



The State Bar *of California*

OPEN SESSION AGENDA ITEM 50-1 APRIL 2019

DATE: April 9, 2019

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Report of Action Taken by Executive Director Approving Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item provides notice to the Board of Trustees of action taken by the Executive Director to approve contracts in between regularly scheduled Board meetings. The item is for information purposes only and does not require any formal action by the Board of Trustees.

BACKGROUND

Pursuant to Business and Professions Code Section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of fifty thousand dollars (\$50,000), or for information technology goods, services, or both, for an aggregate amount in excess of one hundred thousand dollars (\$100,000), except pursuant to the standards established in Article 4 (commencing with Section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the board of trustees. In the event that approval for a particular contract by the board is not feasible because approval of the contract is necessary prior to the next regularly scheduled meeting of the board of trustees, the chief executive officer (Executive Director) of the State Bar may approve the contract after consultation with and approval by a designated committee of the board and subject to notification of the full board at the board's next regularly scheduled meeting.

DISCUSSION

The contracts listed below are in excess of \$50,000, and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. Because these contracts required execution before the next regularly scheduled meeting of the Board of Trustees, they were approved by the Executive Director on March 21, 2019, after consultation with and approval by the designated committee for advising the Executive Director on such matters, which committee is composed of Board member Renee LaBran and Board member Alan Steinbrecher, on March 21, 2019.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Admissions	20002	Admissions Fund	Anaheim Convention Center	\$75,600	July 2019 California Bar Exam testing site.
2	Admissions	20002	Admissions Fund	Doubletree LA Westside	\$138,740	July 2019 California Bar Exam testing site.
3	Admissions	20002	Admissions Fund	Marriott Marquis San Diego Marina	\$87,000	July 2019 California Bar Exam testing site.

FISCAL/PERSONNEL IMPACT

The expenses above are included in the 2019 budget for the cost centers noted.

RULE AMENDMENTS

None.

BOARD BOOK AMENDMENTS

None.

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: None - core business operations

RECOMMENDATIONS

None.

ATTACHMENT(S) LIST

None.