

OPEN SESSION AGENDA ITEM

705 NOVEMBER 2018

DATE: November 16, 2018

TO: **Members, Board of Trustees**

FROM: John Adams, Chief Financial Officer

SUBJECT: **2019 State Bar Preliminary Budget & 2020-2024 Five Year Forecast -
Projection Update**

EXECUTIVE SUMMARY

This agenda item requests the Board of Trustees to adopt the 2019 preliminary budget. Once approved and filed, the 2019 preliminary budget will provide State Bar staff with spending authority effective January 1, 2019.

The final 2019 budget will be presented to the Board January 25, 2019. That version of the budget will include more information to make the budget easier to read and more useful to stakeholders. That additional information will include narratives, accomplishments, objectives, performance measures, and an Executive Director's message.

The 2019 preliminary budget projects that General Fund expenses will exceed revenues by approximately \$15.3 million, bringing operating reserves to \$6.1 million or 6.6%, well below the Board's Reserve Policy of 60 days operations or 17%. The \$15.3 million deficit does include a one-time investment of \$3.7 million for preparing the 3rd floor of 180 Howard Street for leasing. Recently, the newly signed 1st floor tenant has provided the State Bar a letter of interest for the 3rd floor and the Board would need to make a policy decision regarding the use of reserves below the policy requirement in order to lease the space.

Unfortunately, even without the investment of \$3.7 million for the 3rd floor, the preliminary 2019 General Fund budgeted expenses exceed revenues creating a structural imbalance of \$11.6 million. After twenty years without a licensing fee increase, this continues the unavoidable trend of deficit spending and threatens the State Bar's ability to fulfill its public protection mission.

This agenda item also provides the Board with an opportunity to review the 2020-2024 Five Year Forecast (Forecast) that staff has developed to clearly articulate the State Bar's near to mid-term funding needs. The Forecast will form the basis for State Bar advocacy in support of an ongoing and one-time licensing fee increase in 2020.

BACKGROUND

The State Bar's preliminary budget represents a complex mix of funding sources supporting over 40 distinct functions within the organization. Pursuant to Board action in 2015, each of these sources is categorized into one of three Fund types:

- General Fund: This fund accounts for spendable financial resources that can generally be used to support most aspects of the Bar's operations.
- Restricted Fund Group: These funds account for activities and financial resources that can only be used for specific purposes or when constraints are placed on the use of resources imposed externally through legislation or similar external restrictions. The State Bar has ten funds in this group:
 - Legislative Activities Fund
 - Elimination of Bias Fund
 - Lawyer Assistance Program
 - Legal Specialization Fund
 - Client Security Fund
 - IT Special Assessment Fund
 - Legal Service Trust Fund
 - Equal Access Fund
 - Justice GAP Fund
 - Bank Settlement Fund
- Special Revenue Fund Group: These funds account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes. The State Bar has four funds in this group:
 - Admissions Fund
 - Grant Fund
 - SF Improvement Fund

The primary source of funding for the General Fund is the fee paid by licensees of the State Bar, as authorized annually by Business and Professions Code section 6041. The annual attorney licensing fee has remained flat for nearly two decades, with no increase since 2000. This fee is used to support the Bar's discipline system, and the majority of the administrative functions supporting that system. Without an increase in 2020, the State Bar's core mission would need to be significantly scaled back as reserves would be limited and not available to fund operations in the future.

Restricted Funds are primarily generated outside of the fee bill process, through either separate statutory authority (for example, the Client Security and Lawyer Assistance Program Funds), or grant or settlement sources. However two Restricted Funds are dependent on fee bill authorization: Legislative Activities and Elimination of Bias.

Special Revenue Funds are self-sustained by fees paid by licensees or applicants. While Restricted and Special Revenue Funds differ in their underlying revenue sources, neither is used to support General Fund activity, other than as charged for administrative support services through the allocation of indirect costs.

With respect to the Bar's 2019 budget, after full negotiation involving stakeholders and multiple legislative hearings, the California Legislature enacted a fee bill authorizing the State Bar to collect from active licensees the basic annual fee of \$315, the same as the authorized assessment level in 2018.

DISCUSSION

I. 2018 Budget Performance & Projections

Bar-Wide (Table 1) – 2018 year-to-date actual revenues and expenses projected through the end of the year indicate that the Bar will close 2018 with a \$23.0 million overall annual projected deficit (projected expenses exceed projected revenues). Compared to the \$25.8 million budgeted deficit, this reflects a \$2.8 million improvement compared to the budget.

Projected 2018 total revenues are \$156.9 million, exceeding the adopted budget of \$153.6 million by \$3.2 million or 2.1 percent. Projected 2018 total expenses are \$179.8 million, which reflects a \$0.4 million or 0.2 percent increase compared to the budget of \$179.4 million. The largest increase in projected expenses for 2018 is claims paid from the Client Security Fund, this is the result of the revised reserve policy approved by the Board in May 2018. Personnel expenses are projected to be \$6.3 million under budget.

Table 1: Bar-Wide 2018 Budget to Projection

Fund Name	2018 Revenues			2018 Expenses			Budget Surplus / (Deficit)	Projected Surplus / (Deficit)	Variance
	Annual Budget	Annual Projection	Variance	Annual Budget	Annual Projection	Variance			
General	76,362,900	79,106,500	2,743,600	85,261,256	83,823,900	1,437,356	(8,898,356)	(4,717,400)	4,180,956
Admissions	23,061,300	21,941,800	(1,119,500)	22,634,000	22,245,500	388,500	427,300	(303,700)	(731,000)
Annual Meeting	21,000	18,000	(3,000)	-	-	-	21,000	18,000	(3,000)
Bank Settlement	150,000	150,000	-	10,065,200	10,009,700	55,500	(9,915,200)	(9,859,700)	55,500
Client Security	7,976,700	8,234,300	257,600	8,041,600	10,448,700	(2,407,100)	(64,900)	(2,214,400)	(2,149,500)
Elimination of Bias	330,100	333,000	2,900	230,800	230,500	300	99,300	102,500	3,200
Equal Access	26,108,100	26,206,200	98,100	26,233,700	26,233,300	400	(125,600)	(27,100)	98,500
Grants	16,400	1,800	(14,600)	33,700	34,400	(700)	(17,300)	(32,600)	(15,300)
IT Special Access	-	(1,000)	(1,000)	1,217,000	1,224,500	(7,500)	(1,217,000)	(1,225,500)	(8,500)
Justice Gap	911,100	1,404,000	492,900	7,200	7,200	-	903,900	1,396,800	492,900
Lawyer Assist. Prog.	2,127,000	2,129,800	2,800	2,237,300	2,315,700	(78,400)	(110,300)	(185,900)	(75,600)
Legal Services Trust	13,585,000	14,093,500	508,500	16,692,200	16,480,700	211,500	(3,107,200)	(2,387,200)	720,000
Legal Specialization	2,132,500	2,412,800	280,300	5,552,700	5,590,400	(37,700)	(3,420,200)	(3,177,600)	242,600
Legislative Activities	777,400	777,400	-	765,700	775,000	(9,300)	11,700	2,400	(9,300)
SF Tenant Imprvmnt	50,000	50,000	-	400,000	400,000	-	(350,000)	(350,000)	-
Other Funds	77,246,600	77,751,600	505,000	94,111,100	95,995,600	(1,884,500)	(16,864,500)	(18,244,000)	(1,379,500)
Totals	153,609,500	156,858,100	3,248,600	179,372,356	179,819,500	(447,144)	(25,762,856)	(22,961,400)	2,801,456

General Fund (Table 2) – 2018 year-to-date actual revenues and expenses projected through the end of the year indicate that the General Fund will close 2018 with a \$4.7 million annual projected deficit (projected expenses exceed projected revenues). Compared to the \$8.9 million budgeted deficit, this reflects a \$4.2 million improvement compared to the budget.

Projected 2018 total revenues are \$79.1 million (including transfers in), exceeding the adopted budget of \$76.4 million by \$2.7 million. The \$2.7 million variance is caused by an increase in investment income of \$0.8 million and late fees & penalties of \$1.2 million. Projected 2018 total expenses are \$83.8 million, which reflects a \$1.4 million decrease compared to the budget of \$85.3 million. Personnel costs are \$4.7 million under budget based on numerous vacancies through-out the State Bar.

Table 2: General Fund 2018 Budget to Projection

	2018 Budget	2018 Projection	\$ Change	% Change
Revenues				
Mandatory Licensee Fees	65,583,000	65,604,710	21,710	0.03%
Other Revenues	10,779,900	13,501,592	2,721,692	25.25%
Total Revenues:	76,362,900	79,106,302	2,743,402	3.59%
Expenses				
Personnel	70,968,220	66,250,927	(4,717,293)	-6.65%
Building Operations	5,554,828	5,766,657	211,829	3.81%
Services	4,000,933	5,126,918	1,125,985	28.14%
Supplies & Equipment	11,792,039	13,139,635	1,347,596	11.43%
Other Expenses	184,394	858,888	674,494	365.79%
Debt Service	762,100	793,189	31,089	4.08%
Indirect Costs/Chargebacks	(8,001,258)	(8,112,376)	(111,118)	-1.39%
Total Expenses:	85,261,256	83,823,838	(1,437,418)	-1.69%
Net Change:	<u>\$ (8,898,356)</u>	<u>\$ (4,717,536)</u>	<u>\$ 4,180,820</u>	

II. 2019 Preliminary Budget

The preliminary budget continues to allocate resources to meet the State Bar's Mission and to accomplish major goals and objectives as set forth by the Board of Trustees in the 2017-2022 Strategic Plan.

Bar-Wide (Table 3 & 4): The preliminary total budget shows revenues of \$168.0 million, expenses of \$194.4 million, and a use of reserves of \$26.4 million.

Budgeted revenues of \$168.0 million represent an increase of \$14.4 million or 9.4% compared to \$153.6 million budgeted revenues in 2018. The following are the major changes: 1) Mandatory Fees show an increase of 1.3%, similar to prior years, 2) Voluntary Fees show a decrease of \$0.3 million attributed from a decline in donations for the Legal Services Trust Fund, 3) exam fees in Admissions are projected to be \$1.0 million less than the 2018 budget because of a decline in test takers, and 4) Other Revenues are increasing significantly, mainly from an increase of interest earnings from IOLTA accounts which will fund increases in Legal Service Trust Fund.

Table 3: Bar-Wide Comparison of 2018 & 2019 Budgeted Revenues

	2018 Budget	2019 Budget	Budget Change	Percent Change
Mandatory Fees	\$75,617,300	\$76,567,300	\$950,000	1.3%
Voluntary Fees & Donations	8,745,000	8,428,198	-316,802	-3.6%
Exam Fees	14,985,400	13,935,375	-1,050,025	-7.0%
Grants	25,616,300	25,857,400	241,100	0.9%
Other Revenues	28,645,500	43,214,855	14,569,355	50.9%
Total Revenues	\$153,609,500	\$168,003,128	\$14,393,628	9.4%

Budgeted expenses of \$194.5 million represent a net increase of \$15.1 million or 8.4 percent compared to \$179.4 million budgeted in 2018. The \$15.1 million net budget increase includes the following increases: 1) Personnel Expenses to increase 2.1% or \$1.8 million, 2) Services to increase \$1.0 million or 9.1% based on the following: a) \$1.3 million for technology security, infrastructure, and projects (AIMS & CMS), b) \$0.6 million for lease commissions (including 3rd floor), and c) a reduction of \$1.2 million in Legal Specialization from exam writers in 2018, 3) increased grant distributions of \$12.4 million, and 4) Capital Investments to increase \$4.5 million from prior year, mainly for improvements necessary to lease the 3rd floor at 180 Howard Street.

Table 4: Bar-Wide Comparison of 2018 & 2019 Budgeted Expenditures

	2018 Budget	2019 Budget	Budget Change	Percent Change
Personnel Expenses	\$84,557,700	\$86,365,182	\$1,807,482	2.1%
Leases and Rent	7,473,059	7,986,652	513,593	6.9%
Services	10,953,225	11,945,412	992,187	9.1%
Legal Services Grants	50,227,633	62,670,699	12,443,066	24.8%
Supplies and Equipment	10,896,006	8,218,137	-2,677,869	-24.6%
Other Expenses	10,157,905	7,770,230	-2,387,675	-23.5%
Debt Service	1,162,100	1,035,100	-127,000	-10.9%
Capital Investments	3,944,560	8,468,000	4,523,440	114.7%
Total Expenses	\$179,372,188	\$194,459,412	\$15,087,224	8.4%

Strategic Plan Implementation – The 2019 budget continues to support the State Bar’s 2017-2022 Strategic Plan, funding has been included to support various initiatives, including:

<i>Strategic Goal</i>	<i>2019</i>
<input type="checkbox"/> Study of Online Legal Services Delivery Models (G4-D)	\$100,000.00
<input type="checkbox"/> California Justice Gap Study (G4-E)	150,000.00
<input type="checkbox"/> Continuing Legal Education Management System (G2-E)	160,000.00
<input type="checkbox"/> Grant Writing (G2-UPL)	60,000.00
<input type="checkbox"/> Unlawful Practice of Law & Vulnerable Pop. Outreach (G5-A)	50,000.00
	<u>\$520,000.00</u>

Building Improvements – The Bar has a multi-year capital improvement program in place to ensure buildings operate in a safe and efficient manner, while complying with updated building codes. The inter-related, multi-stage projects total approximately \$4.7 million in 2019 and include upgrade, replacement or new installation of: 1) heating, ventilation and air conditioning systems (\$2.65 million), 2) fire and life safety systems (\$1.41 million), and miscellaneous upgrade (\$0.94 million). In addition, there is \$3.7 million included in the General Fund budget for the warm shell and tenant improvements for the 3rd floor lease at 180 Howard Street.

Information Technology Projects – Technology initiatives continue for 2019, including the implementation of the Oracle ERP software (Fusion) at \$1.1 million, and post go-live for Case Management System (CMS) at \$0.9 million and \$0.3 million for the Admissions Information Management System (AIMS). These major initiatives, along with many other technology projects continue to be a major focus for staff in order to leverage technology to increase efficiencies.

General Fund (Table 5): The 2019 preliminary General Fund budget has revenues of \$76.5 million with total expenses and chargebacks of \$91.8 million, which results in a \$15.3 million reduction in reserves.

Overall, revenues are flat with only a 1.4% increase anticipated for mandatory fees and an overall decline in other revenues, mainly from the reduction of \$2.2 million in transfers in. There were increases in other revenues, specifically: interest earnings of \$0.5 million, rental income of \$0.8 million, and insurance income of \$0.4 million. Expenses and indirect costs for 2019 total \$91.8 million, an increase of \$6.6 million or 7.7% over 2018 budget. The increase in expenses is mainly from the following items: 1) Personnel costs are projected to increase 2.8% or \$2.0 million, 2) Services had a \$1.9 million increase, mainly resulting from several items, including: \$0.5 million for the legislatively required state audit, \$0.4 million for Strategic Initiatives, \$0.6 million for lease commissions, and \$0.6 million for IT security and infrastructure, and 3) Capital expenses have a \$4.5 million increase from 2018, mainly the result of \$3.7 million budgeted for the 3rd floor lease space.

Table 5: Comparison of General Fund 2018 & 2019 Budgeted Expenses

	2018 Budget	2019 Budget	\$ Change	% Change
Revenues				
Mandatory Licensee Fees	65,583,000	66,533,000	950,000	1.4%
Other Revenues	10,779,900	9,982,329	(797,571)	-7.4%
Total Revenues:	76,362,900	76,515,329	152,429	0.2%
Expenses				
Personnel	70,968,220	72,927,568	1,959,348	2.8%
Building Operations	5,554,828	5,873,829	319,001	5.7%
Services	4,000,933	5,933,384	1,932,451	48.3%
Supplies & Equipment	7,847,479	5,785,109	(2,062,370)	-26.3%
Other Expenses	184,394	482,407	298,013	161.6%
Debt Service	762,100	695,100	(67,000)	-8.8%
Capital Investments	3,944,560	8,468,000	4,523,440	114.7%
Indirect Costs/Chargebacks	(8,001,258)	(8,324,042)	(322,784)	4.0%
Total Expenses:	85,261,256	91,841,355	6,580,099	7.7%
Net Change:	\$ (8,898,356)	\$ (15,326,026)	\$ (6,427,670)	72.2%
Projected Beginning Reserves:				
		\$ 21,384,000		
Projected Ending Reserves:				
		\$ 6,057,974		

As mentioned, the 2019 preliminary General Fund budget has expenses exceeding revenues by approximately \$15.3 million. General Fund reserves are projected to be \$6.1 million at the end of 2019. This would bring General Fund reserves down to 6.6%, well below the Board policy of 17.0%. Unfortunately, even with not proceeding with the

one-time investment of \$3.7 million, the deficit would be \$11.6 million and would reduce general fund reserves to \$9.8 million or 10.6%, which is still below the target of 17%. Without a fee increase in 2020, the operating deficit is projected to continue which threatens the State Bar's ability to fulfill its public protection mission.

Other Funds (Table 6) – For the 2019 Restricted and Special Revenue Funds (Other Funds), budgeted revenues total \$91.5 million with expenses of \$102.6 million, resulting in the use of \$11.1 million in reserves. Approximately \$9.6 million of this deficit is planned to be funded from the Bank Settlement Fund. In addition, Client Security and Legal Services Trust Funds each use reserves of \$0.5 million. For the Admissions and Legal Specialization Funds, both currently have operating deficits for 2019. The Admissions Fund is projecting \$1.0 million less revenue for 2019. Even with reductions in expenses of \$0.3 million from 2018, the deficit for Admissions is budgeted at \$1.4 million, drawing down reserves to \$3.1 million or 14.0%. The Legal Specialization Fund has a deficit of \$0.4 million, but is projected to end 2019 with \$1.0 million or 41.3% in reserves. The table below shows comparison information of revenues and expenses for 2018 and 2019, with projected operating results for 2019.

Table 6: Budget Comparison of Other Funds for 2018 & 2019

	Revenues			Expenses			2019 Budget Surplus / (Deficit)
	2018 Budget	2019 Budget	Change	2018 Budget	2019 Budget	Change	
Admissions	23,061,300	20,941,800	(2,119,500)	22,634,000	22,302,900	(331,100)	(1,361,100)
Annual Meeting	21,000	-	(21,000)	-	-	-	-
Bank Settlement	150,000	50,000	(100,000)	10,065,200	9,602,900	(462,300)	(9,552,900)
Client Security	7,976,700	7,976,700	-	8,041,600	8,507,100	465,500	(530,400)
Elimination of Bias	330,100	320,100	(10,000)	230,800	312,500	81,700	7,600
Equal Access	26,108,100	26,089,900	(18,200)	26,233,700	25,841,800	(391,900)	248,100
Grants	16,400	257,500	241,100	33,700	364,400	330,700	(106,900)
IT Special Access	-	-	-	1,217,000	-	(1,217,000)	-
Justice Gap	911,100	1,249,100	338,000	7,200	7,200	-	1,241,900
Lawyer Assist. Prog.	2,127,000	2,127,000	-	2,237,300	2,016,800	(220,500)	110,200
Legal Services Trust	13,585,000	29,574,100	15,989,100	16,692,200	30,091,600	13,399,400	(517,500)
Legal Specialization	2,132,500	2,074,200	(58,300)	5,552,700	2,502,500	(3,050,200)	(428,300)
Legislative Activities	777,400	777,400	-	765,700	728,800	(36,900)	48,600
SF Tenant Imprvmnt	50,000	50,000	-	400,000	340,000	-	(290,000)
Totals	77,246,600	91,487,800	14,241,200	94,111,100	102,618,500	8,567,400	(11,130,700)

Indirect Cost Allocation –Indirect costs are expenses that are not directly related to a function, cost center, program or an office. These costs include personnel, administration and operating expenses from the support centers including the Offices of Executive Director, Finance, General Services, Human Resources, General Counsel and Information Technology. In the State Bar’s budget, indirect costs are captured in the General Fund and costs are allocated out to individual offices and programs through an indirect cost allocation methodology approved by the Board of Trustees. The total indirect costs in 2019 is \$35.6 million, this is in comparison to \$32.8 million in 2018. Of the indirect costs, \$27.3 million or 76.6% is allocated to the General Fund and \$8.3 million or 23.4% to Other Funds. The \$8.3 million is a 4.0% over the 2018 budget of \$8.0 million. Section G of the attached preliminary budget summarizes the indirect cost allocation.

Bar-wide Position Changes (Table 7) - The proposed 2019 budget provides funding for 582.3 positions, which is an overall decrease from 2018. As part of the continued reforms and reorganization of the State Bar, positions have been moved between various offices resulting in a reduction of 5 FTE’s. The key changes include: 1) elimination of four vacant positions in the Office of Admissions, three of which are in Legal Specialization; 2) elimination of eight positions under the Office of the Executive Director which were dedicated to CLA support as part of the Sections separation; 3) the addition of seven Public Service Representatives to Attorney Regulation and Consumer Resources; 4) State Bar Court reduction of four including: elimination of one Assistant Chief Court Counsel, two Attorneys, and transfer of one Senior Program Analyst position to Mission Advancement & Accountability; 4) Special Projects elimination of three CMS backfill positions; 5) MAAA increase of four: one reassigned back from Special Projects (CMS), one Sr. Program Analyst transferred in from State Bar Court; addition of 1.5 FTE Term positions for AccessLex Grant. Below is a summary table showing the FTE counts for 2019 in comparison to 2018.

Table 7: FTE Comparison for 2018 & 2019

Office	2018 Budget	2019 Budget
Access & Inclusion	19.0	19.3
Admissions	69.2	65.3
Attorney Regulation & Consumer Resources	24.4	31.3
Case Management & Supervision	17.0	17.6
Chief Trial Counsel	253.4	255.4
Client Security Fund	9.1	8.2
Executive Director	10.0	1.7
Finance	16.0	16.0
General Counsel	23.0	22.8
General Services	21.7	22.0
Human Resources	12.7	13.0
Information Technology	31.0	34.0
Mission Advancement & Accountability.	20.8	24.9
Professional Competence	11.2	11.3
Special Projects	6.6	1.0
State Bar Court	42.9	38.7
Total FTE	587.5	582.3

III. Overall Impact to Reserves

This proposed 2019 budget requires the use of certain reserves accumulated in prior years. Of the Bar's total budgeted expenses for 2019 of \$194.5 million, \$168.0 million will be supported by 2019 revenues and \$26.5 million will be funded by reserves. Section E of the attached preliminary budget presents the overall budget and projected reserve level of each program fund for 2018 & 2019. The financial viability of each fund is assessed by comparing the reserves of each fund projected through December 31, 2109 against the Board's minimum reserve guideline of two months (17%) of operating expenses. The table on the following page shows a summary for 2019.

Table 8: Reserve Calculations for 2019
(Projected Reserves at December 31, 2019 as a Percentage of 2019 Expenses)

	Beginning Reserves	Revenues	Expenses	Indirect Costs	Budget Surplus / (Deficit)	Ending Reserves	Reserve Level (%)
General	21,384,000	76,515,300	(100,165,400)	8,324,000	(15,326,100)	6,057,900	6.6%
Admissions	4,490,000	20,941,800	(16,881,900)	(5,421,000)	(1,361,100)	3,128,900	14.0%
Bank Settlement	29,283,000	50,000	(9,570,900)	(32,000)	(9,552,900)	19,730,100	NA
Client Security	868,000	7,976,700	(7,924,100)	(583,000)	(530,400)	337,600	21.0%
Elimination of Bias	105,000	320,100	(253,500)	(59,000)	7,600	112,600	36.0%
Equal Access	3,025,000	26,089,900	(25,824,800)	(17,000)	248,100	3,273,100	NA
Grants	390,000	257,500	(364,400)		(106,900)	283,100	NA
IT Special Access	-	-	-	-	-	-	NA
Justice Gap	4,474,000	1,249,100	(7,200)	-	1,241,900	5,715,900	NA
Lawyer Assist. Prog.	3,410,000	2,127,000	(1,531,800)	(485,000)	110,200	3,520,200	174.5%
Legal Services Trust	5,713,000	29,574,100	(29,245,600)	(846,000)	(517,500)	5,195,500	NA
Legal Specialization	1,563,000	2,074,200	(1,758,500)	(744,000)	(428,300)	1,134,700	45.3%
Legislative Activities	295,000	777,400	(591,800)	(137,000)	48,600	343,600	47.1%
Sections	-		-		-	-	NA
SF Tenant Imprvmnt	1,363,000	50,000	(340,000)	-	(290,000)	1,073,000	NA
Totals	76,363,000	168,003,100	(194,459,900)	-	(26,456,800)	49,906,200	

Based on the 2019 preliminary budget, two funds would not be in compliance with the reserve policy; the projected General Fund reserve level at the end of 2019 would be 6.6% and the projected Admissions Fund would be 14.0%. All other funds are projected to meet the minimum reserve requirements.

- General Fund – The overall deficit and use of reserves for the General Fund is projected to be \$15.3 million, with \$8.5 million being used for capital. This will bring the projected reserves to \$6.1 million or 6.6%. The proposed operating deficit, including technology initiatives, is projected to be \$6.9 million, leaving \$13.0 million or 14.2% in reserves. The budgeted \$6.9 million 2019 operating deficit is an increase of \$1.9 million over the budgeted 2018 operating deficit of \$5.0 million. This increase in the deficit is simply the result of budgeted revenues staying flat (<1.0%) and operating expenses growing by 2.7% year over year.
- Admissions Fund – With projected declines in exam fees based on a decline in exam takers, the operating deficit is projected to be \$1.36 million for 2019, this compare to a projected operating deficit of \$0.3 million for 2018. Since the Admissions Fund should be self-supporting with fees being charged to support operations, staff will further review operations to ensure the final budget maintains reserves in compliance with the Board policy.

IV. 2020 General Fund Forecast

Since early summer, staff has been working on a Five Year Forecast (Forecast) for the General Fund, which it completed in early October. The Forecast reflects a comprehensive assessment of the State Bar's funding needs from 2020 to 2024. The forecast started with using the 2018 Adopted Budget as its baseline, reviewing historical trends, identifying non-reoccurring items both past & present, implementing key strategic plan initiatives, incorporation of the five year capital plan, and making certain growth assumptions. The table below shows the comparison of the 2019 preliminary budget with the 2020 forecast.

The forecast includes the following assumptions:

1. Mandatory Fee revenue to grow by 1.4%.
2. Rental Income to increase by \$1.5 million in 2020, which includes ~ \$0.9 million from leasing of floor three at 180 Howard St.
3. Personnel expenses include:
 - a. Adding 58 positions to OCTC based on the 2018 Workload Study, estimated at \$7.8 million.
 - b. SEIU Salary adjustment of 3.5% in 2020, retroactive to 2019 per MOU, estimated at \$2.7 million.
 - c. Providing parity for retiree health benefits for all employees, increasing costs by \$3.2 million.
 - d. No other Staffing increases.
4. Traditional On-Going Expenses (Utilities, Maintenance, etc.) to grow at a 3.0%.
5. New technology investments of \$5.2 million in 2020, including \$3.3 million in computer hardware & equipment.
6. Continue capital expenses of \$6.7 million, including \$1.3 million for Life/Safety projects, \$1.8 million for HVAC (LA/SF), and \$1.5 million for State Bar Data Center.

Table 9: Comparison of 2019 Budget & 2020 Forecast

	2019 Budget	2020 Forecast	\$ Change	% Change
Revenues				
Mandatory Licensee Fees	66,533,000	67,445,000	912,000	1.4%
Other Revenues	9,982,329	12,349,776	2,367,447	23.7%
Total Revenues:	76,515,329	79,794,776	3,279,447	4.3%
Expenses				
Personnel	72,927,568	89,081,000	16,153,432	22.1%
Building Operations	5,873,829	5,762,000	(111,829)	-1.9%
Services	5,933,384	4,892,000	(1,041,384)	-17.6%
Supplies & Equipment	5,785,109	12,066,000	6,280,891	108.6%
Other Expenses	482,407	573,000	90,593	18.8%
Debt Service	695,100	1,225,000	529,900	76.2%
Capital Projects	8,468,000	6,386,000	(2,082,000)	-24.6%
Indirect Costs/Chargebacks	(8,324,042)	(8,262,000)	62,042	-0.7%
Total Expenses:	91,841,355	111,723,000	19,881,645	21.6%
Revenues over (under) expenses:	<u><u>\$ (15,326,026)</u></u>	<u><u>\$ (31,928,224)</u></u>	<u><u>\$ (16,602,198)</u></u>	

The 2020 forecast shows an overall deficit of \$31.9 million in comparison to \$15.3 million for 2019. The operating deficit (exclude technology & building investments) would be \$20.0 million and would require an increase of approximately 30% or \$100 to the annual license fee in order to balance the general fund budget for 2020, and an annual inflationary increase from 2021 to 2024 to ensure revenues are sufficient to cover expenses. In addition, a special assessment could be used to support the technology and capital investments. Section H of the 2019 preliminary budget has a summary of the Five Year General Fund Forecast for 2020 to 2024.

The Forecast will be amended to reflect the Board adopted 2019 budget; the final version will be used as the basis for advocacy for a 2020 licensing fee increase.

FISCAL/PERSONNEL IMPACT

Described above

RULE AMENDMENTS

None

BOARD BOOK AMENDMENTS

Tab 4.1, Article 1, Section 1, Paragraph (a):

Adoption and Amendment of Budget

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: 3. Improve the fiscal and operational management of the State Bar, emphasizing integrity, transparency, accountability, and excellence.

Objective: f: No later than November 30, 2018, determine whether reallocation of funds to support the discipline system continues to be possible in the light of the fact the Bar has not received a fee increase in 20 years. As part of this effort, reassess the Bar's current Fund classification structure and determine if any changes are needed.

Objective: l: Implement a new Enterprise Resource Planning System (the Oracle Fusion suite of applications), beginning with the Human Capital Management module by the end of 2018 and continuing with the Finance and Procurement modules by the end of 2019.

Objective: k: Implement a phased upgrade to the Bar's Information Technology infrastructure (networks, servers, desktops, telecommunications and audio/visual), for enhanced capacity, functionality and security throughout 2018 and 2019.

Objective: m: In conjunction with annual budgets, ensure maintenance and use of the Bar's Los Angeles and San Francisco buildings to maximize benefit to the Bar and the people of California.

RECOMMENDATION

Staff recommends that the Board of Trustees adopt the 2019 preliminary budget as provided in the attachment. Staff also recommends that the Board of Trustees delegate to staff the ability to make technical adjustments and corrections to the proposed budget prior to its submission to the Legislature.

Should the Board of Trustees concur with staff's recommendation, the following resolution would be in order:

RESOLVED, that the Board of Trustees hereby adopts the 2019 Preliminary Budget in the form presented to the Board this day; and it is

FURTHER RESOLVED, that the Board of Trustees hereby authorizes staff to make technical adjustments and corrections to the 2018 Preliminary Budget prior to submitting it to the Legislature by November 21, 2018

ATTACHMENT(S) LIST

A. State Bar 2018 Preliminary Budget

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STATE BAR TOTAL

Statements of Fund Condition

	2017 Actual	2018 Projection	2019 Budget
Beginning Net Position	156,381,600	145,393,500	114,092,800
<u>Revenues</u>			
Mandatory Fees	73,825,400	75,643,300	76,567,300
Voluntary Fees & Donations	8,528,000	9,237,900	8,428,200
Exam Fees	14,536,600	13,787,300	13,935,300
Grants	22,174,600	25,710,100	25,857,400
Other Revenues	34,912,300	28,836,900	43,114,800
Total Revenues	153,976,900	153,215,500	167,903,000
<u>Expenses</u>			
Personnel Expenses	75,207,800	78,237,600	86,365,400
Leases and Rent	7,129,700	7,759,500	7,986,700
Services	11,754,500	12,409,200	11,945,400
Legal Services Grants	39,010,000	50,227,700	62,670,700
Supplies and Equipment	4,900,800	16,401,300	16,686,100
Other Expenses	17,267,000	10,522,500	2,255,200
Debt Service	820,900	1,193,200	1,035,100
Depreciation	3,817,500	0	0
CSF Payments	6,339,400	8,900,000	6,900,000
CSF Reimbursements	-1,282,400	-1,136,700	-1,485,000
Total Expenses	164,965,200	184,514,300	194,359,600
<u>Interfund Transactions</u>			
Interfund Transfers In	2,275,200	3,641,900	100,000
Indirect Costs	-100	500	200
Interfund Transfers Out	-2,274,900	-3,644,300	-100,000
Total Interfund Transactions	200	-1,900	200
Ending Net Position	145,393,500	114,092,800	87,636,400

Operating Budget Summary

Overview

Each operating division carries out the Bar's mission by advancing one of the four strategic goals: 1) ensuring a timely, fair, and appropriately resourced discipline and regulatory system; 2) informing and educating stakeholders about the Bar's responsibilities, initiatives, and accomplishments; 3) improving fiscal and operational management emphasizing integrity, transparency, and accountability; and 4) supporting access to justice and improvements in the justice system. As Table 1 demonstrates, the Office of Access & Inclusion assumes the largest portion of the Bar's budget, followed by Chief Trial Counsel and Admissions.

Office Budgets

Table 1 compares the adopted 2019 budget to 2018 actual expenditures by office, and outlines budget variance by dollar amount and percent change from the previous year.

Table 1: Bar Expenses by Operating Offices

Expenses	2018 Projected Expenses	2019 Budgeted Expenses	Budget Change	Percent Change
Executive Director	\$1,268,600	\$543,300	-\$725,300	-57.2%
Chief Trial Counsel	\$32,007,500	\$37,084,500	\$5,077,000	15.9%
State Bar Court	\$7,298,700	\$7,523,000	\$224,300	3.1%
Programs Division	\$12,900	\$32,900	\$20,000	155.0%
Access & Inclusion	\$52,813,500	\$66,109,500	\$13,296,000	25.2%
Admissions	\$19,883,800	\$18,541,400	-\$1,342,400	-6.8%
Attorney Regulation & Consumer Resources	\$4,118,600	\$4,240,900	\$122,300	3.0%
Case Management & Supervision	\$2,563,600	\$2,680,100	\$116,500	4.5%
Client Security Fund	\$9,712,500	\$7,925,300	-\$1,787,200	-18.4%
Professional Competence	\$1,879,700	\$2,373,000	\$493,300	26.2%
Administrative Division	\$43,900	\$15,500	-\$28,400	-64.7%
General Services	\$14,162,600	\$18,966,400	\$4,803,800	33.9%
Human Resources	\$2,628,500	\$2,453,200	-\$175,300	-6.7%
Information Technology	\$8,522,200	\$10,367,500	\$1,845,300	21.7%
Special Projects	\$7,200,100	\$2,230,800	-\$4,969,300	-69.0%
Finance	\$3,016,000	\$3,572,700	\$556,700	18.5%
General Counsel	\$3,666,400	\$4,544,800	\$878,400	24.0%
Mission Advancement & Accountability	\$4,524,300	\$5,454,800	\$930,500	20.6%
Non-Departmental	\$850,500	-\$300,000	-\$1,150,500	-135.3%
Education	\$8,340,400	\$0	-\$8,340,400	-100.0%
Total Fund Uses	\$184,514,300	\$194,359,600	\$9,845,300	5.3%

Table 2: Distribution of Full Time Employees by Office

Budgeted Full Time Equivalents

The 2019 adopted budget funds 582.33 full-time equivalent positions within the Bar's operating divisions. **Table 2** outlines staffing levels within each office.

Office	2019 Headcount	Percent of Total
Executive Director	1.7	0.3%
Chief Trial Counsel	255.4	43.8%
State Bar Court	38.7	6.7%
Access & Inclusion	19.3	3.3%
Admissions	65.3	11.2%
Attorney Regulation & Consumer Resources	31.3	5.4%
Case Management & Supervision	17.6	3.0%
Client Security Fund	8.2	1.4%
Professional Competence	11.3	1.9%
General Services	22.0	3.8%
Human Resources	13.0	2.2%
Information Technology	34.0	5.8%
Special Projects	1.0	0.2%
Finance	16.0	2.7%
General Counsel	22.8	3.9%
Mission Advancement & Accountability	24.9	4.3%
Total FTE	582.33	100.0%

Executive Director

Table 1: Supporting Funds

Fund	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
General Fund	\$1,929,300	\$1,128,100	\$0	-\$1,128,100	-100.0%

2019 Budget by Expense Category

The Office of Executive Director total budget for 2019 is \$543,300. Table 2 below provides detailed and comparative information on the Executive Director estimated expenses for 2019. The reduction in personnel expenses from 2018 to 2019 reflects the elimination of eight positions that were dedicated to CLA Support, as part of the Sections transition.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$1,115,000	\$1,039,100	\$470,100	-\$569,000	-54.8%
Leases and Rent	\$1,600	\$0	\$0	\$0	NA
Services	\$441,700	\$81,000	\$3,500	-\$77,500	-95.7%
Supplies and Equipment	\$29,700	\$51,400	\$22,500	-\$28,900	-56.2%
Other Expenses	\$74,000	\$97,100	\$47,200	-\$49,900	-51.4%
Total Expenses	\$1,662,000	\$1,268,600	\$543,300	-\$725,300	-57.2%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Executive Director estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	\$88,600	\$7,100	\$0	-\$7,100	-100.0%
Interfund Transfers Out	\$100	\$600	\$0	-\$600	-100.0%
Total Interfund Transactions	\$88,700	\$7,700	\$0	-\$7,700	-100.0%

Chief Trial Counsel

Table 1: Supporting Funds

Fund	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
General Fund	\$64,700	\$557,500	\$983,300	\$425,800	76.4%

2019 Budget by Expense Category

The Office of Chief Trial Counsel total budget for 2019 is \$37,084,500. Table 2 below provides detailed and comparative information on the Chief Trial Counsel estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$28,048,600	\$31,400,300	\$36,740,500	\$5,340,200	17.0%
Services	\$496,500	\$625,600	\$614,200	-\$11,400	-1.8%
Supplies and Equipment	\$471,800	\$557,900	\$537,600	-\$20,300	-3.6%
Other Expenses	\$98,700	\$169,000	\$192,200	\$23,200	13.7%
CSF Reimbursements	-\$927,300	-\$745,300	-\$1,000,000	-\$254,700	34.2%
Total Expenses	\$28,188,300	\$32,007,500	\$37,084,500	\$5,077,000	15.9%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Chief Trial Counsel estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	\$12,743,400	\$13,973,000	\$16,235,400	\$2,262,400	16.2%
Interfund Transfers Out	\$35,700	\$34,600	\$0	-\$34,600	-100.0%
Total Interfund Transactions	\$12,779,100	\$14,007,600	\$16,235,400	\$2,227,800	15.9%

State Bar Court

Table 1: Supporting Funds

Fund	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
General Fund	\$20,700	\$22,800	\$12,700	-\$10,100	-44.3%

2019 Budget by Expense Category

The Office of State Bar Court total budget for 2019 is \$7,523,000. Table 2 below provides detailed and comparative information on the State Bar Court estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$7,344,700	\$6,832,600	\$7,112,800	\$280,200	4.1%
Leases and Rent	\$20,100	\$40,000	\$23,200	-\$16,800	-42.0%
Services	\$41,000	\$63,000	\$48,900	-\$14,100	-22.4%
Supplies and Equipment	\$151,800	\$216,200	\$172,400	-\$43,800	-20.3%
Other Expenses	\$112,000	\$146,900	\$165,700	\$18,800	12.8%
Total Expenses	\$7,669,600	\$7,298,700	\$7,523,000	\$224,300	3.1%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the State Bar Court estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	\$4,505,900	\$5,089,900	\$5,253,100	\$163,200	3.2%
Interfund Transfers Out	\$6,700	\$4,500	\$0	-\$4,500	-100.0%
Interfund Transfers In	-\$2,200	-\$2,500	\$0	\$2,500	-100.0%
Total Interfund Transactions	\$4,510,400	\$5,091,900	\$5,253,100	\$161,200	3.2%

Programs Division

Table 1: Supporting Funds

No Funds listed for this office.

2019 Budget by Expense Category

The total 2019 budget for the Programs Division is \$32,900. Table 2 below provides detailed and comparative information on the Programs Division estimated expenses for 2019. These consist of travel and administrative costs for the Chief of the Programs Division.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$0	\$900	\$500	-\$400	-44.4%
Services	\$0	\$100	\$100	\$0	0.0%
Supplies and Equipment	\$0	\$300	\$2,300	\$2,000	666.7%
Other Expenses	\$0	\$11,600	\$30,000	\$18,400	158.6%
Total Expenses	\$0	\$12,900	\$32,900	\$20,000	155.0%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Programs Division estimated interfund transfers for 2019.

Table 3: Interfund Transactions

No Interfund Transfers listed for this office.

Access & Inclusion

Table 1: Supporting Funds

Fund	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Elimination of Bias Fund	\$106,100	\$333,000	\$320,100	-\$12,900	-3.9%
Equal Access Fund	\$22,636,300	\$26,206,200	\$26,089,900	-\$116,300	-0.4%
General Fund	\$71,600	\$68,600	\$92,000	\$23,400	34.1%
Grants Fund	\$13,500	\$1,800	\$0	-\$1,800	-100.0%
Justice Gap Fund	\$1,426,400	\$1,404,000	\$1,249,100	-\$154,900	-11.0%
Bank Settlement Fund	\$303,000	\$150,000	\$50,000	-\$100,000	-66.7%
Legal Services Trust Fund	\$14,126,100	\$14,093,500	\$29,574,100	\$15,480,600	109.8%

2019 Budget by Expense Category

The Office of Access & Inclusion total budget for 2019 is \$66,109,500. Table 2 below provides detailed and comparative information on the Access & Inclusion estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$2,568,400	\$2,039,400	\$2,802,200	\$762,800	37.4%
Leases and Rent	\$3,700	\$2,700	\$0	-\$2,700	-100.0%
Services	\$245,100	\$271,800	\$423,200	\$151,400	55.7%
Legal Services Grants	\$38,960,000	\$50,227,700	\$62,670,700	\$12,443,000	24.8%
Supplies and Equipment	\$54,400	\$146,000	\$89,300	-\$56,700	-38.8%
Other Expenses	\$79,900	\$125,900	\$124,100	-\$1,800	-1.4%
Total Expenses	\$41,911,500	\$52,813,500	\$66,109,500	\$13,296,000	25.2%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Access & Inclusion estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	\$1,518,500	\$1,541,200	\$1,500,900	-\$40,300	-2.6%
Interfund Transfers Out	\$1,800	\$800	\$0	-\$800	-100.0%
Total Interfund Transactions	\$1,520,300	\$1,542,000	\$1,500,900	-\$41,100	-2.7%

Admissions

Table 1: Supporting Funds

Fund	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Admissions Fund	\$21,557,000	\$20,941,700	\$20,941,700	\$0	0.0%
Legal Specialization Fund	\$608,500	\$2,312,800	\$1,974,200	-\$338,600	-14.6%

2019 Budget by Expense Category

The Office of Admissions total budget for 2019 is \$18,541,400. Table 2 below provides detailed and comparative information on the Admissions estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$7,550,300	\$7,828,900	\$8,234,000	\$405,100	5.2%
Leases and Rent	\$2,141,100	\$1,965,200	\$2,008,500	\$43,300	2.2%
Services	\$4,948,300	\$6,485,800	\$5,426,300	-\$1,059,500	-16.3%
Supplies and Equipment	\$2,078,700	\$2,980,800	\$2,301,700	-\$679,100	-22.8%
Other Expenses	\$565,300	\$623,100	\$570,900	-\$52,200	-8.4%
Total Expenses	\$17,283,700	\$19,883,800	\$18,541,400	-\$1,342,400	-6.8%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Admissions estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	\$5,703,700	\$5,849,400	\$6,163,900	\$314,500	5.4%
Interfund Transfers Out	\$1,200	\$2,101,900	\$100,000	-\$2,001,900	-95.2%
Interfund Transfers In	-\$900	-\$1,100,000	-\$100,000	\$1,000,000	-90.9%
Total Interfund Transactions	\$5,704,000	\$6,851,300	\$6,163,900	-\$687,400	-10.0%

Attorney Regulation & Consumer Resources

Table 1: Supporting Funds

Fund	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
General Fund	\$889,300	\$1,511,400	\$1,029,900	-\$481,500	-31.9%

2019 Budget by Expense Category

The Office of Attorney Regulation & Consumer Resources total budget for 2019 is \$4,240,900. Table 2 below provides detailed and comparative information on the Attorney Regulation & Consumer Resources estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$2,975,200	\$3,600,800	\$3,758,700	\$157,900	4.4%
Services	\$146,700	\$233,900	\$201,900	-\$32,000	-13.7%
Supplies and Equipment	\$172,000	\$238,300	\$233,100	-\$5,200	-2.2%
Other Expenses	\$33,500	\$45,600	\$47,200	\$1,600	3.5%
Total Expenses	\$3,327,400	\$4,118,600	\$4,240,900	\$122,300	3.0%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Attorney Regulation & Consumer Resources estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	\$1,647,400	\$1,649,400	\$2,265,700	\$616,300	37.4%
Interfund Transfers Out	\$300	\$400	\$0	-\$400	-100.0%
Total Interfund Transactions	\$1,647,700	\$1,649,800	\$2,265,700	\$615,900	37.3%

Case Management & Supervision

Table 1: Supporting Funds

Fund	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Lawyer Assistance Program Fund	\$2,121,100	\$2,128,500	\$2,127,000	-\$1,500	-0.1%

2019 Budget by Expense Category

The Office of Case Management & Supervision total budget for 2019 is \$2,680,100. Table 2 below provides detailed and comparative information on the Case Management & Supervision estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$1,786,000	\$1,965,100	\$2,375,700	\$410,600	20.9%
Leases and Rent	\$4,100	\$25,000	\$104,300	\$79,300	317.2%
Services	\$81,400	\$355,600	\$71,700	-\$283,900	-79.8%
Supplies and Equipment	\$30,400	\$135,500	\$45,000	-\$90,500	-66.8%
Other Expenses	\$76,100	\$82,400	\$83,400	\$1,000	1.2%
Total Expenses	\$1,978,000	\$2,563,600	\$2,680,100	\$116,500	4.5%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Case Management & Supervision estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	\$853,500	\$957,700	\$991,800	\$34,100	3.6%
Interfund Transfers Out	\$400	\$250,400	\$0	-\$250,400	-100.0%
Interfund Transfers In	-\$1,200	-\$1,200	\$0	\$1,200	-100.0%
Total Interfund Transactions	\$852,700	\$1,206,900	\$991,800	-\$215,100	-17.8%

Client Security Fund

Table 1: Supporting Funds

Fund	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Client Security Fund	\$7,925,700	\$7,979,500	\$7,976,700	-\$2,800	0.0%

2019 Budget by Expense Category

The Office of Client Security Fund total budget for 2019 is \$7,925,300. Table 2 below provides detailed and comparative information on the Client Security Fund estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$1,284,500	\$1,298,100	\$1,456,300	\$158,200	12.2%
Services	\$6,700	\$11,500	\$10,900	-\$600	-5.2%
Supplies and Equipment	\$23,900	\$30,600	\$30,000	-\$600	-2.0%
Other Expenses	\$3,200	-\$136,300	\$13,100	\$149,400	-109.6%
CSF Payments	\$6,339,400	\$8,900,000	\$6,900,000	-\$2,000,000	-22.5%
CSF Reimbursements	-\$355,100	-\$391,400	-\$485,000	-\$93,600	23.9%
Total Expenses	\$7,302,600	\$9,712,500	\$7,925,300	-\$1,787,200	-18.4%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Client Security Fund estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	\$580,200	\$734,600	\$581,800	-\$152,800	-20.8%
Interfund Transfers Out	\$1,100	\$1,600	\$0	-\$1,600	-100.0%
Interfund Transfers In	-\$1,604,900	-\$254,800	\$0	\$254,800	-100.0%
Total Interfund Transactions	-\$1,023,600	\$481,400	\$581,800	\$100,400	20.9%

Professional Competence

Table 1: Supporting Funds

Fund	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
General Fund	\$30,300	\$68,800	\$45,300	-\$23,500	-34.2%

2019 Budget by Expense Category

The Office of Professional Competence total budget for 2019 is \$2,373,000. Table 2 below provides detailed and comparative information on the Professional Competence estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$1,310,500	\$1,533,200	\$1,844,100	\$310,900	20.3%
Leases and Rent	\$0	\$4,300	\$200	-\$4,100	-95.3%
Services	\$198,900	\$221,700	\$428,400	\$206,700	93.2%
Supplies and Equipment	\$34,000	\$63,600	\$50,400	-\$13,200	-20.8%
Other Expenses	\$63,500	\$56,900	\$49,900	-\$7,000	-12.3%
Total Expenses	\$1,606,900	\$1,879,700	\$2,373,000	\$493,300	26.2%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Professional Competence estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	\$822,100	\$934,100	\$1,038,400	\$104,300	11.2%
Interfund Transfers Out	\$700	\$800	\$0	-\$800	-100.0%
Interfund Transfers In	-\$5,200	-\$900	\$0	\$900	-100.0%
Total Interfund Transactions	\$817,600	\$934,000	\$1,038,400	\$104,400	11.2%

Administrative Divison

Table 1: Supporting Funds

No Funds listed for this office.

2019 Budget by Expense Category

The total 2019 budget for the Administrative Division is \$15,500. Table 2 below provides detailed and comparative information on the Administrative Divison estimated expenses for 2019. These consist of travel and administrative costs for the Chief of the Administrative Division.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$89,700	\$32,600	\$500	-\$32,100	-98.5%
Services	\$0	\$1,600	\$0	-\$1,600	-100.0%
Supplies and Equipment	\$200	\$900	\$1,000	\$100	11.1%
Other Expenses	\$3,500	\$8,800	\$14,000	\$5,200	59.1%
Total Expenses	\$93,400	\$43,900	\$15,500	-\$28,400	-64.7%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Administrative Divison estimated interfund transfers for 2019.

Table 3: Interfund Transactions

No Interfund Transfers listed for this office.

General Services

Table 1: Supporting Funds

Fund	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
General Fund	\$2,272,700	\$2,568,400	\$3,321,100	\$752,700	29.3%
SF Tenant Improvement Fund	\$24,900	\$50,000	\$50,000	\$0	0.0%

2019 Budget by Expense Category

The Office of General Services total budget for 2019 is \$18,966,400. Table 2 below provides detailed and comparative information on the General Services estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$2,194,800	\$2,319,000	\$2,524,100	\$205,100	8.8%
Leases and Rent	\$4,707,400	\$5,290,400	\$5,293,400	\$3,000	0.1%
Services	\$742,100	\$686,400	\$1,174,400	\$488,000	71.1%
Supplies and Equipment	\$1,332,500	\$4,589,900	\$8,911,200	\$4,321,300	94.1%
Other Expenses	\$28,200	\$83,700	\$28,200	-\$55,500	-66.3%
Debt Service	\$820,900	\$1,193,200	\$1,035,100	-\$158,100	-13.3%
Depreciation	\$2,392,300	\$0	\$0	\$0	NA
Total Expenses	\$12,218,200	\$14,162,600	\$18,966,400	\$4,803,800	33.9%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the General Services estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	-\$3,535,400	-\$3,049,900	-\$3,439,100	-\$389,200	12.8%
Total Interfund Transactions	-\$3,535,400	-\$3,049,900	-\$3,439,100	-\$389,200	12.8%

Human Resources

Table 1: Supporting Funds

No Funds listed for this office.

2019 Budget by Expense Category

The Office of Human Resources total budget for 2019 is \$2,453,200. Table 2 below provides detailed and comparative information on the Human Resources estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$1,417,600	\$2,184,500	\$2,001,800	-\$182,700	-8.4%
Services	\$183,000	\$161,600	\$136,000	-\$25,600	-15.8%
Supplies and Equipment	\$48,600	\$83,200	\$75,900	-\$7,300	-8.8%
Other Expenses	\$134,800	\$199,200	\$239,500	\$40,300	20.2%
Total Expenses	\$1,784,000	\$2,628,500	\$2,453,200	-\$175,300	-6.7%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Human Resources estimated interfund transfers for 2019.

Table 3: Interfund Transactions

No Interfund Transfers listed for this office.

Information Technology

Table 1: Supporting Funds

No Funds listed for this office.

2019 Budget by Expense Category

The Office of Information Technology total budget for 2019 is \$10,367,500. Table 2 below provides detailed and comparative information on the Information Technology estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$4,538,400	\$5,518,700	\$6,044,400	\$525,700	9.5%
Leases and Rent	\$240,300	\$424,900	\$552,900	\$128,000	30.1%
Services	\$214,000	\$225,100	\$767,000	\$541,900	240.7%
Supplies and Equipment	\$1,206,700	\$2,238,600	\$2,912,100	\$673,500	30.1%
Other Expenses	\$27,300	\$114,900	\$91,100	-\$23,800	-20.7%
Total Expenses	\$6,226,700	\$8,522,200	\$10,367,500	\$1,845,300	21.7%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Information Technology estimated interfund transfers for 2019.

Table 3: Interfund Transactions

No Interfund Transfers listed for this office.

Special Projects

Table 1: Supporting Funds

No Funds listed for this office.

2019 Budget by Expense Category

The Office of Special Projects total budget for 2019 is \$2,230,800. Table 2 below provides detailed and comparative information on the Special Projects estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$656,100	\$1,499,800	\$200,800	-\$1,299,000	-86.6%
Services	\$712,000	\$1,023,400	\$930,000	-\$93,400	-9.1%
Supplies and Equipment	-\$1,279,700	\$4,675,700	\$1,100,000	-\$3,575,700	-76.5%
Other Expenses	\$600	\$1,200	\$0	-\$1,200	-100.0%
Total Expenses	\$89,000	\$7,200,100	\$2,230,800	-\$4,969,300	-69.0%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Special Projects estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	\$119,000	\$677,600	\$76,800	-\$600,800	-88.7%
Interfund Transfers In	-\$400,000	-\$2,224,500	\$0	\$2,224,500	-100.0%
Total Interfund Transactions	-\$281,000	-\$1,546,900	\$76,800	\$1,623,700	-105.0%

Finance

Table 1: Supporting Funds

No Funds listed for this office.

2019 Budget by Expense Category

The Office of Finance total budget for 2019 is \$3,572,700. Table 2 below provides detailed and comparative information on the Finance estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$1,865,700	\$1,686,400	\$2,440,300	\$753,900	44.7%
Services	\$1,357,000	\$1,206,700	\$1,014,300	-\$192,400	-15.9%
Supplies and Equipment	\$122,000	\$95,200	\$88,400	-\$6,800	-7.1%
Other Expenses	\$12,000	\$27,700	\$29,700	\$2,000	7.2%
Total Expenses	\$3,356,700	\$3,016,000	\$3,572,700	\$556,700	18.5%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Finance estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Interfund Transfers Out	\$400,000	\$0	\$0	\$0	NA
Total Interfund Transactions	\$400,000	\$0	\$0	\$0	NA

General Counsel

Table 1: Supporting Funds

No Funds listed for this office.

2019 Budget by Expense Category

The Office of General Counsel total budget for 2019 is \$4,544,800. Table 2 below provides detailed and comparative information on the General Counsel estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$3,477,800	\$3,338,200	\$4,207,900	\$869,700	26.1%
Services	\$66,300	\$220,000	\$189,500	-\$30,500	-13.9%
Supplies and Equipment	\$45,700	\$60,200	\$61,000	\$800	1.3%
Other Expenses	\$43,400	\$48,000	\$86,400	\$38,400	80.0%
Total Expenses	\$3,633,200	\$3,666,400	\$4,544,800	\$878,400	24.0%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the General Counsel estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Interfund Transfers Out	\$5,800	\$5,700	\$0	-\$5,700	-100.0%
Total Interfund Transactions	\$5,800	\$5,700	\$0	-\$5,700	-100.0%

Mission Advancement & Accountability

Mission Advancement & Accountability Division is made up of the Offices of Strategic Communications and Stakeholder Engagement; Secretariat (formerly known as Board and Committee Support); Legislative Liaison, and; Research and Institutional Accountability.

Table 1: Supporting Funds

Fund	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
General Fund	\$177,000	\$135,000	\$135,000	\$0	0.0%
Grants Fund	\$0	\$0	\$257,500	\$257,500	NA
Legislative Activities Fund	\$166,400	\$777,400	\$777,400	\$0	0.0%

2019 Budget by Expense Category

The total 2019 budget for the Mission Advancement & Accountability Division is \$5,454,800. Table 2 below provides detailed and comparative information on the Mission Advancement & Accountability estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$3,038,900	\$3,024,500	\$4,150,700	\$1,126,200	37.2%
Leases and Rent	\$3,700	\$7,000	\$4,200	-\$2,800	-40.0%
Services	\$363,200	\$534,400	\$505,100	-\$29,300	-5.5%
Legal Services Grants	\$50,000	\$0	\$0	\$0	NA
Supplies and Equipment	\$345,500	\$482,000	\$352,200	-\$129,800	-26.9%
Other Expenses	\$386,700	\$476,400	\$442,600	-\$33,800	-7.1%
Total Expenses	\$4,188,000	\$4,524,300	\$5,454,800	\$930,500	20.6%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Mission Advancement & Accountability estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	\$694,700	\$780,100	\$460,200	-\$319,900	-41.0%
Interfund Transfers Out	\$0	\$800	\$0	-\$800	-100.0%
Total Interfund Transactions	\$694,700	\$780,900	\$460,200	-\$320,700	-41.1%

Non-Departmental

Table 1: Supporting Funds

Fund	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
General Fund	\$68,657,700	\$70,777,500	\$70,896,000	\$118,500	0.2%
Info Tech Special Access Fund	\$8,700	-\$1,000	\$0	\$1,000	-100.0%

2019 Budget by Expense Category

The Office of Non-Departmental total budget for 2019 is (\$300,000). Table 2 below provides detailed and comparative information on the Non-Departmental estimated expenses for 2019.

Table 2: Expenses

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Personnel Expenses	\$2,038,700	\$1,095,500	\$0	-\$1,095,500	-100.0%
Services	\$2,200	\$0	\$0	\$0	NA
Supplies and Equipment	-\$244,100	-\$245,000	-\$300,000	-\$55,000	22.4%
Other Expenses	\$12,621,400	\$0	\$0	\$0	NA
Depreciation	\$1,425,200	\$0	\$0	\$0	NA
Total Expenses	\$15,843,400	\$850,500	-\$300,000	-\$1,150,500	-135.3%

2019 Interfund Transactions

Table 3 below provides detailed and comparative information on the Non-Departmental estimated interfund transfers for 2019.

Table 3: Interfund Transactions

	2017 Actual	2018 Projection	2019 Budget	Adopted Budget Change	
				Dollar Change	Percent Change
Indirect Costs	-\$27,477,900	-\$29,144,700	-\$31,129,100	-\$1,984,400	6.8%
Interfund Transfers Out	\$1,600,000	\$1,242,200	\$0	-\$1,242,200	-100.0%
Interfund Transfers In	-\$39,300	-\$40,300	\$0	\$40,300	-100.0%
Total Interfund Transactions	-\$25,917,200	-\$27,942,800	-\$31,129,100	-\$3,186,300	11.4%

Cost Center/Office Name

<u>Executive Director</u>	2017 Actual	2018 Projected	2019 Budget
10001 Executive Director			
Expenses			
Personnel Expenses	998,600	437,400	470,100
Leases and Rent	1,600	0	0
Services	113,200	103,600	3,500
Supplies and Equipment	27,600	25,400	22,500
Other Expenses	57,600	48,200	47,200
Expenses Total	1,198,600	614,600	543,300
Interfund Transactions			
Interfund Transfers Out	-100	-600	0
Interfund Transactions Total	-100	-600	0
18 Affinity & Insurance Fund			
Revenues			
Other Revenues	61,100	17,800	0
Revenues Total	61,100	17,800	0
Interfund Transactions			
Indirect Costs	-88,600	0	0
Interfund Transactions Total	-88,600	0	0

Cost Center/Office Name

Executive Director

2017 Actual

2018 Projected

2019 Budget

18001 Group Insurance Programs

Revenues

Other Revenues	970,200	0	0
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Revenues Total	970,200	0	0
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Expenses

Services	302,400	-78,600	0
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Supplies and Equipment	0	1,900	0
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Other Expenses	6,200	16,900	0
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Expenses Total	308,600	-59,800	0
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Interfund Transactions

Indirect Costs	0	-1,300	0
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Interfund Transactions Total	0	-1,300	0
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18002 Professional Liab Insurance

Revenues

Other Revenues	873,000	0	0
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Revenues Total	873,000	0	0
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Expenses

Personnel Expenses	116,400	0	0
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Services	1,200	11,000	0
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Supplies and Equipment	2,000	2,200	0
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Other Expenses	9,200	25,400	0
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Expenses Total	128,800	38,600	0
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Interfund Transactions

Indirect Costs	0	-2,600	0
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Interfund Transactions Total	0	-2,600	0
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Cost Center/Office Name

<u>Executive Director</u>	2017 Actual	2018 Projected	2019 Budget
18004 Affinity Programs			
Revenues			
Other Revenues	25,000	1,700	0
Revenues Total	25,000	1,700	0
Expenses			
Services	24,900	43,800	0
Supplies and Equipment	100	1,700	0
Other Expenses	1,000	2,500	0
Expenses Total	26,000	48,000	0
Interfund Transactions			
Indirect Costs	0	-3,200	0
Interfund Transactions Total	0	-3,200	0
23009 CLA Support			
Revenues			
Other Revenues	0	1,108,600	0
Revenues Total	0	1,108,600	0
Expenses			
Personnel Expenses	0	601,700	0
Services	0	1,200	0
Supplies and Equipment	0	20,200	0
Other Expenses	0	4,100	0
Expenses Total	0	627,200	0

Cost Center/Office Name

<u>Chief Trial Counsel</u>	2017 Actual	2018 Projected	2019 Budget
10310 Chief Trial Counsel			
Revenues			
Other Revenues	64,700	557,500	983,300
Revenues Total	64,700	557,500	983,300
Expenses			
Personnel Expenses	27,990,700	31,304,000	36,680,100
Services	373,100	409,300	488,900
Supplies and Equipment	471,600	557,700	537,400
Other Expenses	96,600	166,000	189,200
CSF Reimbursements	-927,300	-745,300	-1,000,000
Expenses Total	28,004,700	31,691,700	36,895,600
Interfund Transactions			
Indirect Costs	-12,718,900	-13,953,700	-16,202,700
Interfund Transfers Out	-35,600	-34,600	0
Interfund Transactions Total	-12,754,500	-13,988,300	-16,202,700
10316 Rule 2201 Conflict Cases			
Expenses			
Personnel Expenses	57,900	96,300	60,400
Services	123,400	216,300	125,300
Supplies and Equipment	200	200	200
Other Expenses	2,100	3,000	3,000
Expenses Total	183,600	315,800	188,900
Interfund Transactions			
Indirect Costs	-24,500	-19,300	-32,700
Interfund Transfers Out	-100	0	0
Interfund Transactions Total	-24,600	-19,300	-32,700

Cost Center/Office Name

<u>State Bar Court</u>	2017 Actual	2018 Projected	2019 Budget
10401 Chief Court Counsel			
Revenues			
Other Revenues	12,400	10,600	600
Revenues Total	12,400	10,600	600
Expenses			
Personnel Expenses	499,100	381,700	368,200
Services	9,100	26,300	12,300
Supplies and Equipment	49,700	86,600	43,800
Other Expenses	14,000	26,200	16,100
Expenses Total	571,900	520,800	440,400
Interfund Transactions			
Indirect Costs	-429,300	-283,800	-301,600
Interfund Transfers Out	-2,100	-700	0
Interfund Transactions Total	-431,400	-284,500	-301,600
10402 Hearing Administration SF			
Revenues			
Other Revenues	0	200	100
Revenues Total	0	200	100
Expenses			
Personnel Expenses	1,025,900	893,000	994,000
Leases and Rent	15,000	32,800	16,000
Services	3,200	3,500	1,000
Supplies and Equipment	25,900	27,700	27,000
Other Expenses	14,700	14,300	16,400
Expenses Total	1,084,700	971,300	1,054,400
Interfund Transactions			
Interfund Transfers In	100	700	0
Indirect Costs	-793,100	-1,158,000	-1,325,100
Interfund Transactions Total	-793,000	-1,157,300	-1,325,100

Cost Center/Office Name

<u>State Bar Court</u>	2017 Actual	2018 Projected	2019 Budget
10403 Hearing Counsel LA/SF			
Expenses			
Personnel Expenses	1,326,300	1,216,100	1,334,500
Services	100	100	0
Supplies and Equipment	9,300	10,900	10,900
Other Expenses	3,200	6,500	10,700
Expenses Total	1,338,900	1,233,600	1,356,100
Interfund Transactions			
Indirect Costs	-724,100	-775,800	-711,100
Interfund Transfers Out	-2,200	-1,900	0
Interfund Transactions Total	-726,300	-777,700	-711,100
10404 Hearing Judges			
Expenses			
Personnel Expenses	1,242,000	1,296,600	1,323,000
Services	22,800	26,800	29,500
Supplies and Equipment	15,700	30,300	30,300
Other Expenses	39,500	43,200	52,100
Expenses Total	1,320,000	1,396,900	1,434,900
Interfund Transactions			
Indirect Costs	-551,300	-615,600	-725,600
Interfund Transfers Out	-600	-500	0
Interfund Transactions Total	-551,900	-616,100	-725,600

Cost Center/Office Name

<u>State Bar Court</u>	2017 Actual	2018 Projected	2019 Budget
10405 Hearing/Effec/Admin LA			
Revenues			
Other Revenues	8,300	12,000	12,000
Revenues Total	8,300	12,000	12,000
Expenses			
Personnel Expenses	1,343,100	1,222,100	1,453,200
Leases and Rent	5,100	7,200	7,200
Services	3,800	4,400	4,400
Supplies and Equipment	37,400	44,000	43,700
Other Expenses	2,100	3,800	9,100
Expenses Total	1,391,500	1,281,500	1,517,600
Interfund Transactions			
Interfund Transfers In	2,100	1,800	0
Indirect Costs	-1,017,100	-916,000	-1,054,200
Interfund Transactions Total	-1,015,000	-914,200	-1,054,200
10407 Presiding/Review Judges			
Expenses			
Personnel Expenses	816,500	839,700	868,500
Services	600	500	300
Supplies and Equipment	7,300	7,800	7,800
Other Expenses	37,800	49,600	51,700
Expenses Total	862,200	897,600	928,300
Interfund Transactions			
Indirect Costs	-331,400	-361,100	-422,400
Interfund Transfers Out	-300	-300	0
Interfund Transactions Total	-331,700	-361,400	-422,400

Cost Center/Office Name

<u>State Bar Court</u>	2017 Actual	2018 Projected	2019 Budget
10408 Review Counsel/Clerk			
Expenses			
Personnel Expenses	1,091,800	983,400	771,400
Services	1,400	1,400	1,400
Supplies and Equipment	6,500	8,900	8,900
Other Expenses	700	3,300	9,600
Expenses Total	1,100,400	997,000	791,300
Interfund Transactions			
Indirect Costs	-659,600	-979,600	-713,100
Interfund Transfers Out	-1,500	-1,100	0
Interfund Transactions Total	-661,100	-980,700	-713,100
<u>Programs Division</u>	2017 Actual	2018 Projected	2019 Budget
10015 Programs			
Expenses			
Personnel Expenses	0	900	500
Services	0	100	100
Supplies and Equipment	0	300	2,300
Other Expenses	0	11,600	30,000
Expenses Total	0	12,900	32,900

Cost Center/Office Name

<u>Access & Inclusion</u>	2017 Actual	2018 Projected	2019 Budget
10901 Commission on Access to Justice			
Expenses			
Services	100	100	100
Supplies and Equipment	3,500	5,700	5,200
Other Expenses	7,600	11,300	10,700
Expenses Total	11,200	17,100	16,000
Interfund Transactions			
Indirect Costs	-3,500	-10,600	-1,300
Interfund Transactions Total	-3,500	-10,600	-1,300
10905 Access & Inclusion			
Revenues			
Other Revenues	71,600	68,600	60,000
Revenues Total	71,600	68,600	60,000
Expenses			
Personnel Expenses	915,000	621,100	968,500
Services	1,000	3,900	153,900
Supplies and Equipment	16,400	15,300	13,400
Other Expenses	21,500	38,700	29,300
Expenses Total	953,900	679,000	1,165,100
Interfund Transactions			
Indirect Costs	-603,400	-650,300	-537,800
Interfund Transfers Out	-1,700	-700	0
Interfund Transactions Total	-605,100	-651,000	-537,800

Cost Center/Office Name

<u>Access & Inclusion</u>	2017 Actual	2018 Projected	2019 Budget
11947 Pgrm. Dev.-Project			
Revenues			
Other Revenues	0	0	32,000
Revenues Total	0	0	32,000
Expenses			
Services	0	0	2,700
Supplies and Equipment	900	2,000	6,300
Other Expenses	0	0	23,000
Expenses Total	900	2,000	32,000
Interfund Transactions			
Indirect Costs	0	-100	-2,600
Interfund Transactions Total	0	-100	-2,600
12441 10th Anniversary Programs			
Revenues			
Other Revenues	3,500	-14,600	0
Revenues Total	3,500	-14,600	0
Expenses			
Personnel Expenses	2,200	2,700	0
Services	0	300	0
Expenses Total	2,200	3,000	0

Cost Center/Office Name

<u>Access & Inclusion</u>	2017 Actual	2018 Projected	2019 Budget
12445 Incubator/Modest Means Project			
Revenues			
Grants	0	6,400	0
Revenues Total	0	6,400	0
Expenses			
Legal Services Grants	30,000	20,000	0
Supplies and Equipment	700	700	0
Other Expenses	800	5,700	0
Expenses Total	31,500	26,400	0
12446 Science of Success Project			
Expenses			
Services	9,500	0	0
Expenses Total	9,500	0	0
12447 Effective Lawyering Curriculum			
Revenues			
Grants	10,000	10,000	0
Revenues Total	10,000	10,000	0
Expenses			
Other Expenses	0	5,000	0
Expenses Total	0	5,000	0

Cost Center/Office Name

<u>Access & Inclusion</u>	2017 Actual	2018 Projected	2019 Budget
17 EOB & Bar Relations			
Revenues			
Voluntary Fees & Donations	93,000	320,000	320,000
Other Revenues	1,900	100	100
Revenues Total	94,900	320,100	320,100
Expenses			
Personnel Expenses	138,600	17,300	0
Expenses Total	138,600	17,300	0
Interfund Transactions			
Indirect Costs	-105,400	-3,700	-1,500
Interfund Transactions Total	-105,400	-3,700	-1,500
17001 Voluntary Bar Support			
Revenues			
Other Revenues	0	1,300	0
Revenues Total	0	1,300	0
Expenses			
Personnel Expenses	24,600	0	0
Leases and Rent	800	0	0
Services	-100	0	0
Supplies and Equipment	1,400	0	0
Other Expenses	400	3,500	0
Expenses Total	27,100	3,500	0

Cost Center/Office Name

<u>Access & Inclusion</u>	2017 Actual	2018 Projected	2019 Budget
17007 Center for Access & Fairness			
Revenues			
Other Revenues	6,900	7,300	0
Revenues Total	6,900	7,300	0
Expenses			
Personnel Expenses	219,700	117,700	200,000
Leases and Rent	900	1,300	0
Services	3,000	600	14,000
Supplies and Equipment	8,200	12,100	13,000
Other Expenses	12,900	13,100	9,000
Expenses Total	244,700	144,800	236,000
Interfund Transactions			
Indirect Costs	0	-37,400	-55,000
Interfund Transactions Total	0	-37,400	-55,000
17008 Stakeholder Outreach			
Expenses			
Other Expenses	0	0	4,100
Expenses Total	0	0	4,100
Interfund Transactions			
Indirect Costs	0	0	-300
Interfund Transactions Total	0	0	-300
17009 Bar Leaders Conference			
Expenses			
Supplies and Equipment	100	0	0
Expenses Total	100	0	0

Cost Center/Office Name

<u>Access & Inclusion</u>	2017 Actual	2018 Projected	2019 Budget
17012 Council on Access & Fairness			
Revenues			
Other Revenues	4,300	4,300	0
Revenues Total	4,300	4,300	0
Expenses			
Personnel Expenses	100	0	0
Leases and Rent	2,000	1,400	0
Services	8,300	400	0
Supplies and Equipment	4,600	300	0
Other Expenses	13,200	12,300	14,300
Expenses Total	28,200	14,400	14,300
Interfund Transactions			
Indirect Costs	0	-9,400	-1,200
Interfund Transactions Total	0	-9,400	-1,200
17020 Bar-Wide Charges			
Expenses			
Personnel Expenses	24,600	0	0
Expenses Total	24,600	0	0

Cost Center/Office Name

<u>Access & Inclusion</u>	2017 Actual	2018 Projected	2019 Budget
28 LSTF Asset BU			
Revenues			
Voluntary Fees & Donations	6,863,000	6,750,000	6,101,200
Other Revenues	119,600	83,500	100,000
Revenues Total	6,982,600	6,833,500	6,201,200
Expenses			
Personnel Expenses	100,700	50,000	0
Expenses Total	100,700	50,000	0
Interfund Transactions			
Indirect Costs	-749,700	-56,800	-29,500
Interfund Transactions Total	-749,700	-56,800	-29,500
28002 LSTF Grants			
Revenues			
Other Revenues	7,113,500	7,260,000	23,372,900
Revenues Total	7,113,500	7,260,000	23,372,900
Expenses			
Legal Services Grants	11,035,500	14,009,400	27,603,000
Expenses Total	11,035,500	14,009,400	27,603,000

Cost Center/Office Name

<u>Access & Inclusion</u>	2017 Actual	2018 Projected	2019 Budget
28005 LSTF Administration			
Expenses			
Personnel Expenses	1,140,700	1,227,500	1,533,700
Services	25,600	56,500	42,500
Supplies and Equipment	18,400	93,600	37,600
Other Expenses	-410,700	29,600	29,200
Expenses Total	774,000	1,407,200	1,643,000
Interfund Transactions			
Indirect Costs	0	-724,300	-816,100
Interfund Transfers Out	-100	-100	0
Interfund Transactions Total	-100	-724,400	-816,100
28006 LSTF Grants-BoA Settlement			
Expenses			
Legal Services Grants	231,300	231,000	0
Expenses Total	231,300	231,000	0
28007 LSTF Grants-Citi Settlement			
Expenses			
Legal Services Grants	1,721,100	0	0
Expenses Total	1,721,100	0	0
28009 LSTF Grants-Blue Shield			
Revenues			
Grants	30,000	0	0
Revenues Total	30,000	0	0
Expenses			
Legal Services Grants	20,000	0	0
Other Expenses	0	1,800	0
Expenses Total	20,000	1,800	0

Cost Center/Office Name

<u>Access & Inclusion</u>	2017 Actual	2018 Projected	2019 Budget
29 Equal Access -Asset BU			
Interfund Transactions			
Indirect Costs	-16,100	0	0
Interfund Transactions Total	-16,100	0	0
29001 Equal Access -Admin			
Expenses			
Services	197,700	210,000	210,000
Supplies and Equipment	200	0	0
Other Expenses	321,900	0	0
Expenses Total	519,800	210,000	210,000
Interfund Transactions			
Indirect Costs	0	-13,900	-16,800
Interfund Transactions Total	0	-13,900	-16,800
29002 Equal Access -Grants			
Revenues			
Grants	22,075,600	25,693,700	25,599,900
Other Revenues	560,700	512,500	490,000
Revenues Total	22,636,300	26,206,200	26,089,900
Expenses			
Legal Services Grants	20,804,600	26,009,400	25,614,900
Expenses Total	20,804,600	26,009,400	25,614,900

Cost Center/Office Name

<u>Access & Inclusion</u>	2017 Actual	2018 Projected	2019 Budget
32 Justice Gap Fund - BU			
Revenues			
Voluntary Fees & Donations	1,409,300	1,392,900	1,232,000
Other Revenues	17,100	11,100	17,100
Revenues Total	1,426,400	1,404,000	1,249,100
Interfund Transactions			
Indirect Costs	-9,200	-7,200	-7,000
Interfund Transactions Total	-9,200	-7,200	-7,000
37 Bank Settlement Fund			
Revenues			
Other Revenues	287,000	150,000	50,000
Revenues Total	287,000	150,000	50,000
Interfund Transactions			
Indirect Costs	-31,200	0	0
Interfund Transactions Total	-31,200	0	0

Cost Center/Office Name

<u>Access & Inclusion</u>	2017 Actual	2018 Projected	2019 Budget
37001 B of A-Second Settlement			
Revenues			
Grants	9,000	0	0
Other Revenues	7,000	0	0
Revenues Total	16,000	0	0
Expenses			
Personnel Expenses	2,200	3,100	100,000
Legal Services Grants	5,117,500	9,957,900	9,452,800
Supplies and Equipment	0	16,300	13,800
Other Expenses	112,300	4,900	4,500
Expenses Total	5,232,000	9,982,200	9,571,100
Interfund Transactions			
Indirect Costs	0	-27,500	-31,800
Interfund Transactions Total	0	-27,500	-31,800

Cost Center/Office Name

<u>Admissions</u>	2017 Actual	2018 Projected	2019 Budget
20 Admissions Assets BU			
Expenses			
Personnel Expenses	350,300	118,200	0
Supplies and Equipment	0	1,000	1,000
Expenses Total	350,300	119,200	1,000
Interfund Transactions			
Interfund Transfers In	0	1,000,000	0
Indirect Costs	-4,901,400	-609,200	-100
Interfund Transfers Out	0	-1,100,000	-100,000
Interfund Transactions Total	-4,901,400	-709,200	-100,100
20001 Admissions Overhead			
Expenses			
Personnel Expenses	628,600	539,700	854,500
Leases and Rent	-12,900	5,800	5,800
Services	208,600	340,500	128,900
Supplies and Equipment	14,600	21,500	21,500
Other Expenses	160,900	148,700	108,700
Expenses Total	999,800	1,056,200	1,119,400
Interfund Transactions			
Indirect Costs	0	-389,600	-383,300
Interfund Transactions Total	0	-389,600	-383,300

Cost Center/Office Name

<u>Admissions</u>	2017 Actual	2018 Projected	2019 Budget
20002 Admission Operations			
Expenses			
Personnel Expenses	2,671,100	2,620,700	2,776,800
Leases and Rent	2,051,100	1,866,000	1,877,800
Services	3,155,500	2,915,300	2,848,600
Supplies and Equipment	951,300	1,011,900	943,600
Other Expenses	148,900	164,600	158,700
Expenses Total	8,977,900	8,578,500	8,605,500
Interfund Transactions			
Indirect Costs	0	-1,232,800	-1,923,900
Interfund Transactions Total	0	-1,232,800	-1,923,900
20004 Admissions Administration			
Expenses			
Personnel Expenses	426,900	404,900	662,200
Leases and Rent	1,100	1,500	1,500
Services	282,000	295,100	308,900
Supplies and Equipment	117,000	106,300	91,800
Other Expenses	0	500	500
Expenses Total	827,000	808,300	1,064,900
Interfund Transactions			
Indirect Costs	0	-515,300	-609,000
Interfund Transactions Total	0	-515,300	-609,000
20006 Comm. Bar Examiners			
Interfund Transactions			
Indirect Costs	0	-5,400	0
Interfund Transactions Total	0	-5,400	0

Cost Center/Office Name

Admissions

2017 Actual

2018 Projected

2019 Budget

20007 Law School Regulation

Expenses

Personnel Expenses	311,800	397,200	363,900
Services	27,100	40,900	115,200
Supplies and Equipment	3,300	5,100	5,100
Other Expenses	9,600	15,000	30,000
Expenses Total	351,800	458,200	514,200

Interfund Transactions

Indirect Costs	0	-173,300	-216,200
Interfund Transfers Out	-400	-400	0
Interfund Transactions Total	-400	-173,700	-216,200

20009 Admissions Revenue

Revenues

Exam Fees	14,275,500	13,690,600	13,690,600
Other Revenues	7,281,500	7,251,100	7,251,100
Revenues Total	21,557,000	20,941,700	20,941,700

Expenses

Services	0	-176,200	0
Expenses Total	0	-176,200	0

Interfund Transactions

Interfund Transfers In	900	0	0
Indirect Costs	0	-4,200	-2,700
Interfund Transactions Total	900	-4,200	-2,700

Cost Center/Office Name

Admissions

2017 Actual

2018 Projected

2019 Budget

20011 Examination Development

Expenses

Personnel Expenses	305,000	379,700	374,700
Leases and Rent	0	2,500	2,500
Services	478,600	562,100	573,100
Supplies and Equipment	2,600	4,500	4,500
Other Expenses	11,200	18,500	15,100
Expenses Total	797,400	967,300	969,900

Interfund Transactions

Indirect Costs	0	-209,500	-253,800
Interfund Transfers Out	-400	-400	0
Interfund Transactions Total	-400	-209,900	-253,800

20013 Examination Grading

Expenses

Personnel Expenses	590,800	788,000	653,700
Leases and Rent	5,200	14,400	14,900
Services	594,500	734,100	872,100
Supplies and Equipment	875,800	915,900	791,000
Other Expenses	78,400	93,200	85,400
Expenses Total	2,144,700	2,545,600	2,417,100

Interfund Transactions

Indirect Costs	0	-611,800	-620,700
Interfund Transactions Total	0	-611,800	-620,700

Cost Center/Office Name

<u>Admissions</u>	2017 Actual	2018 Projected	2019 Budget
20019 Moral Character Determinations			
Expenses			
Personnel Expenses	1,309,600	1,464,600	1,787,300
Leases and Rent	500	0	0
Services	24,900	65,300	64,900
Supplies and Equipment	18,800	20,000	19,400
Other Expenses	11,600	19,800	11,300
Expenses Total	1,365,400	1,569,700	1,882,900
Interfund Transactions			
Indirect Costs	0	-1,088,300	-1,184,700
Interfund Transfers Out	0	-600	0
Interfund Transactions Total	0	-1,088,900	-1,184,700
20022 MCLE Provider Certification			
Expenses			
Supplies and Equipment	0	300	0
Expenses Total	0	300	0
20023 Special Admissions			
Expenses			
Personnel Expenses	194,300	211,400	204,400
Services	0	200	200
Supplies and Equipment	2,400	2,700	2,700
Other Expenses	200	0	0
Expenses Total	196,900	214,300	207,300
Interfund Transactions			
Indirect Costs	0	-162,500	-226,200
Interfund Transactions Total	0	-162,500	-226,200

Cost Center/Office Name

Admissions

2017 Actual

2018 Projected

2019 Budget

24 Legal Specialization -Asset BU

Expenses

Personnel Expenses	17,900	13,600	0
Expenses Total	17,900	13,600	0

Interfund Transactions

Interfund Transfers In	0	100,000	100,000
Indirect Costs	-802,300	-900	0
Interfund Transfers Out	0	-1,000,000	0
Interfund Transactions Total	-802,300	-900,900	100,000

24001 Legal Specialization

Revenues

Exam Fees	261,100	96,700	244,700
Other Revenues	347,400	2,216,100	1,729,500
Revenues Total	608,500	2,312,800	1,974,200

Expenses

Personnel Expenses	744,000	890,900	556,500
Leases and Rent	96,100	75,000	106,000
Services	177,100	1,708,500	514,400
Supplies and Equipment	92,900	891,600	421,100
Other Expenses	144,500	162,800	161,200
Expenses Total	1,254,600	3,728,800	1,759,200

Interfund Transactions

Indirect Costs	0	-846,600	-743,300
Interfund Transfers Out	-400	-500	0
Interfund Transactions Total	-400	-847,100	-743,300

Cost Center/Office Name

<u>Attorney Regulation & Consumer Resources</u>	2017 Actual	2018 Projected	2019 Budget
10201 Child & Family Support			
Expenses			
Personnel Expenses	29,500	59,100	66,200
Services	0	2,700	2,700
Supplies and Equipment	1,300	1,600	1,400
Expenses Total	30,800	63,400	70,300
Interfund Transactions			
Indirect Costs	-19,100	-33,300	-36,500
Interfund Transactions Total	-19,100	-33,300	-36,500
10202 Member Rec. & Cert.			
Revenues			
Other Revenues	500	3,000	0
Revenues Total	500	3,000	0
10251 Attorney Reg & Consumer Res			
Revenues			
Other Revenues	255,400	215,100	212,600
Revenues Total	255,400	215,100	212,600
Expenses			
Personnel Expenses	2,114,600	3,417,200	3,690,000
Services	86,100	143,200	140,100
Supplies and Equipment	161,000	172,100	194,800
Other Expenses	10,500	14,200	19,200
Expenses Total	2,372,200	3,746,700	4,044,100
Interfund Transactions			
Indirect Costs	-1,141,500	-1,591,700	-2,216,500
Interfund Transfers Out	-300	-400	0
Interfund Transactions Total	-1,141,800	-1,592,100	-2,216,500

Cost Center/Office Name

<u>Attorney Regulation & Consumer Resources</u>	2017 Actual	2018 Projected	2019 Budget
10252 Transition Assistance Services			
Expenses			
Services	17,600	28,300	0
Supplies and Equipment	400	200	0
Expenses Total	18,000	28,500	0
Interfund Transactions			
Indirect Costs	-2,200	-2,000	0
Interfund Transactions Total	-2,200	-2,000	0
10253 MCLE Regulation			
Revenues			
Other Revenues	602,600	1,249,300	773,300
Revenues Total	602,600	1,249,300	773,300
Expenses			
Personnel Expenses	477,600	2,700	2,500
Services	1,100	600	600
Supplies and Equipment	900	48,500	21,000
Other Expenses	0	1,200	1,200
Expenses Total	479,600	53,000	25,300
Interfund Transactions			
Indirect Costs	-264,200	-4,300	-4,400
Interfund Transactions Total	-264,200	-4,300	-4,400

Cost Center/Office Name

<u>Attorney Regulation & Consumer Resources</u>	2017 Actual	2018 Projected	2019 Budget
10503 Mandatory Fee Arb Committee			
Expenses			
Services	700	1,100	1,100
Supplies and Equipment	0	2,200	2,200
Other Expenses	17,900	21,300	17,900
Expenses Total	18,600	24,600	21,200
Interfund Transactions			
Indirect Costs	-1,800	-1,700	-1,700
Interfund Transactions Total	-1,800	-1,700	-1,700
10504 Mandatory Fee Arbitration			
Revenues			
Other Revenues	30,800	44,000	44,000
Revenues Total	30,800	44,000	44,000
Expenses			
Personnel Expenses	353,500	121,800	0
Services	41,200	58,000	57,400
Supplies and Equipment	8,400	13,700	13,700
Other Expenses	5,100	8,900	8,900
Expenses Total	408,200	202,400	80,000
Interfund Transactions			
Indirect Costs	-218,600	-16,400	-6,600
Interfund Transactions Total	-218,600	-16,400	-6,600

Cost Center/Office Name

<u>Case Management & Supervision</u>	2017 Actual	2018 Projected	2019 Budget
10601 Probation			
Expenses			
Personnel Expenses	915,400	1,004,200	1,126,000
Services	500	600	600
Supplies and Equipment	13,000	18,700	18,700
Other Expenses	100	1,300	1,300
Expenses Total	929,000	1,024,800	1,146,600
Interfund Transactions			
Indirect Costs	-389,000	-430,500	-508,400
Interfund Transfers Out	-400	-400	0
Interfund Transactions Total	-389,400	-430,900	-508,400
21 Lawyer Assist Program-Asset BU			
Revenues			
Mandatory Fees	2,064,200	2,108,500	2,107,000
Other Revenues	29,200	20,000	20,000
Revenues Total	2,093,400	2,128,500	2,127,000
Expenses			
Personnel Expenses	57,700	18,200	0
Expenses Total	57,700	18,200	0
Interfund Transactions			
Interfund Transfers In	1,200	1,200	0
Indirect Costs	-464,500	-114,600	-10,200
Interfund Transfers Out	0	-250,000	0
Interfund Transactions Total	-463,300	-363,400	-10,200

Cost Center/Office Name

Case Management & Supervision

2017 Actual

2018 Projected

2019 Budget

21000 Lawyer Assistance Program

Revenues

Other Revenues	27,700	0	0
Revenues Total	27,700	0	0

Expenses

Personnel Expenses	812,900	942,700	1,249,700
Leases and Rent	4,100	25,000	104,300
Services	80,900	355,000	71,100
Supplies and Equipment	17,400	116,800	26,300
Other Expenses	76,000	81,100	82,100
Expenses Total	991,300	1,520,600	1,533,500

Interfund Transactions

Indirect Costs	0	-412,600	-473,200
Interfund Transactions Total	0	-412,600	-473,200

Cost Center/Office Name

<u>Client Security Fund</u>	2017 Actual	2018 Projected	2019 Budget
27 Client Security -Asset BU			
Revenues			
Mandatory Fees	7,864,500	7,930,100	7,927,300
Other Revenues	61,200	49,400	49,400
Revenues Total	7,925,700	7,979,500	7,976,700
Expenses			
Personnel Expenses	99,800	25,100	0
Expenses Total	99,800	25,100	0
Interfund Transactions			
Interfund Transfers In	1,604,900	254,800	0
Indirect Costs	-580,200	-185,500	-38,400
Interfund Transactions Total	1,024,700	69,300	-38,400
27001 Client Security Fund			
Expenses			
Personnel Expenses	1,184,700	1,273,000	1,456,300
Services	6,700	11,500	10,900
Supplies and Equipment	23,700	30,300	29,700
Other Expenses	-4,800	-144,800	5,200
CSF Payments	6,339,400	8,900,000	6,900,000
CSF Reimbursements	-355,100	-391,400	-485,000
Expenses Total	7,194,600	9,678,600	7,917,100
Interfund Transactions			
Indirect Costs	0	-544,200	-542,700
Interfund Transfers Out	-1,100	-1,600	0
Interfund Transactions Total	-1,100	-545,800	-542,700

Cost Center/Office Name

<u>Client Security Fund</u>	2017 Actual	2018 Projected	2019 Budget
27002 CSF Commission			
Expenses			
Supplies and Equipment	200	300	300
Other Expenses	8,000	8,500	7,900
Expenses Total	8,200	8,800	8,200
Interfund Transactions			
Indirect Costs	0	-4,900	-700
Interfund Transactions Total	0	-4,900	-700

Cost Center/Office Name

<u>Professional Competence</u>	2017 Actual	2018 Projected	2019 Budget
10702 COPRAC			
Revenues			
Other Revenues	5,600	15,200	15,200
Revenues Total	5,600	15,200	15,200
Expenses			
Leases and Rent	0	1,500	200
Services	500	2,500	3,000
Supplies and Equipment	1,300	3,800	1,800
Other Expenses	31,600	39,700	45,600
Expenses Total	33,400	47,500	50,600
Interfund Transactions			
Indirect Costs	-5,600	-11,500	-4,200
Interfund Transactions Total	-5,600	-11,500	-4,200
10706 Professional Competence			
Revenues			
Other Revenues	20,900	20,900	20,900
Revenues Total	20,900	20,900	20,900
Expenses			
Personnel Expenses	1,310,500	1,533,200	1,844,100
Services	175,000	201,000	410,600
Supplies and Equipment	29,600	33,700	38,900
Other Expenses	6,500	6,400	4,300
Expenses Total	1,521,600	1,774,300	2,297,900
Interfund Transactions			
Indirect Costs	-807,800	-919,400	-1,032,200
Interfund Transfers Out	-700	-800	0
Interfund Transactions Total	-808,500	-920,200	-1,032,200

Cost Center/Office Name

<u>Professional Competence</u>	2017 Actual	2018 Projected	2019 Budget
10708 Rules Revision Commission			
Expenses			
Leases and Rent	0	2,800	0
Services	22,800	2,400	0
Supplies and Equipment	2,100	17,000	0
Other Expenses	24,400	9,800	0
Expenses Total	49,300	32,000	0
Interfund Transactions			
Indirect Costs	-6,800	-1,400	0
Interfund Transactions Total	-6,800	-1,400	0
10709 OPC Publications			
Revenues			
Other Revenues	3,800	32,700	9,200
Revenues Total	3,800	32,700	9,200
Expenses			
Services	600	15,800	14,800
Supplies and Equipment	1,000	9,100	9,700
Other Expenses	1,000	1,000	0
Expenses Total	2,600	25,900	24,500
Interfund Transactions			
Interfund Transfers In	5,200	900	0
Indirect Costs	-1,900	-1,800	-2,000
Interfund Transactions Total	3,300	-900	-2,000

Cost Center/Office Name

Administrative Division

2017 Actual

2018 Projected

2019 Budget

23002 Administration

Expenses

Personnel Expenses

89,700

32,600

500

Services

0

1,600

0

Supplies and Equipment

200

900

1,000

Other Expenses

3,500

8,800

14,000

Expenses Total

93,400

43,900

15,500

Cost Center/Office Name

<u>General Services</u>	2017 Actual	2018 Projected	2019 Budget
23310 General Services LA			
Revenues			
Other Revenues	0	3,400	3,400
Revenues Total	0	3,400	3,400
Expenses			
Personnel Expenses	819,700	1,046,500	1,159,000
Leases and Rent	1,659,200	1,733,000	1,668,300
Services	124,900	153,300	148,300
Supplies and Equipment	70,800	427,200	286,400
Other Expenses	4,900	36,200	21,500
Expenses Total	2,679,500	3,396,200	3,283,500
23321 Risk Management/Insurance			
Expenses			
Leases and Rent	840,500	849,000	849,000
Expenses Total	840,500	849,000	849,000
23350 General Services SF			
Revenues			
Other Revenues	4,500	4,500	4,500
Revenues Total	4,500	4,500	4,500
Expenses			
Personnel Expenses	1,375,100	1,272,500	1,365,100
Leases and Rent	2,207,700	2,708,400	2,776,100
Services	538,200	533,100	452,600
Supplies and Equipment	-12,800	218,100	156,800
Other Expenses	23,300	47,500	6,700
Expenses Total	4,131,500	4,779,600	4,757,300

Cost Center/Office Name

<u>General Services</u>	2017 Actual	2018 Projected	2019 Budget
26 Building -Asset BU			
Revenues			
Mandatory Fees	1,800	3,000	3,000
Other Revenues	120,600	25,700	25,700
Revenues Total	122,400	28,700	28,700
Expenses			
Services	79,000	0	573,500
Supplies and Equipment	1,274,500	3,944,600	8,468,000
Depreciation	422,900	0	0
Expenses Total	1,776,400	3,944,600	9,041,500
Interfund Transactions			
Indirect Costs	1,235,400	2,287,800	2,744,000
Interfund Transactions Total	1,235,400	2,287,800	2,744,000
26101 SF Facilities Management			
Revenues			
Other Revenues	1,760,200	2,119,900	2,889,500
Revenues Total	1,760,200	2,119,900	2,889,500

Cost Center/Office Name

<u>General Services</u>	2017 Actual	2018 Projected	2019 Budget
35 LA Facility Fund			
Revenues			
Other Revenues	385,600	411,900	395,000
Revenues Total	385,600	411,900	395,000
Expenses			
Debt Service	820,900	793,200	695,100
Depreciation	1,969,400	0	0
Expenses Total	2,790,300	793,200	695,100
Interfund Transactions			
Indirect Costs	2,300,000	762,100	695,100
Interfund Transactions Total	2,300,000	762,100	695,100
38 SF Tenant Improvement Fund			
Revenues			
Other Revenues	24,900	50,000	50,000
Revenues Total	24,900	50,000	50,000
Expenses			
Debt Service	0	400,000	340,000
Expenses Total	0	400,000	340,000

Cost Center/Office Name

<u>Human Resources</u>	2017 Actual	2018 Projected	2019 Budget
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23206 Human Resources

Expenses

Personnel Expenses	1,417,600	2,047,700	2,001,800
Services	183,000	161,000	136,000
Supplies and Equipment	48,600	79,900	75,900
Other Expenses	134,600	52,200	239,500
Expenses Total	1,783,800	2,340,800	2,453,200

23207 Talent Engagement & Developm

Expenses

Personnel Expenses	0	136,800	0
Services	0	600	0
Supplies and Equipment	0	3,300	0
Other Expenses	200	147,000	0
Expenses Total	200	287,700	0

<u>Information Technology</u>	2017 Actual	2018 Projected	2019 Budget
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23600 Information Technology

Expenses

Personnel Expenses	4,538,400	5,518,700	6,044,400
Leases and Rent	240,300	424,900	552,900
Services	214,000	225,100	767,000
Supplies and Equipment	1,206,700	2,238,600	2,912,100
Other Expenses	27,300	114,900	91,100
Expenses Total	6,226,700	8,522,200	10,367,500

Cost Center/Office Name

<u>Special Projects</u>	2017 Actual	2018 Projected	2019 Budget
19 Technology Improvemt- Asset BU			
Expenses			
Personnel Expenses	35,700	56,400	0
Supplies and Equipment	-2,006,600	0	0
Expenses Total	-1,970,900	56,400	0
Interfund Transactions			
Interfund Transfers In	0	2,224,500	0
Indirect Costs	-119,000	-84,400	0
Interfund Transactions Total	-119,000	2,140,100	0
19018 Admission System			
Expenses			
Services	0	349,400	0
Supplies and Equipment	0	1,838,500	0
Other Expenses	0	1,200	0
Expenses Total	0	2,189,100	0
Interfund Transactions			
Indirect Costs	0	-122,000	0
Interfund Transactions Total	0	-122,000	0
19026 SF Video Equipment			
Expenses			
Supplies and Equipment	0	100,000	0
Expenses Total	0	100,000	0
Interfund Transactions			
Indirect Costs	0	-6,600	0
Interfund Transactions Total	0	-6,600	0

Cost Center/Office Name

<u>Special Projects</u>	2017 Actual	2018 Projected	2019 Budget
19028 Case Management System			
Expenses			
Personnel Expenses	516,100	911,600	0
Services	712,000	674,000	930,000
Supplies and Equipment	673,500	1,408,200	0
Other Expenses	600	0	0
Expenses Total	1,902,200	2,993,800	930,000
Interfund Transactions			
Interfund Transfers In	400,000	0	0
Indirect Costs	0	-360,100	-76,800
Interfund Transactions Total	400,000	-360,100	-76,800
19029 Case Management System-SBC			
Expenses			
Personnel Expenses	104,300	531,800	0
Expenses Total	104,300	531,800	0
Interfund Transactions			
Indirect Costs	0	-73,000	0
Interfund Transactions Total	0	-73,000	0
19030 ERP Upgrade			
Expenses			
Personnel Expenses	0	0	200,800
Supplies and Equipment	53,400	1,329,000	1,100,000
Expenses Total	53,400	1,329,000	1,300,800
Interfund Transactions			
Indirect Costs	0	-31,500	0
Interfund Transactions Total	0	-31,500	0

Cost Center/Office Name

<u>Finance</u>	2017 Actual	2018 Projected	2019 Budget
23101 Finance			
Expenses			
Personnel Expenses	1,462,500	1,374,300	2,109,100
Services	1,135,400	871,100	978,700
Supplies and Equipment	23,400	41,200	34,400
Other Expenses	8,200	23,400	24,900
Expenses Total	2,629,500	2,310,000	3,147,100
23103 Licensee Billing			
Expenses			
Personnel Expenses	403,200	312,100	331,200
Services	221,600	335,600	35,600
Supplies and Equipment	98,600	54,000	54,000
Other Expenses	3,800	4,300	4,800
Expenses Total	727,200	706,000	425,600
Interfund Transactions			
Interfund Transfers Out	-400,000	0	0
Interfund Transactions Total	-400,000	0	0
<u>General Counsel</u>	2017 Actual	2018 Projected	2019 Budget
23001 General Counsel			
Expenses			
Personnel Expenses	3,477,800	3,338,200	4,207,900
Services	66,300	220,000	189,500
Supplies and Equipment	45,700	60,200	61,000
Other Expenses	43,400	48,000	86,400
Expenses Total	3,633,200	3,666,400	4,544,800
Interfund Transactions			
Interfund Transfers Out	-5,800	-5,700	0
Interfund Transactions Total	-5,800	-5,700	0

Cost Center/Office Name

<u>Mission Advancement & Accountability</u>	2017 Actual	2018 Projected	2019 Budget
10003 Board of Trustees			
Expenses			
Services	119,500	21,200	21,000
Supplies and Equipment	3,800	3,900	3,900
Other Expenses	158,400	143,800	143,800
Expenses Total	281,700	168,900	168,700
10005 Elections			
Expenses			
Personnel Expenses	8,300	0	0
Services	1,000	0	0
Expenses Total	9,300	0	0
10011 Class & Comp WF Planning			
Expenses			
Personnel Expenses	100	0	0
Expenses Total	100	0	0
10012 Research and Institutional Acct.			
Revenues			
Grants	50,000	0	0
Other Revenues	0	15,000	15,000
Revenues Total	50,000	15,000	15,000
Expenses			
Personnel Expenses	1,351,500	1,302,200	1,819,200
Services	9,800	20,100	9,600
Legal Services Grants	50,000	0	0
Supplies and Equipment	297,700	416,400	293,600
Other Expenses	13,900	94,600	30,500
Expenses Total	1,722,900	1,833,300	2,152,900

Cost Center/Office Name

<u>Mission Advancement & Accountability</u>	2017 Actual	2018 Projected	2019 Budget
10013 ORIA - Collections			
Expenses			
Personnel Expenses	256,300	191,500	162,900
Supplies and Equipment	0	300	300
Expenses Total	256,300	191,800	163,200
Interfund Transactions			
Indirect Costs	-98,600	-108,800	-40,000
Interfund Transactions Total	-98,600	-108,800	-40,000
10014 Mission Advancement			
Expenses			
Personnel Expenses	333,200	388,900	816,600
Services	0	16,600	3,100
Supplies and Equipment	900	4,200	3,200
Other Expenses	9,500	5,900	5,700
Expenses Total	343,600	415,600	828,600
Interfund Transactions			
Interfund Transfers Out	0	-800	0
Interfund Transactions Total	0	-800	0
10016 Malpractice Ins Wkg Group			
Expenses			
Supplies and Equipment	0	0	100
Other Expenses	0	6,000	5,900
Expenses Total	0	6,000	6,000
Interfund Transactions			
Indirect Costs	0	0	-500
Interfund Transactions Total	0	0	-500

Cost Center/Office Name

<u>Mission Advancement & Accountability</u>	2017 Actual	2018 Projected	2019 Budget
10101 Judicial Evaluation			
Expenses			
Personnel Expenses	242,600	227,000	232,100
Leases and Rent	3,700	7,000	4,200
Services	8,000	10,200	10,100
Supplies and Equipment	20,200	22,800	22,800
Other Expenses	198,400	221,100	208,800
Expenses Total	472,900	488,100	478,000
Interfund Transactions			
Indirect Costs	-204,100	-254,000	-39,500
Interfund Transactions Total	-204,100	-254,000	-39,500
10801 Strategic Communications			
Revenues			
Other Revenues	127,000	120,000	120,000
Revenues Total	127,000	120,000	120,000
Expenses			
Personnel Expenses	662,000	434,200	456,100
Services	62,900	304,000	224,000
Supplies and Equipment	19,900	23,700	17,600
Other Expenses	6,000	4,300	2,200
Expenses Total	750,800	766,200	699,900
Interfund Transactions			
Indirect Costs	-322,700	-296,700	-244,700
Interfund Transactions Total	-322,700	-296,700	-244,700

Cost Center/Office Name

<u>Mission Advancement & Accountability</u>	2017 Actual	2018 Projected	2019 Budget
12521 AccessLex			
Revenues			
Grants	0	0	257,500
Revenues Total	0	0	257,500
Expenses			
Personnel Expenses	0	0	244,200
Services	0	0	75,000
Other Expenses	0	0	45,000
Expenses Total	0	0	364,200
16 Leg. Activities -Assets BU			
Revenues			
Voluntary Fees & Donations	162,700	775,000	775,000
Other Revenues	3,700	2,400	2,400
Revenues Total	166,400	777,400	777,400
Expenses			
Personnel Expenses	2,700	2,700	0
Expenses Total	2,700	2,700	0
Interfund Transactions			
Indirect Costs	-69,300	-6,400	-59,700
Interfund Transactions Total	-69,300	-6,400	-59,700

Cost Center/Office Name

Mission Advancement & Accountability

2017 Actual

2018 Projected

2019 Budget

16001 Legislative Affairs

Expenses

Personnel Expenses	182,200	478,000	419,600
Services	13,500	0	0
Supplies and Equipment	2,400	4,600	4,600
Other Expenses	0	400	400
Expenses Total	198,100	483,000	424,600

Interfund Transactions

Indirect Costs	0	-103,000	-61,900
Interfund Transactions Total	0	-103,000	-61,900

16002 Leg. Affairs & Activities

Expenses

Services	148,500	162,300	162,300
Supplies and Equipment	600	6,100	6,100
Other Expenses	400	300	300
Expenses Total	149,500	168,700	168,700

Interfund Transactions

Indirect Costs	0	-11,200	-13,900
Interfund Transactions Total	0	-11,200	-13,900

16007 Admin of Justice Comm.

Expenses

Other Expenses	100	0	0
Expenses Total	100	0	0

Cost Center/Office Name

<u>Non-Departmental</u>	2017 Actual	2018 Projected	2019 Budget
10 Admin & Discipline Fund			
Revenues			
Mandatory Fees	63,894,600	65,600,900	66,530,000
Other Revenues	4,738,800	5,165,200	4,366,000
Revenues Total	68,633,400	70,766,100	70,896,000
Expenses			
Personnel Expenses	1,943,800	820,400	0
Services	2,200	0	0
Supplies and Equipment	-216,500	-245,000	-300,000
Other Expenses	12,621,400	0	0
Expenses Total	14,350,900	575,400	-300,000
Interfund Transactions			
Interfund Transfers In	39,300	40,300	0
Indirect Costs	2,456,500	2,718,300	2,493,400
Interfund Transfers Out	-1,600,000	-17,700	0
Interfund Transactions Total	895,800	2,740,900	2,493,400
15 Fixed Assets OH BU			
Expenses			
Depreciation	456,700	0	0
Expenses Total	456,700	0	0
15010 Gen. Fund Fixed Assets			
Expenses			
Depreciation	350,000	0	0
Expenses Total	350,000	0	0
15019 Tech. Fund Fixed Assets			
Expenses			
Depreciation	339,200	0	0
Expenses Total	339,200	0	0

Cost Center/Office Name

<u>Non-Departmental</u>	2017 Actual	2018 Projected	2019 Budget
15023 Suppor Activities Fixed Assets			
Expenses			
Depreciation	109,700	0	0
Expenses Total	109,700	0	0
15026 Building Fund Fixed Assets			
Expenses			
Depreciation	169,600	0	0
Expenses Total	169,600	0	0
19 Technology Improvemnt- Asset BU			
Revenues			
Mandatory Fees	300	800	0
Other Revenues	25,300	5,600	0
Revenues Total	25,600	6,400	0
23 Support & Admin.- Asset BU			
Revenues			
Other Revenues	-200	100	0
Revenues Total	-200	100	0
Expenses			
Personnel Expenses	368,400	275,100	0
Supplies and Equipment	-27,600	0	0
Expenses Total	340,800	275,100	0
Interfund Transactions			
Indirect Costs	25,021,400	26,426,400	28,635,700
Interfund Transactions Total	25,021,400	26,426,400	28,635,700

Cost Center/Office Name

<u>Non-Departmental</u>	2017 Actual	2018 Projected	2019 Budget
25 Public Protection -Asset BU			
Revenues			
Other Revenues	13,600	2,700	0
Revenues Total	13,600	2,700	0
31 Info Tech Special Fund - BU			
Revenues			
Other Revenues	8,700	-1,000	0
Revenues Total	8,700	-1,000	0
Interfund Transactions			
Interfund Transfers Out	0	-1,224,500	0
Interfund Transactions Total	0	-1,224,500	0
34 Benefit Reverse Fund			
Revenues			
Other Revenues	-14,700	2,200	0
Revenues Total	-14,700	2,200	0
Expenses			
Personnel Expenses	-273,500	0	0
Expenses Total	-273,500	0	0

State Bar of California
Projected Reserve Balance by Fund

	12/31/2017 Reserve Bal	Projected 2018 Revenues	Projected 2018 Expenses	Indirect Cost Chargeback	2018 Projected Expenses & Indirect Costs	Interfund Transfer	Projected 2018 surplus/(deficit)	Projected Reserve Bal 12/31/18	2019 Budgeted Revenues	2019 Budgeted Expenses	2019 Budgeted Indirect Costs	2019 Budgeted Expenses & Indirect Costs	Interfund Transfer	2019 Budgeted Surplus/(Deficit)	Projected Reserve Bal 12/31/19	Reserve Level (%) **
General Fund																
Administration & Discipline (10)	11,683,000	73,130,000	(52,101,000)	(20,679,000)	(72,780,000)	(17,000)	333,000	12,016,000	73,194,000	(58,354,000)	(23,674,000)	(82,028,000)		(8,834,000)	3,182,000	
Fixed Assets Fund (15)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Legal Education and Development Fund (18)	9,311,000	19,000	(27,000)	(7,000)	(34,000)	-	(15,000)	9,296,000	-	-	-	-	-	-	9,296,000	
Public Protection Fund (25)	1,913,000	3,000	-	-	-	-	3,000	1,916,000	-	-	-	-	-	-	1,916,000	
Benefit Reserve Fund (34)	(2,012,000)	2,000	-	-	-	-	2,000	(2,010,000)	-	-	-	-	-	-	(2,010,000)	
Technology Fund (19)	2,068,000	6,000	(7,200,000)	(678,000)	(7,878,000)	2,224,000	(5,648,000)	(3,580,000)		(2,231,000)	(77,000)	(2,308,000)		(2,308,000)	(5,888,000)	
Support and Administration Fund (23)	1,580,000	1,117,000	(27,805,000)	26,426,000	(1,379,000)	(5,000)	(267,000)	1,313,000	8,000	(29,843,000)	28,636,000	(1,207,000)		(1,199,000)	114,000	
Building Fund (26)	6,055,000	2,149,000	(3,944,000)	2,288,000	(1,656,000)	-	493,000	6,548,000	2,918,000	(9,042,000)	2,744,000	(6,298,000)		(3,380,000)	3,168,000	
LA Facility Fund (35)	(4,497,000)	412,000	(793,000)	762,000	(31,000)	-	381,000	(4,116,000)	395,000	(695,000)	695,000	-		395,000	(3,721,000)	
Consolidated General Fund Total	26,101,000	76,838,000	(91,870,000)	8,112,000	(83,758,000)	2,202,000	(4,718,000)	21,383,000	76,515,000	(100,165,000)	8,324,000	(91,841,000)	-	(15,326,000)	6,057,000	6.6%
Restricted Fund Group																
Legislative Activities Fund (16)	293,000	777,000	(654,000)	(121,000)	(775,000)	-	2,000	295,000	777,000	(593,000)	(137,000)	(730,000)		47,000	342,000	46.8%
Elimination of Bias Fund (17)	2,000	333,000	(180,000)	(50,000)	(230,000)	-	103,000	105,000	320,000	(254,000)	(59,000)	(313,000)		7,000	112,000	35.8%
Lawyer Assistance Program Fund (21)	3,595,000	2,128,000	(1,538,000)	(527,000)	(2,065,000)	(248,000)	(185,000)	3,410,000	2,127,000	(1,533,000)	(485,000)	(2,018,000)		109,000	3,519,000	174.4%
Legal Specialization Fund (24)	4,640,000	2,313,000	(3,742,000)	(848,000)	(4,590,000)	(900,000)	(3,177,000)	1,463,000	1,974,000	(1,759,000)	(744,000)	(2,503,000)	100,000	(429,000)	1,034,000	41.3%
Client Security Fund (27)	3,083,000	7,979,000	(9,712,000)	(735,000)	(10,447,000)	253,000	(2,215,000)	868,000	7,977,000	(7,925,000)	(583,000)	(8,508,000)		(531,000)	337,000	21.0%
Legal Services Trust Fund (28)	8,100,000	14,093,000	(15,699,000)	(781,000)	(16,480,000)	-	(2,387,000)	5,713,000	29,574,000	(29,246,000)	(846,000)	(30,092,000)		(518,000)	5,195,000	NA
Equal Access Fund (29)	3,052,000	26,206,000	(26,219,000)	(14,000)	(26,233,000)	-	(27,000)	3,025,000	26,090,000	(25,825,000)	(17,000)	(25,842,000)		248,000	3,273,000	NA
Justice Gap Fund (32)	3,077,000	1,404,000	-	(7,000)	(7,000)	-	1,397,000	4,474,000	1,249,000	-	-	-	-	1,249,000	5,723,000	NA
IT Special Assessment Fund	1,226,000	(1,000)	-	-	-	(1,225,000)	(1,226,000)	-	-	-	-	-	-	-	-	NA
Bank Settlement Fund (37)	39,142,000	150,000	(9,982,000)	(27,000)	(10,009,000)	-	(9,859,000)	29,283,000	50,000	(9,571,000)	(32,000)	(9,603,000)		(9,553,000)	19,730,000	NA
Restricted Fund Group Total	66,210,000	55,382,000	(67,726,000)	(3,110,000)	(70,836,000)	(2,120,000)	(17,574,000)	48,636,000	70,138,000	(76,706,000)	(2,903,000)	(79,609,000)	100,000	(9,371,000)	39,265,000	
Special Revenue Fund Group																
Grants Fund (12)	422,000	2,000	(34,000)	-	(34,000)	-	(32,000)	390,000	258,000	(364,000)		(364,000)		(106,000)	284,000	NA
Annual Meeting Fund (14)	(18,000)	-	-	-	-	18,000	18,000	-	-	-	-	-		-	-	NA
Admissions Fund (20)	4,793,000	20,942,000	(16,142,000)	(5,002,000)	(21,144,000)	(101,000)	(303,000)	4,490,000	20,942,000	(16,782,000)	(5,421,000)	(22,203,000)	(100,000)	(1,361,000)	3,129,000	14.1%
SF Tenant Improvement Fund (38)	1,713,000	50,000	(400,000)	-	(400,000)	-	(350,000)	1,363,000	50,000	(340,000)		(340,000)		(290,000)	1,073,000	
Sections Funds (70-89)	8,344,000	-	(8,344,000)	-	(8,344,000)	-	(8,344,000)	-	-	-	-	-		-	-	NA
Special Revenue Fund Group Total	15,254,000	20,994,000	(24,920,000)	(5,002,000)	(29,922,000)	(83,000)	(9,011,000)	6,243,000	21,250,000	(17,486,000)	(5,421,000)	(22,907,000)	(100,000)	(1,757,000)	4,486,000	
Grand Total:	107,565,000	153,214,000	(184,516,000)	-	(184,516,000)	(1,000)	(31,303,000)	76,262,000	167,903,000	(194,357,000)	-	(194,357,000)	-	(26,454,000)	49,808,000	

Notes: ** Board Book policy, Article 1, Section 3C specifies that all grant-related Funds are excluded from the Minimum Target Reserve requirement:
The Excluded Minimum Target Reserve Funds include Grant, Legal Service Trust, Equal Access, Justice Gap, and Bank Settlement Funds.

GENERAL FUND

Statements of Fund Condition

	2017 Actual	2018 Projection	2019 Budget
Beginning Net Position	75,118,900	65,643,400	60,927,000
<u>Revenues</u>			
Mandatory Fees	63,896,700	65,604,700	66,533,000
Grants	50,000	0	0
Other Revenues	10,175,400	11,233,400	9,982,300
Total Revenues	74,122,100	76,838,100	76,515,300
<u>Expenses</u>			
Personnel Expenses	61,757,200	66,250,700	72,927,900
Leases and Rent	4,973,100	5,766,600	5,873,900
Services	4,804,500	5,126,800	5,933,300
Legal Services Grants	50,000	0	0
Supplies and Equipment	2,468,400	13,139,400	14,253,000
Other Expenses	13,692,400	1,537,600	1,482,300
Debt Service	820,900	793,200	695,100
Depreciation	3,817,500	0	0
CSF Reimbursements	-927,300	-745,300	-1,000,000
Total Expenses	91,456,700	91,869,000	100,165,500
<u>Interfund Transactions</u>			
Interfund Transfers In	446,700	2,268,200	0
Indirect Costs	9,463,800	8,112,500	8,324,000
Interfund Transfers Out	-2,051,400	-66,200	0
Total Interfund Transactions	7,859,100	10,314,500	8,324,000
Ending Net Position	65,643,400	60,927,000	45,600,800

Statements of Fund Condition

Grants Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	452,200	422,500	389,900
<u>Revenues</u>			
Grants	10,000	16,400	257,500
Other Revenues	3,500	-14,600	0
Total Revenues	13,500	1,800	257,500
<u>Expenses</u>			
Personnel Expenses	2,200	2,700	244,200
Services	9,500	300	75,000
Legal Services Grants	30,000	20,000	0
Supplies and Equipment	700	700	0
Other Expenses	800	10,700	45,000
Total Expenses	43,200	34,400	364,200
Ending Net Position	422,500	389,900	283,200

Annual Meeting Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	-83,000	-17,700	0
<u>Revenues</u>			
Other Revenues	70,300	0	0
Total Revenues	70,300	0	0
<u>Expenses</u>			
Services	5,000	0	0
Total Expenses	5,000	0	0
<u>Interfund Transactions</u>			
Interfund Transfers In	0	17,700	0
Total Interfund Transactions	0	17,700	0
Ending Net Position	-17,700	0	0

Legislative Activities Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	546,500	293,200	295,600
<u>Revenues</u>			
Voluntary Fees & Donations	162,700	775,000	775,000
Other Revenues	3,700	2,400	2,400
Total Revenues	166,400	777,400	777,400
<u>Expenses</u>			
Personnel Expenses	184,900	480,700	419,600
Services	162,000	162,300	162,300
Supplies and Equipment	3,000	10,700	10,700
Other Expenses	500	700	700
Total Expenses	350,400	654,400	593,300
<u>Interfund Transactions</u>			
Indirect Costs	-69,300	-120,600	-135,500
Total Interfund Transactions	-69,300	-120,600	-135,500
Ending Net Position	293,200	295,600	344,200

Elimination of Bias Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	464,700	2,100	104,600
<u>Revenues</u>			
Voluntary Fees & Donations	93,000	320,000	320,000
Other Revenues	13,100	13,000	100
Total Revenues	106,100	333,000	320,100
<u>Expenses</u>			
Personnel Expenses	407,600	135,000	200,000
Leases and Rent	3,700	2,700	0
Services	11,200	1,000	14,000
Supplies and Equipment	14,300	12,400	13,000
Other Expenses	26,500	28,900	27,400
Total Expenses	463,300	180,000	254,400
<u>Interfund Transactions</u>			
Indirect Costs	-105,400	-50,500	-58,000
Total Interfund Transactions	-105,400	-50,500	-58,000
Ending Net Position	2,100	104,600	112,300

Admissions Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	4,125,300	4,769,800	4,466,800
<u>Revenues</u>			
Exam Fees	14,275,500	13,690,600	13,690,600
Other Revenues	7,281,500	7,251,100	7,251,100
Total Revenues	21,557,000	20,941,700	20,941,700
<u>Expenses</u>			
Personnel Expenses	6,788,400	6,924,400	7,677,500
Leases and Rent	2,045,000	1,890,200	1,902,500
Services	4,771,200	4,777,300	4,911,900
Supplies and Equipment	1,985,800	2,089,200	1,880,600
Other Expenses	420,800	460,300	409,700
Total Expenses	16,011,200	16,141,400	16,782,200
<u>Interfund Transactions</u>			
Interfund Transfers In	900	1,000,000	0
Indirect Costs	-4,901,400	-5,001,900	-5,420,600
Interfund Transfers Out	-800	-1,101,400	-100,000
Total Interfund Transactions	-4,901,300	-5,103,300	-5,520,600
Ending Net Position	4,769,800	4,466,800	3,105,700

Lawyer Assistance Program Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	2,983,200	3,592,000	3,405,700
<u>Revenues</u>			
Mandatory Fees	2,064,200	2,108,500	2,107,000
Other Revenues	56,900	20,000	20,000
Total Revenues	2,121,100	2,128,500	2,127,000
<u>Expenses</u>			
Personnel Expenses	870,600	960,900	1,249,700
Leases and Rent	4,100	25,000	104,300
Services	80,900	355,000	71,100
Supplies and Equipment	17,400	116,800	26,300
Other Expenses	76,000	81,100	82,100
Total Expenses	1,049,000	1,538,800	1,533,500
<u>Interfund Transactions</u>			
Interfund Transfers In	1,200	1,200	0
Indirect Costs	-464,500	-527,200	-483,400
Interfund Transfers Out	0	-250,000	0
Total Interfund Transactions	-463,300	-776,000	-483,400
Ending Net Position	3,592,000	3,405,700	3,515,800

Legal Specialization Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	6,103,900	4,637,200	1,459,600
<u>Revenues</u>			
Exam Fees	261,100	96,700	244,700
Other Revenues	347,400	2,216,100	1,729,500
Total Revenues	608,500	2,312,800	1,974,200
<u>Expenses</u>			
Personnel Expenses	761,900	904,500	556,500
Leases and Rent	96,100	75,000	106,000
Services	177,100	1,708,500	514,400
Supplies and Equipment	92,900	891,600	421,100
Other Expenses	144,500	162,800	161,200
Total Expenses	1,272,500	3,742,400	1,759,200
<u>Interfund Transactions</u>			
Interfund Transfers In	0	100,000	100,000
Indirect Costs	-802,300	-847,500	-743,300
Interfund Transfers Out	-400	-1,000,500	0
Total Interfund Transactions	-802,700	-1,748,000	-643,300
Ending Net Position	4,637,200	1,459,600	1,031,300

Client Security Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	1,426,300	3,073,000	858,600
<u>Revenues</u>			
Mandatory Fees	7,864,500	7,930,100	7,927,300
Other Revenues	61,200	49,400	49,400
Total Revenues	7,925,700	7,979,500	7,976,700
<u>Expenses</u>			
Personnel Expenses	1,284,500	1,298,100	1,456,300
Services	6,700	11,500	10,900
Supplies and Equipment	23,900	30,600	30,000
Other Expenses	3,200	-136,300	13,100
CSF Payments	6,339,400	8,900,000	6,900,000
CSF Reimbursements	-355,100	-391,400	-485,000
Total Expenses	7,302,600	9,712,500	7,925,300
<u>Interfund Transactions</u>			
Interfund Transfers In	1,604,900	254,800	0
Indirect Costs	-580,200	-734,600	-581,800
Interfund Transfers Out	-1,100	-1,600	0
Total Interfund Transactions	1,023,600	-481,400	-581,800
Ending Net Position	3,073,000	858,600	328,200

Legal Services Trust Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	8,601,200	8,094,900	5,707,800
<u>Revenues</u>			
Voluntary Fees & Donations	6,863,000	6,750,000	6,101,200
Grants	30,000	0	0
Other Revenues	7,233,100	7,343,500	23,472,900
Total Revenues	14,126,100	14,093,500	29,574,100
<u>Expenses</u>			
Personnel Expenses	1,241,400	1,277,500	1,533,700
Services	25,600	56,500	42,500
Legal Services Grants	13,007,900	14,240,400	27,603,000
Supplies and Equipment	18,400	93,600	37,600
Other Expenses	-410,700	31,400	29,200
Total Expenses	13,882,600	15,699,400	29,246,000
<u>Interfund Transactions</u>			
Indirect Costs	-749,700	-781,100	-845,600
Interfund Transfers Out	-100	-100	0
Total Interfund Transactions	-749,800	-781,200	-845,600
Ending Net Position	8,094,900	5,707,800	5,190,300

Equal Access Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	1,753,300	3,049,100	3,022,000
<u>Revenues</u>			
Grants	22,075,600	25,693,700	25,599,900
Other Revenues	560,700	512,500	490,000
Total Revenues	22,636,300	26,206,200	26,089,900
<u>Expenses</u>			
Services	197,700	210,000	210,000
Legal Services Grants	20,804,600	26,009,400	25,614,900
Supplies and Equipment	200	0	0
Other Expenses	321,900	0	0
Total Expenses	21,324,400	26,219,400	25,824,900
<u>Interfund Transactions</u>			
Indirect Costs	-16,100	-13,900	-16,800
Total Interfund Transactions	-16,100	-13,900	-16,800
Ending Net Position	3,049,100	3,022,000	3,270,200
Info Tech Special Access Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	1,216,800	1,225,500	0
<u>Revenues</u>			
Other Revenues	8,700	-1,000	0
Total Revenues	8,700	-1,000	0
<u>Interfund Transactions</u>			
Interfund Transfers Out	0	-1,224,500	0
Total Interfund Transactions	0	-1,224,500	0
Ending Net Position	1,225,500	0	0

Justice Gap Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	1,659,400	3,076,600	4,473,400
<u>Revenues</u>			
Voluntary Fees & Donations	1,409,300	1,392,900	1,232,000
Other Revenues	17,100	11,100	17,100
Total Revenues	1,426,400	1,404,000	1,249,100
<u>Interfund Transactions</u>			
Indirect Costs	-9,200	-7,200	-7,000
Total Interfund Transactions	-9,200	-7,200	-7,000
Ending Net Position	3,076,600	4,473,400	5,715,500
Bank Settlement Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	44,102,700	39,142,500	29,282,800
<u>Revenues</u>			
Grants	9,000	0	0
Other Revenues	294,000	150,000	50,000
Total Revenues	303,000	150,000	50,000
<u>Expenses</u>			
Personnel Expenses	2,200	3,100	100,000
Legal Services Grants	5,117,500	9,957,900	9,452,800
Supplies and Equipment	0	16,300	13,800
Other Expenses	112,300	4,900	4,500
Total Expenses	5,232,000	9,982,200	9,571,100
<u>Interfund Transactions</u>			
Indirect Costs	-31,200	-27,500	-31,800
Total Interfund Transactions	-31,200	-27,500	-31,800
Ending Net Position	39,142,500	29,282,800	19,729,900

Sections Funds	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	7,886,100	8,340,400	0
<u>Revenues</u>			
Other Revenues	8,760,800	0	0
Total Revenues	8,760,800	0	0
<u>Expenses</u>			
Personnel Expenses	1,906,900	0	0
Leases and Rent	7,700	0	0
Services	1,503,100	0	0
Supplies and Equipment	275,800	0	0
Other Expenses	2,878,800	8,340,400	0
Total Expenses	6,572,300	8,340,400	0
<u>Interfund Transactions</u>			
Interfund Transfers In	221,500	0	0
Indirect Costs	-1,734,600	0	0
Interfund Transfers Out	-221,100	0	0
Total Interfund Transactions	-1,734,200	0	0
Ending Net Position	8,340,400	0	0
Howard Tenant Buildout Fund	2017 Actual	2018 Projected	2019 Budget
Beginning Net Position	24,100	49,000	-301,000
<u>Revenues</u>			
Other Revenues	24,900	50,000	50,000
Total Revenues	24,900	50,000	50,000
<u>Expenses</u>			
Debt Service	0	400,000	340,000
Total Expenses	0	400,000	340,000
Ending Net Position	49,000	-301,000	-591,000

State Bar of California 2019 Preliminary Budget
Indirect Cost Allocation Summary

Fund	Amended		Preliminary		2018 vs 2019	
	2018 Budget	2018 Budget	2019 Budget	2019 Budget	2018 vs 2019	2018 vs 2019
	Indirect Costs by	Indirect Costs by	Indirect Costs by	Indirect Costs by	Budget Changes	Budget Changes
	\$	%	\$	%	by \$	by %
	(A)	(B)	(C)	(D)	(C) - (A)	(D) - (B)
General Fund	24,244,018	74.0%	27,283,848	76.6%	3,039,830	2.7%
Admissions	5,257,375	16.0%	5,420,686	15.2%	163,311	-0.8%
Legislative Activities	127,583	0.4%	135,562	0.4%	7,979	0.0%
EOB/Bar Relations	53,379	0.2%	58,105	0.2%	4,726	0.0%
Lawyers Assistance Program	552,153	1.7%	483,430	1.4%	(68,723)	-0.3%
Legal Specialization	896,699	2.7%	743,259	2.1%	(153,440)	-0.6%
Client Security	770,160	2.3%	581,746	1.6%	(188,414)	-0.7%
Legal Service Trust Fund	826,468	2.5%	845,651	2.4%	19,183	-0.1%
Equal Access Fund	14,748	0.0%	16,837	0.0%	2,089	0.0%
Justice GAP	7,631	0.0%	6,965	0.0%	(666)	0.0%
Bank Settlement Fund	29,102	0.1%	31,801	0.1%	2,699	0.0%
Indirect Cost Pool:	32,779,316	100.0%	35,607,890	100.0%	2,828,574	0.0%
Indirect Cost Pool:						
General Counsel	4,182,393	12.8%	4,544,739	12.8%	362,346	0.0%
Finance	2,590,130	7.9%	3,147,233	8.8%	557,103	0.9%
Licensee Billing	739,293	2.3%	425,611	1.2%	(313,682)	-1.1%
Human Resources	1,784,711	5.4%	2,453,232	6.9%	668,521	1.4%
General Services LA	3,975,129	12.1%	3,975,105	11.2%	(24)	-1.0%
General Services SF	5,675,627	17.3%	5,601,811	15.7%	(73,816)	-1.6%
Building - Capital improvement	2,287,845	7.0%	2,743,980	7.7%	456,135	0.7%
Information Technology	7,967,773	24.3%	9,167,692	25.7%	1,199,919	1.4%
Executive Direct/BOT/Election, etc	3,303,015	10.1%	3,533,071	9.9%	230,056	-0.2%
Non Departmental	273,400	0.8%	15,416	0.0%	(257,984)	-0.8%
	32,779,316	100.0%	35,607,890	100.0%	2,828,574	0.0%

STATE BAR OF CALIFORNIA
5 Year Projection - General Fund
As of October 3, 2018

	2020	2021	2022	2023	2024
	Projection	Projection	Projection	Projection	Projection
Revenues					
Mandatory Licensee Fees	67,445,000	68,375,000	69,320,000	70,280,000	71,255,000
Other Revenues	12,349,776	12,617,066	12,890,507	13,184,097	13,513,837
Total Revenues:	79,794,776	80,992,066	82,210,507	83,464,097	84,768,837
Expenditures					
Personnel	89,081,000	94,042,000	98,083,000	101,204,000	103,758,000
Building Operations	5,762,000	5,937,000	6,116,000	6,300,000	6,490,000
Services	4,892,000	5,026,000	4,940,000	5,087,000	5,407,000
Supplies & Equipment	18,452,000	14,922,000	10,355,000	10,286,000	25,055,000
Other Expenses	573,000	589,000	606,000	623,000	640,000
Debt Service	1,225,000	1,988,000	2,010,000	2,033,000	2,056,000
Indirect Costs/Chargebacks	(8,262,000)	(8,510,000)	(8,766,000)	(9,030,000)	(9,301,000)
Total Expenses:	111,723,000	113,994,000	113,344,000	116,503,000	134,105,000
Projected excess of revenues					
over (under) expenses:	\$ (31,928,224)	\$ (33,001,934)	\$ (31,133,493)	\$ (33,038,903)	\$ (49,336,163)