



The State Bar *of California*

OPEN SESSION AGENDA ITEM FEBRUARY, 2019 COMMITTEE OF BAR EXAMINERS ITEM 0-301

DATE: January 18, 2019

TO: Members, Committee of Bar Examiners

FROM: Tammy Campbell, Program Manager, Office of Admissions

SUBJECT: October 2018 First-Year Law Students' Examination Cost-Analysis

EXECUTIVE SUMMARY

Please see below the cost-analysis for the Subcommittee on Operations and Management for the Committee approval.

BACKGROUND

This item summarizes the findings from the cost analysis of the October 2018 First-Year Law Students' Examination (FYLSX). Attached is more detailed report on the various expenses associated with administering the examination.

DISCUSSION

The total cost for administering the October 2018 FYLSX was \$140,946 for 280 applicants. This compares to \$146,548 for 353 applicants for the October 2017 FYLSX. The decline in FYLSX applicants from October 2017 to October 2018 represents a 20.7% decrease.

Here are a few highlights from the cost analysis:

1. Approximately 47% of the facility capacity was used to administer this examination compared to 57% during the October 2017 examination.
2. In line with historical data, 71.3% of our total costs was comprised of costs related to facility rental, electrical, and proctors.

3. While the 13 applicants that took the examination at the Testing Accommodations test centers made up only 4.7% of the total number of applicants, the cost to administer the examination to those applicants was approximately 41.3% of the total exam cost.
4. It costs approximately \$309 to administer the FYLSX to an applicant taking the examination at a standard test center compared to approximately \$4483 for each applicant taking the examination at a Testing Accommodations test center.

Administering examinations at Testing Accommodations test centers involve higher costs because of the type of facility that must be used, i.e., hotel instead of a conference center in order to be able to provide semi-private/private rooms, additional proctor requirements, specialized equipment/software, etc. It's also important to note that these figures don't include 'soft' costs for staff time and actual costs for medical experts/consultants to review testing accommodations petitions. Both of which will also increase if the number of granted testing accommodations continues to grow.

RECOMMENDATION

It is recommended that this report be received and filed.

PROPOSED MOTION

If the Committee agrees, the following motion is suggested:

Move that the report on costs for administering the October 2018 First-Year Law Students' Examination be received and filed.

First Year Law Student's Exam Administration Costs F1810																		
Test Center																		
Facility	Capacity	# of Testers	% of Capacity	Type	Facility Rental	Tables & Chairs	Electrical	Parking	Water	AV	Phones	Computers	Shipping	Staff Rooms	Proctors	Off-Duty	Grand Total	Cost/Tester
Northern California:																		
South San Francisco Conference Center (LW603)	125	67	53.60%	Combo	\$13,328.57	\$1,345.00	\$4,840.00	\$0.00	\$2,000.00	\$1,125.28	\$779.90	\$312.00	\$2,875.00	\$1,450.80	\$5,987.71	\$1,518.00	\$35,562.26	\$530.78
Holiday Inn SFO Airport (\$620)	10	3	30.00%	TA	\$11,742.15	\$0.00	\$0.00	\$0.00	\$0.00	\$191.58	\$0.00	\$1,037.80	\$2,875.00	\$2,042.85	\$3,696.12	\$2,301.75	\$23,887.25	\$7,962.42
Northern California Totals	135	70	51.85%		\$25,070.72	\$1,345.00	\$4,840.00	\$0.00	\$2,000.00	\$1,316.86	\$779.90	\$1,349.80	\$5,750.00	\$3,493.65	\$9,683.83	\$3,819.75	\$59,449.51	\$849.28
Southern California:																		
The Pasadena Center (LW102)	425	200	47.06%	Combo	\$17,312.50	\$2,366.00	\$7,952.00	\$555.00	\$0.00	\$1,770.56	\$246.38	\$295.80	\$2,875.00	\$1,986.60	\$10,200.10	\$1,534.50	\$47,094.44	\$235.47
Ontario Gateway Hotel (\$408)	30	10	33.33%	TA	\$16,218.96	\$0.00	\$0.00	\$0.00	\$0.00	\$625.80	\$0.00	\$1,069.60	\$2,875.00	\$1,836.54	\$9,186.38	\$2,590.50	\$34,402.78	\$3,440.28
Southern California Totals	455	210	46.15%		\$33,531.46	\$2,366.00	\$7,952.00	\$555.00	\$0.00	\$2,396.36	\$246.38	\$1,365.40	\$5,750.00	\$3,823.14	\$19,386.48	\$4,125.00	\$81,497.22	\$388.08
Miscellaneous																		
Non-TA Sites - Subtotal	550	267	48.55%	Combo	\$30,641.07	\$3,711.00	\$12,792.00	\$555.00	\$2,000.00	\$2,895.84	\$1,026.28	\$607.80	\$5,750.00	\$3,437.40	\$16,187.81	\$3,052.50	\$82,656.70	\$309.58
TA Sites - Subtotal	40	13	32.50%	TA	\$27,961.11	\$0.00	\$0.00	\$0.00	\$0.00	\$817.38	\$0.00	\$2,107.40	\$5,750.00	\$3,879.39	\$12,882.50	\$4,892.25	\$58,290.03	\$4,483.85
EXAM TOTAL	590	280	47.46%		\$58,602.18	\$3,711.00	\$12,792.00	\$555.00	\$2,000.00	\$3,713.22	\$1,026.28	\$2,715.20	\$11,500.00	\$7,316.79	\$29,070.31	\$7,944.75	\$140,946.73	\$503.38
% of Total					41.6%	2.6%	9.1%	0.4%	1.4%	2.6%	0.7%	1.9%	8.2%	5.2%	20.6%	5.6%	100.0%	