

COMMITTEE OF BAR EXAMINERS

OPEN SESSION AGENDA ITEM

AGENDA ITEM: **October 2018 – O-301**

DATE: October 4, 2018

TO: Committee of Bar Examiners

FROM: Tammy Campbell, Program Manager, Operations and Management

SUBJECT: **JULY 2018 CALIFORNIA BAR EXAMINATION (CBX) COST ANALYSIS**

BACKGROUND

As part of the on-going process to monitor the costs related to administering the California Bar Examination (CBX), a cost analysis of the July 2018 CBX has been prepared. Attached is more detail regarding the various expenses associated with administering the examination.

DISCUSSION

The cost for administering the July 2018 CBX was \$2,198,191 for 8,600 applicants. In 2017, the figures were \$2,179,846 and 9,183 respectively. The increase in costs from 2017 to 2018 can partially be attributed to the shortage of proctors available to work our exams. The shortage required the utilization of a higher number of temporary staff from staffing agencies, which incur higher costs than veteran proctors.

Here are a few highlights from the cost analysis:

1. Approximately 84% of the facility capacity was used to administer the CBX. This is a slight decrease from the July 2017 administration where 89% of the facility capacity was utilized. Essentially, the July 2018 Bar Exam had fewer “no shows” than the July 2017 Bar Exam.
2. In line with historical data, 84% of our total costs was comprised of costs related to facility rental, electrical, and proctors.

It costs approximately \$194 (\$167 in July 2017) to administer the CBX to an applicant taking the examination at a standard test center compared to approximately \$2,423 (\$2,258 in July 2017) for each applicant taking the examination at a Testing Accommodations test center. The number of testing accommodation applicants saw a 1.8 percent decrease compared to the year before. For the July 2017 examination, there were 485 applicants that took the CBX at a Testing Accommodations test center compared to 476 in 2018. Administering examinations at Testing Accommodations test

centers involve higher costs because of the type of facility that must be used, i.e., hotel instead of a conference center in order to be able to provide semi-private/private rooms, additional proctor requirements, specialized equipment/software, etc. It's also important to note that these figures don't include 'soft' costs for staff time and actual costs for medical experts/consultants to review testing accommodations petitions.

RECOMMENDATION

It is recommended that this report be received and filed.

PROPOSED MOTION

If the Committee agrees, the following motion is suggested:

Move that the report on costs for administering the July 2018 California Bar Examination be received and filed.

Examination Administration Costs - July 2018 General Bar Examination																		
Test Center																		
Facility	Capacity	# of Testers	% of Capacity	Type	Facility Rental	Tables & Chairs	Electrical	Parking	Water	AV	Phones	Computers	Shipping	Staff Rooms & Parking	Proctors	Off-Duty	Grand Total	Cost/Tester
Northern California:																		
Crowne Plaza Hotel - Burlingame (S623)	125	114	91.20%	TA	\$125,736.70	\$0.00	\$2,000.00	\$3,600.00	\$0.00	\$1,595.76	\$66.49	\$1,372.60	\$2,625.00	\$4,372.76	\$92,509.65	\$5,651.25	\$239,530.21	\$2,101.14
DoubleTree Hotel Sacramento (S750)	40	23	57.50%	TA	\$40,309.80	\$0.00	\$0.00	\$750.00	\$0.00	\$1,407.07	\$495.30	\$1,288.28	\$2,625.00	\$1,827.20	\$10,197.82	\$5,511.00	\$64,411.47	\$2,800.50
Hilton Sacramento Arden West (S706)	45	26	57.78%	TA	\$39,421.64	\$0.00	\$0.00	\$0.00	\$0.00	\$3,345.75	\$986.25	\$1,472.60	\$2,625.00	\$1,322.30	\$48,893.23	\$4,298.25	\$102,365.02	\$3,937.12
Oakland Convention Center (L600)	1,200	1,086	90.50%	Laptop	\$20,041.60	\$27,712.32	\$26,850.86	\$5,600.00	\$245.82	\$6,722.84	\$540.78	\$290.40	\$2,625.00	\$4,798.00	\$45,424.41	\$2,706.00	\$143,558.03	\$132.19
Sacramento Convention Center (LW701)	1,032	930	90.12%	Combo	\$33,264.00	\$8,440.00	\$18,477.00	\$1,590.00	\$3,082.71	\$3,346.01	\$325.00	\$385.00	\$2,625.00	\$2,657.20	\$29,648.94	\$2,343.00	\$106,183.86	\$114.18
Santa Clara Convention Center (LW850)	1,725	1,061	61.51%	Combo	\$28,824.00	\$11,131.00	\$32,335.00	\$0.00	\$3,067.75	\$4,413.24	\$282.46	\$290.40	\$2,625.00	\$10,336.76	\$45,440.73	\$2,755.50	\$141,501.84	\$133.37
Northern California Totals	4,167	3,240	77.75%		\$287,597.74	\$47,283.32	\$79,662.86	\$11,540.00	\$6,396.28	\$20,830.67	\$2,696.28	\$5,099.28	\$15,750.00	\$25,314.22	\$272,114.78	\$23,265.00	\$797,550.43	\$246.16
Southern California:																		
Doubletree Hotel - Orange (S260)	100	84	84.00%	TA	\$100,325.30	\$0.00	\$0.00	\$2,884.00	\$0.00	\$2,494.75	\$0.00	\$2,341.20	\$2,625.00	\$2,985.24	\$81,304.04	\$6,723.75	\$201,683.28	\$2,400.99
Doubletree Hotel - Westside (S106)	100	92	92.00%	TA	\$99,163.02	\$1,540.00	\$2,868.00	\$3,960.00	\$0.00	\$2,191.95	\$1,023.00	\$2,695.20	\$2,625.00	\$5,950.48	\$83,028.34	\$5,775.00	\$210,819.99	\$2,291.52
Ontario Gateway Hotel (S408)	125	105	84.00%	TA	\$72,231.84	\$1,615.00	\$2,512.00	\$0.00	\$0.00	\$2,314.20	\$0.00	\$2,392.60	\$2,625.00	\$2,441.88	\$103,649.98	\$5,296.50	\$195,079.00	\$1,857.90
Sheraton Mission Valley (S304)	75	55	73.33%	TA	\$62,004.32	\$0.00	\$0.00	\$0.00	\$0.00	\$1,832.82	\$1,018.25	\$1,052.40	\$2,625.00	\$2,864.33	\$62,387.70	\$5,733.75	\$139,518.57	\$2,536.70
Los Angeles Convention Center (LW111)	1,100	999	90.82%	Combo	\$38,181.26	\$12,030.00	\$43,090.00	\$4,260.00	\$2,545.00	\$1,780.00	\$268.40	\$211.40	\$2,625.00	\$5,524.05	\$54,386.37	\$2,788.50	\$167,689.98	\$167.86
Ontario Convention Center (L400)	1,548	1,414	91.34%	Laptop	\$30,429.20	\$7,855.00	\$30,262.30	\$2,940.00	\$1,049.20	\$2,088.23	\$185.00	\$336.40	\$2,625.00	\$1,627.92	\$71,254.53	\$2,730.75	\$153,383.53	\$108.47
Ontario Convention Center (LW402)	456	333	73.03%	Combo	\$11,429.19	\$2,425.00	\$4,102.30	\$830.00	\$1,049.20	\$2,088.23	\$185.00	\$336.40	\$2,625.00	\$1,085.28	\$10,399.13	\$2,763.75	\$39,318.48	\$118.07
San Diego Concourse (L301)	740	687	92.84%	Laptop	\$26,575.00	\$117.00	\$18,212.00	\$0.00	\$543.36	\$630.00	\$275.00	\$230.40	\$2,625.00	\$3,396.72	\$25,608.74	\$2,722.50	\$80,935.72	\$117.81
Pasadena Center (L102)	1,326	1,209	91.18%	Laptop	\$25,912.50	\$12,275.00	\$36,894.00	\$2,257.00	\$0.00	\$2,413.34	\$246.37	\$211.40	\$2,625.00	\$3,325.60	\$43,314.54	\$2,788.50	\$132,263.25	\$109.40
Pasadena Center (LW112)	470	382	81.28%	Combo	\$18,100.00	\$4,571.00	\$8,166.00	\$834.00	\$0.00	\$2,413.34	\$246.38	\$211.40	\$2,625.00	\$3,325.60	\$28,458.57	\$2,763.75	\$71,715.04	\$187.74
Southern California Totals	6,040	5,360	88.74%		\$484,351.63	\$42,428.00	\$146,106.60	\$17,965.00	\$5,186.76	\$20,246.86	\$3,447.40	\$10,018.80	\$26,250.00	\$32,527.10	\$563,791.94	\$40,086.75	\$1,392,406.84	\$259.78
Miscellaneous Charges															\$ 8,233.75			
Non-TA Sites - Subtotal	5,846	5,326	91.11%	Combo	\$232,756.75	\$86,556.32	\$218,389.46	\$18,311.00	\$11,583.04	\$25,895.23	\$2,554.39	\$2,503.20	\$23,625.00	\$36,077.13	\$353,935.96	\$24,362.25	\$1,036,549.73	\$194.62
TA Sites - Subtotal	570	476	83.51%	TA	\$539,192.62	\$3,155.00	\$7,380.00	\$11,194.00	\$0.00	\$15,182.30	\$3,589.29	\$12,614.88	\$18,375.00	\$21,764.19	\$490,204.51	\$38,989.50	\$1,153,407.54	\$2,423.13
Exam Totals	10,207	8,600	84.26%		\$771,949.37	\$89,711.32	\$225,769.46	\$29,505.00	\$11,583.04	\$41,077.53	\$6,143.68	\$15,118.08	\$42,000.00	\$57,841.32	\$844,140.47	\$63,351.75	\$2,198,191.02	\$255.60
% of Total					35.1%	4.1%	10.3%	1.3%	0.5%	1.9%	0.3%	0.7%	1.9%	2.6%	38.4%	2.9%	100.0%	

***Hotels do not charge for water