



The State Bar *of California*

OPEN SESSION AGENDA ITEM 50-1 MAY 2019

DATE: May 17, 2019

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 (or, for I.T. goods and services, in excess of \$100,000).

BACKGROUND

Pursuant to Business and Professions Code Section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of fifty thousand dollars (\$50,000), or for information technology goods, services, or both, for an aggregate amount in excess of one hundred thousand dollars (\$100,000), except pursuant to the standards established in Article 4 (commencing with Section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000, and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. These contracts require approval by the Board of Trustees in order to be executed.

Ref #	Dept.	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Admissions	20002	Admissions Fund	Crowne Plaza San Francisco Airport	\$145,264	February 2020 Bar Examination Testing Site
2	Admissions	20002	Admissions Fund	Crowne Plaza San Francisco Airport	\$166,756	July 2020 Bar Examination Testing Site
3	Probation	10601	General Fund	Brian Richart	\$50,000	Program Management Consulting Services
4	Professional Competence	10706	General Fund	Infopro Learning, Inc.	\$55,084	Online Legal Education Design & Development

1. Crowne Plaza San Francisco Airport

The Crowne Plaza San Francisco Hotel will provide testing rooms for the February 2020 and July 2020 California Bar Examinations. Costs include testing rooms for applicants, parking, taxes, staff accommodations for the duration of the exam and a minor contingency.

2. Crowne Plaza San Francisco Airport

Same as above.

3. Brian Richart

Brian Richart is providing program management and design consulting services with the goal of further aligning the State Bar's Probation function with evidence-based corrections practices. Mr. Richart has performed an initial analysis and created a project plan, and the Programs Division now seeks approval to contract for implementation of that plan.

4. Infopro Learning, Inc.

Infopro Learning, Inc. is an instructional design and e-learning development firm that provides end-to-end services for transforming educational content into a range of interactive, multi-media course structures. As part of the State Bar's efforts in ensuring core competencies of California attorneys, Infopro was selected in 2017 to develop courses for newly-licensed attorneys. Professional Competence now seeks to contract with Infopro for creation of new courses covering the subject areas of new Rules of the State Bar of California and Probation.

FISCAL/PERSONNEL IMPACT

The expenses above are included in the 2019 budget for the cost centers noted, or will be included in the budgets for future years, per the normal budget planning process.

RULE AMENDMENTS

None

BOARD BOOK AMENDMENTS

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: None – core business operations

RECOMMENDATIONS

It is recommended that the Board of Trustees approve the following resolution:

RESOLVED, that the Board of Trustees approve execution of the contracts listed herein.

ATTACHMENT(S) LIST

None