



**LEGAL SERVICES TRUST FUND COMMISSION  
BANK GRANTS COMMITTEE MEETING**

Friday, July 19, 2019  
11:00 a.m. – 12:30 p.m.

Meeting was held by videoconference at: 180 Howard Street, Room 4E San Francisco, CA 94105;  
and 845 South Figueroa Street, Room 2A, Los Angeles, CA 90017

**MINUTES**

The meeting was called to order at 11:15 a.m.

***OPEN SESSION***

**I. ROLL CALL**

The following Committee members were present:

- In San Francisco: Melanie Snider, Chair
- In Los Angeles: Amin Al-Sarraf, Jim Meeker, and Richard Reiner

The following Committee members were not present:

- Herman DeBose

The following staff were present:

- In San Francisco: Frank Bittner
- In Los Angeles: Hellen Hong

**II. 2019 BANK GRANT CARRYOVERS**

Staff summarized the process of reviewing 2018 residual grant funds and approving grantee requests to carryover these funds for use in 2019 and/or 2020. Three grantees did not submit requests to carryover residual 2018 funds.

**III. 2018-2020 GRANT ADJUSTMENTS**

Melanie Snider made the motion to accept staff recommendations to recover unused 2018 grant funds by deducting the amounts from 2020 grant payments for the three grantees that did not submit carryover requests as follows:

- Impact Fund \$38,976
- La Raza Centro Legal \$25,000
- National Center for Youth Law \$ 7,342

Richard Reiner seconded the motion and it was approved by an unanimous roll call vote.

**IV. 2020 BANK GRANT REQUEST FOR PROPOSAL TIMELINE**

Staff provided an update.