

CALIFORNIA COMMISSION ON ACCESS TO JUSTICE

c/o State Bar of California – 180 Howard Street – San Francisco, CA 94105 – (415) 538-2352 – (415) 538-2524/fax

Executive Committee Meeting Notes and Action Summary

Wednesday, January 9, 2019 | 4:00 p.m. – 5:00 p.m.

ROLL CALL

Committee

Judge Mark Juhas
Catherine Blakemore
Janis Hirohama
Judge Lisa Jaskol
Justice Ron Robie

Staff

Catherine Borgeson
Brady Dewar
Donna Hershkowitz
Elizabeth Hom

I. CO-CHAIRS' REPORT

A. Call for Public Comment

Chair Judge Juhas inquired if there was any member of the public wishing to make a public comment. No member of the public came forward.

B. Roll Call

Roll call was conducted and a quorum was established.

II. CONSENT

A. Approval of Notes and Action Summary for the October 3, 2018 Meeting

The Committee unanimously approved (Robie moved, Blakemore seconded) the Notes and Action Summary for the December 5, 2018 meeting by voice vote.

III. STATE BAR UPDATE

Staff reported that the Board of Trustees (BOT) will have a Diversity and Inclusion panel and an Access to Justice panel at its meeting on January 24. The goals for the Diversity and Inclusion panel are to define diversity for the State Bar, and set priorities including pipeline, retention/career advancement, and judicial diversity. The Access to Justice panel will identify the broad vision and focus on access to justice issues for the bar.

IV. BUSINESS

A. Update on CCAJ Stakeholder Engagement Process and Recommendation

Judge Juhas reported that the BOT would review the Stakeholder Working Group recommendation at its January meeting. Issues that CCAJ will have to consider include: short term and long term structure of the Commission, physical office location, office support, governance, membership, and intellectual property issues. A potential organization to house CCAJ on an interim basis is the Legal Aid Association of California (LAAC).

B. 2019 CCAJ Work Plan

1. Update on Administrative Agency Minimum Standards

Staff reported that the final version of the document was ready to be posted to the CCAJ section of the State Bar website and distributed to administrative agencies. Staff will follow up with Mike Levy to determine distribution plan.

2. Update on Successful Business Planning for the Modern Law Practice Guide

Judge Juhas, Bonnie Hough from Judicial Council, and staff will meet to discuss next steps.

3. Update on Justice Gap Study

Staff reported that plans for the study were underway, including working with NORC on the household panels, coordinating with Legal Services Corporation (LSC) on the intake census, and contracting with LAAC on the law school focus groups.

4. Review of Draft Work Plan

There was a discussion about the various projects CCAJ would focus on in 2019.

V. Adjourn

There being no other business, the meeting was adjourned.