



The State Bar *of California*

OPEN AGENDA

JUNE 2019

COMMITTEE OF STATE BAR ACCREDITED AND REGISTERED SCHOOLS ITEM B

OPEN SESSION MINUTES

THE COMMITTEE OF STATE BAR ACCREDITED AND REGISTERED SCHOOLS (CSBARS) OF THE STATE BAR OF CALIFORNIA

April 23, 2019

State Bar of California Offices
180 Howard Street
San Francisco, California

A meeting of the Committee of State Bar Accredited and Registered Schools (CSBARS) of The State Bar of California convened in open session at 10 a.m. on Tuesday, April 23, 2019, in a meeting room of the State Bar offices in San Francisco, Jacki Gardina presiding. Officers and members present were: Jackie Gardina (Chair), Dean Barbieri, Greg Brandes, Kareem Gongora, Marty Pritikin (Phone), and Brian Purtill.

State Bar staff members in attendance were: Leah Wilson, Executive Director; Donna Hershkowitz, Chief of Programs; Amy C. Nuñez, Director III, Admissions; Mark Torres-Gil, Assistant Director, Admissions; Natalie Leonard, Principal Program Analyst; Michael Mullen, Program Analyst; Tara Clark, Program Manager, Moral Character Determinations; Tammy Campbell, Program Manager, Operations; Lisa Cummins, Program Manager, Examinations; Christina Doell, Program Manager, Examination Grading; Elizabeth Hom, Program Supervisor, Office of Access & Inclusion; Ron Pi, Principal Program Analyst, Office of Research and Institutional Accountability. The open session portion of the meeting concluded at approximately 12:00 noon, at which time the meeting adjourned, there being no closed session.

Also in attendance were members of the Andrea Loa, Dean of Pacific Coast University School of Law; Patrick Piggott, Dean of Humpheys University, Drivon School of Law; and Elizabeth Xyr, Registrar of Monterey College of Law.

A. WELCOME AND ORIENTATION

The Committee on State Bar Accredited and Registered Law Schools is a forum for Registered and Accredited Law Schools to provide advice and feedback on topics requested by the State Bar, including the Committee of Bar Examiners. It also recommends Registered and Accredited

Law School participants for State Bar Working Groups and may suggest future working group topics. CSBARS meetings run in a transparent manner consistent with Bagley Keene Open Meeting Rules. All meetings are public meetings in open session, and the public is invited to attend.

Items for discussion are noticed in advance on the agenda, and items for future discussion may be submitted to the Chair or the Committee Coordinator, Natalie Leonard, for consideration for future agendas.

Terms are three years, and the length of the terms of the inaugural members here will be done by drawing lots, choosing terms of one, two or three years.

B. PUBLIC COMMENT

No public comment was received.

C. STATE BAR UPDATES

1. DISCUSSION REGARDING BAR EXAMINATION STRATEGIES & STORIES PROGRAM **(TARA CLARK)**

The State Bar is accepting registrants to the Bar Strategies and Stories Program until June 7. Because reminders are sent to students by e-mail, deans asked to be notified to encourage their students to review the e-mails. Update: Reminders were sent to Deans in May via e-Newsletter and in June via e-mail.

2. DISCUSSION REGARDING BE EXAMINATION STUDIES **(AMY NUÑEZ, DIRECTOR, ADMISSIONS, AND RON PI, PRINCIPAL PROGRAM ANALYST,** **OFFICE OF RESEARCH AND INSTITUTIONAL ACCOUNTABILITY)**

The California Attorney Practice Analysis study continues, and the group will meet on the day following the CSBARS meeting.

3. DISCUSSION REGARDING NEW ADMISSIONS COMPUTER SYSTEM **(NATALIE LEONARD, PRINCIPAL PROGRAM ANALYST, EDUCATIONAL STANDARDS)**

Schools are encouraged to remind their students to file all applications and registrations electronically using the State Bar's new Admissions Information Management System via the State Bar website on the admissions page.

4. EXAMINATION OF REMOTE PROCTORING FOR STATE BAR EXAMINATIONS **(TAMMY CAMPBELL, PROGRAM MANAGER FOR OPERATIONS)**

The State Bar is evaluating the use of online proctoring at future examinations.

D. BUSINESS

1. UPDATES FORMS AND PROCESS FOR ACCREDITING DISTANCE LEARNING LAW SCHOOLS
(NATALIE LEONARD, PRINCIPAL PROGRAM ANALYST)

The State Bar shared a draft of the application and self-study that registered schools will use to apply for accreditation. CSBARS members will review the materials and provide comment directly to staff. The materials will next be shared with the Committee of Bar Examiners and Board of Trustees for comment.

2. PLANNING FOR RULES REVISIONS REGARDING ACCREDITATION PROCESS
(DONNA HERSHKOWITZ, CHIEF OF PROGRAMS AND
NATALIE LEONARD, PRINCIPAL PROGRAM ANALYST)

CSBARS will be providing feedback on two key rules initiatives this year. The first is the project to create a deemed accredited status for schools that are already accredited. The second will be a review of both the accredited and registered rule sets to be sure that they incorporate best practices. Members should become familiar with both rule sets in order to prepare for these projects.

3. IMPROVING COLLECTION OF DATA ON DEMOGRAPHICS
OF LAW STUDENT POPULATIONS

The Office of Access & Inclusion provided background on the State Bar's strategic goal to collect data on a consistent and expanded set of demographic categories through the annual report for a number of purposes, including looking at the gap between attrition for Caucasian students versus other groups. Over the next several meetings, CSBARS members will be asked to comment on the State Bar's evolving proposal.

4. AGENDA SETTING FOR UPCOMING LAW SCHOOL ASSEMBLY

The CSBARS reviewed and provided comment on the agenda for the Law School Assembly that will take place in May 2019, once in San Francisco and once in Los Angeles. The Assembly has been enhanced to provide significant detail and discussion regarding State Bar initiatives, and feedback from both the CSBARS and the Law School Council will be incorporated into the agenda.

5. CANDIDATES FOR MORAL CHARACTER WORKING GROUP
(MARK TORRES-GIL, ASSISTANT DIRECTOR, ADMISSIONS)

The CSBARS proposed the following two candidates to serve on the State Bar's Moral Character Determinations Working Group: Patrick Piggott, Dean of Humphreys University, Drivon School of Law and Michael Clancey, Dean of Northwestern California School of Law.

End, Open Session
No Closed Session
MEETING ADJOURNED