

**Legal Services Trust Fund Commission
Meeting**

Thursday, February 21, 2019
12:00pm – 2:00pm

Held via conference call and in person at:

State Bar of California, 180 Howard Street, San Francisco

MINUTES

The meeting was called to order at 12:02pm.

OPEN SESSION

I. ROLL CALL

Roll call was conducted. Initially a quorum was not established, however an additional member joined and a quorum was established prior to the taking of any vote.

The following Commission members and advisors were present:

- In San Francisco: Fred Bailard, Robert Planthold, and Melanie Snider
- On the Telephone: Amin Al-Sarraf, Rebecca Delfino, Corey Friedman, Eric Isken, Hon. Lisa Jaskol, Jim Meeker, and Hon. William Murray.

The following Commission members and advisors were not present: Banafsheh Akhlaghi, Kim Bartleson, Hon. Louise Bayles-Fightmaster, Herman Debose, Parissh Knox, Christian Schreiber (participated as a member of the public), and Hon. Brad Seligman

The following staff were present:

- In San Francisco: Rocio Avalos, Brady Dewar, Donna Hershkowitz, Hellen Hong, and Doan Nguyen

The following liaisons and guests were present:

- On the Telephone: Mark Broughton (Board of Trustees), Salena Copeland (Legal Aid Association of California), and Debbie Manning (Board of Trustees)

II. CALL FOR PUBLIC COMMENT

No comments were offered by members of the public.

III. CONSENT

A. Approval of Meeting Minutes from January 28, 2019

A motion was made to approve minutes of the January 28, 2019 Legal Services Trust Fund Commission Meeting. Bob Planthold moved, and Fred Bailard seconded. Corey Friedman proposed amending section V of the minutes to reflect that the Office of Access & Inclusion

staff time spent on the Legal Services Trust Fund Commission Stakeholder Working Group was billed to IOLTA. Bob Planthold accepted the amendment to the motion, Fred Bailard seconded. The motion was approved by unanimous roll call vote.

IV. LEGAL SERVICES TRUST FUND COMMISSION (LSTFC) STAKEHOLDER WORKING GROUP

A. Update on LSTFC Stakeholder Working Group

Corey Friedman provided an update on the LSTFC Stakeholder Working Group. The proposal for a reduction in the LSTFC size was rejected by the LSTFC Stakeholder Working Group and returned to staff for further analysis which resulted in the matrix enclosed in today's meeting materials for the LSTFC's review.

B. Discussion of LSTFC Functional Analysis and related materials

Staff summarized the LSTFC functional analysis matrix and Hellen Hong welcomed a discussion to help inform her recommendation to the Board of Trustees. Based on the functional analysis, Hellen proposed keeping the LSTFC to its current size of 24 members for the remainder of the calendar year in order to complete the year's work on the Bank Grant and to codify existing practice into policy. Vacancies would be filled by asking recently termed off members to return for a full term and extending those terms scheduled to end in September for a 3-month period through the end of the year. As of 2020, the LSTFC would consist of 18 members based on the functional analysis. The proposed 18-member Commission would consist of 16 voting members and 2 advisory members. Staff agreed to include the documents prepared by Jim Meeker the with the functional analysis matrix as part of the agenda item for the Board of Trustees to consider. The Commission members whose terms end this year and are interested in serving another full term were encouraged to reapply.

The conflict of interest policy is currently out for public comment and will go before the Board of Trustees in May. Brady Dewar provided a summary of the policy.

Corey Friedman called for public comment. Former LSTFC member, David Lash, provided public comments and asked for background information about the proposed reduction in Commission size. Corey provided a summary of the LSTFC Stakeholder Working Group process including the Working Group's recommendation that the LSTFC remain at its current size of 24. No additional comments were offered by members of the public.

V. ADJOURN

The meeting adjourned at 1:28pm.