the February 2018 California Bar Examination. The report on the July 2018 California Bar Examination will be presented to the Committee during its August 2018 meeting.

9. Complete the production for the three Admissions training videos on the following topics: an on-line video on "preparing to take the Bar Exam" for applicants and two proctor training videos.

Deferred. While the budget for the video has been approved and the format and length of the video have been determined, more time will be required for production. Tentatively planning for the video to be ready in time to release before the February 2019 Bar Exam.

10. Consider proposed guidelines for interpretation of the *Admissions Rules*, such as in the areas of eligibility and administration of examinations.

Deferred.

11. Review Definitions of Public Protection and Minimum Competence in Connection with Work of the Committee.

Deferred pending the findings from the Job Analysis study.

12. Consider whether Grader Fees should be increased.

Deferred pending the collection of additional grading data from the new, 2-day Bar exam format

13. Review testing accommodations cost trends.

The Committee received regular updates on TA cost trends, typically following the presentation of the monthly financial analysis or cost analysis following the administration of the California Bar Examination or First-Year Law Students' Examination.

14. Receive updates on the status of the Admissions Information Management Systems (AIMS) Project.

The Interim Director of Admissions regularly provided updates on the status of the AIMS project which, to date, continues to be on schedule and budget.

15. Consider petitions seeking waivers of the Committee's administrative related policies, procedures and rules.

During each of its meetings, the Committee considered and evaluated a number of applicant petitions seeking waivers of its administrative related policies, procedures, and rules.