

OPEN SESSION AGENDA ITEM

50-1 NOVEMBER 2018

DATE: November 15, 2018

TO: **Members, Board of Trustees**

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval for Specified Contracts per Business & Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 (or, for I.T. goods and services, in excess of \$100,000).

BACKGROUND

Pursuant to Business and Professions Code Section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of fifty thousand dollars (\$50,000), or for information technology goods, services, or both, for an aggregate amount in excess of one hundred thousand dollars (\$100,000), except pursuant to the standards established in Article 4 (commencing with Section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000, and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. These contracts require approval by the Board of Trustees in order to be executed.

Ref #	Dept.	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Admissions	20002	Admissions Fund	Doubletree Hotel Los Angeles – Westside	\$136,770	February 2019 Bar Exam Testing Site
2	Admissions	20004	Admissions Fund	Douglas Tucker, MD	\$138,000	Testing Accommodation Evaluation Services
3	Admissions	20004	Admissions Fund	Michael Shore, PhD	\$74,000	Testing Accommodation Evaluation Services
4	Information Technology	23600	General Fund	Golden Star Technologies, Inc.	\$64,584	Audio/Visual Systems Support

1. Doubletree Hotel Los Angeles – Westside

The Doubletree Hotel will provide testing accommodation rooms for the February 2019 California Bar Examination. Costs include testing rooms for applicants, meeting space for State Bar Admissions staff, room reconfiguration, parking, taxes, staff accommodations for the duration of the exam and a minor contingency.

2. Douglas Tucker, MD

Douglas Tucker, MD will review petitions and documentation of State Bar-selected applicants who have requested testing accommodations for California Bar and First Year Law Students' examinations. Each evaluation will consist of a complete review of applicant's request and supporting documentation and, if requested by the State Bar, discussions with the medical specialist recommending the accommodation for an applicant. Contractor will produce a written evaluation report and, if requested, will provide deposition and testimony. Familiarity with HIPPA, ADA, ADAAA and FEHA is required. Services under this agreement will be provided for one (1) year.

3. Michael Shore, PhD

Same as above.

4. Golden Star Technologies, Inc.

Golden Star Technologies, Inc. (GST) is the current support vendor for the audiovisual systems in both the Los Angeles and San Francisco offices. This agreement seeks to renew those support services for a new three-year term. Support services include 1) preventative maintenance intended to keep the systems in working order, and 2) critical services which provide for unlimited service calls, next-business day on-site repairs, and service work outside of normal business hours.

FISCAL/PERSONNEL IMPACT

The expenses above are included in the 2018 budget for the cost centers noted, or will be included in the budgets for future years, per the normal budget planning process.

RULE AMENDMENTS

None

BOARD BOOK AMENDMENTS

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: 3. Improve the fiscal and operational management of the State Bar, emphasizing integrity, transparency, accountability, and excellence.

RECOMMENDATION

It is recommended that the Board of Trustees approve the following resolution:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT(S) LIST

None