

LSTF Commission Eligibility & Budget Review Committee - 3/27/2019 Meeting
2018 IOLTA/EDF Budget Revision and Carry-Over Requests

Organization Name	Grant	Carry Over	Approved Carry-Over	Actual Carry-Over	Total Grant	% of Grant	Carry-Over Comments	Budget Revision Comments	Additional Comments
CENTRAL CALIFORNIA LEGAL SERVICES	EAF	Y	\$185,982	\$160,731	\$876,240	18.3%			
CENTRAL CALIFORNIA LEGAL SERVICES	IOLTA	Y	\$36,779	\$65,556	\$530,190	12.4%	Staff turnover and vacancies create the need for carry-over.	N/A	Carryover is 78% Personnel; 8.3% Administrative
ELDER LAW & ADVOCACY	EAF	Y	\$6,741	\$7,868	\$120,360	6.5%	Not over 10%. Will increase Imperial County outreach to generate more cases there.	Administrative increased \$2,592; Non-Personnel decreased \$3,432.	Revised Administrative = 9.9%; Revised Non-Personnel = 15.8%.
GREATER BAKERSFIELD LEGAL ASSISTANCE	IOLTA	Y	\$69,975	\$66,242	\$281,980	23.5%			
GREATER BAKERSFIELD LEGAL ASSISTANCE	EAF	Y	\$114,102	\$116,498	\$466,040	25%	Staff turnover and staff transferred to other funding. Unable to recruit replacement staff in a timely manner. Carry-over amounts are entirely in Personnel.	Lawyers increased \$33,146; Employee Benefits (\$11,701) and Non-Personnel (\$30,655) decreased.	Revised Administrative = 7.5%; Revised Non-Personnel = 16.4%.
INLAND EMPIRE LATINO LAWYERS ASSOCIATION	EAF	Y	\$47,143	\$48,258	\$102,470	47.1%	Board has abandoned plan to hire an Attorney Executive Director. Staff Attorney position filled in October.	N/A	Carry-over is entirely in Personnel.

Organization Name	Grant	Rev	Allowed Variances	Actual Variances	Total Grant	% of Grant	Budget Revision Comments	Additional Comments
BET TZEDEK LEGAL SERVICES	EAF	Y	\$10,000	\$11,766	\$580,860	2%	Total variances reduced to \$9,405 by increasing Employee Benefits budget by \$2,361 and reducing Printing & Postage by same amount.	Increases Personnel ratio; no impact on services.
COALITION OF CALIFORNIA WELFARE RIGHTS ORGANIZATIONS	EAF	Y	\$10,000	\$30,442	\$157,861	19.3%	Total variances reduced to \$9,356 when Lawyers reduced \$21,086; Paralegal (\$4,630), Other Staff (\$3,351), and Employee Benefits (\$13,105) increased.	No impact on services or Personnel/Administrative cost ratios.

INLAND EMPIRE LATINO LAWYERS ASSOCIATION	IOLTA	Y	\$6,200	\$15,741	\$62,000	25.4%	Total variances reduced to \$2,114 with Other Staff (\$11,294) and Employee Benefits (\$2,333) increased; Paralegals (\$6,202), Administrative Personnel (\$5,366), and Attorneys (\$1,016) decreased.	No impact on services. No change in Personnel ratio. Administrative costs reduced from 14% to 9%.
INLAND COUNTIES LEGAL SERVICES	EAF	Y	\$10,000	\$262,923	\$1,096,840	24%	Total variance reduced to \$7,315 by decreasing Lawyers \$181,136, Employee Benefits \$30,653, Technology \$18,771, and Training \$6,903; and increasing Paralegals \$83,444, Office Supplies \$16,549, and Administrative \$137,445.	Deputy Director & Director of Litigation vacancies for full year and 3 Lawyer positions filled in Q4. Revised Personnel = 77.3%; Admin = 16.8%.
INLAND COUNTIES LEGAL SERVICES	IOLTA	Y	\$10,000	\$50,004	\$663,670	7.5%	Total variance reduced to \$6,723 by decreasing Lawyers \$25,040 and Technology \$18,241; and increasing Other Staff \$5,329, Employee Benefits \$7,288, Office Supplies \$7,397, and Administrative \$19,998.	Revised Personnel = 83.5%; Admin = 12.2% Previous budget revision expanded planned services to all program areas.
LEGAL AID FOUNDATION OF LOS ANGELES	IOLTA	Y	\$10,000	\$22,122	\$510,900	4.3%	Variances eliminated by Lawyers increase of \$22,122; Other Staff decreased by same amount.	No impact on services or Personnel/Administrative cost ratios.
LEGAL AID SOCIETY OF SAN DIEGO	EAF	Y	\$10,000	\$37,725	\$603,570	6.3%	Total variances reduced to \$8,538 with Other Staff increased \$29,187; Employee Benefits (\$23,904) and Lawyers (\$5,283) decreased. Low benefits cost allowed additional salary allocation.	No impact on services or Personnel/Administrative cost ratios.
LEGAL AID SOCIETY OF SAN DIEGO	IOLTA	Y	\$10,000	\$14,467	\$365,210	4%	Total variances reduced to \$7,804 by Other Staff increasing \$6,663; Employee Benefits decreased same amount. Low benefits cost allowed additional salary allocation.	No impact on services or Personnel/Administrative cost ratios.
NATIONAL HEALTH LAW PROGRAM	EAF	Y	\$10,000	\$14,759	\$157,861	9.3%	Total variances reduced to \$7,166 with Other Staff decreased \$7,593; Lawyers increased same amount.	No impact on services or Personnel/Administrative cost ratios.
RIVERSIDE LEGAL AID	EAF	Y	\$10,000	\$31,248	\$130,880	23.9%	Total variances reduced to \$7,858 by increasing Paralegals budget by \$23,390 and reducing Lawyers (\$13,886), Other (\$6,615) and Administrative (\$2,889).	Net effect of changes was increase in services.
WAGE JUSTICE CENTER	EAF	Y	\$3,895	\$12,347	\$38,950	31.7%	Total variances reduced to \$691 by increasing Lawyers budget by \$11,656 and reducing Paralegals by same amount.	No impact on services or Personnel/Administrative cost ratios.
WORKSAFE	EAF	Y	\$10,000	\$11,756	\$157,861	7.4%	Total variances reduced to \$7,780 by Other Staff increasing \$3,976 and Employee Benefits decreasing same amount. Low benefits cost allowed additional salary allocation.	No impact on services or Personnel/Administrative cost ratios.