

CALIFORNIA COMMISSION ON ACCESS TO JUSTICE

c/o State Bar of California – 180 Howard Street – San Francisco, CA 94105 – (415) 538-2352 – (415) 538-2524/fax

Executive Committee Meeting Notes and Action Summary

Thursday, July 12, 2018 | 4:00 p.m. – 5:00 p.m.

ROLL CALL

Participants

Hon. Mark Juhas
Catherine Blakemore
Janis Hirohama
Deborah Moss-West
Hon. Ronald Robie
Hon. Lisa Jaskol

Staff

Stephanie Choy
Brady Dewar
Donna Hershkowitz
Elizabeth Hom

BOT

Mark Broughton

I. CHAIR'S REPORT

- Call for Public Comment—None
- Oral Report

Judge Juhas gave a report on the meeting with Bar leadership and ExCom leadership. Judge Juhas also referenced the opinion of the Office of General Counsel, which was shared with Commissioners only because the Bar is exercising attorney-client privilege over the document. Judge Juhas further reported that the Bar is interested in figuring out how to make CCAJ work within the confines of the new bar. An issue for consideration is the Commission's independence. The purpose of the full Commission meeting will be to get a sense of the direction that the Commission wants to take. Judge Juhas suggests that the Commission put forth proposals, and engage in ongoing discussion with Bar leadership.

II. CONSENT

A. Approval of Notes and Action Summary for June 6, 2018

The Commission moved (Blakemore, Juhas seconded) to approve the Notes and Action Summary for June 6, 2018 by acclamation.

III. STATE BAR UPDATE

A. Staffing Update

Elizabeth reported that there will be a national search for the Office of Legal Services director. She also highlighted the staffing restructure and integration of grant administration functions with the policy and program development work.

IV. BUSINESS

A. Appendix I Sub-Entity Review

The Committee planned to utilize the full Commission meeting on July 13 to brainstorm and discuss the history and work of the Commission, and how to reach agreement with Bar leadership to move forward. There was discussion about recent work of the Commission as well as efforts to become more efficient. It was also pointed out that there are other appointing entities to the Commission, and that they should be informed of current activities.

B. Planning for the Friday, July 13, 2018 CCAJ Meeting

The Committee agreed that the focus of the Commission meeting would be the Appendix I review. Judge Juhas would provide a high level overview of the Appendix I process so that everyone would be on the same page, and then open up discussion for the Commission. The Committee wished to provide the draft strategic plan to Commissioners to refer to during the meeting.

C. Administrative Agency Report Update

Catherine provided a brief history of the Administrative Agency Report. Mary Kelly drafted the document several years ago, and Mike Levy, Catherine, and staff worked to edit into a shorter draft. The section on language access was reviewed by Joann Lee from LAFLA, and Commissioner Panida Rzonca will also review before publication. Stephanie is obtaining additional input from Mary Kelly. The Committee agreed that it is a good work product and will be a useful document.

D. Report from Nominations Committee

Janis reported on the work of the Committee. There will be one BOT appointed Commissioner opening for 2018-2019. The Committee moved (Blakemore, Robie seconded) to approve by acclamation the Nominations Committee's recommendation to the BOT that Hilarie Atkisson from Fenwick and West be appointed to the CCAJ.

V. ADJOURNMENT

There being no other business, Chair Judge Juhas moved to adjourn the meeting.