

Explanations for Deviating from Recommended Budget Allocations

Organization	Percentage Deviation	Explanation	Staff Recommendation
Legal Aid of Marin	IOLTA: 36% Personnel/ 64% Non-Personnel EAF: N/A	The IOLTA allocation for 2020 includes approximately \$50,000 in additional funds over 2019 due to a one-time increase in interest rates. It is not prudent for the organization to invest these one-time funds in staff, as the funds would need to be raised from another source in another year in order to ensure ongoing services. Instead, we propose to use the one-time funds to invest in much needed infrastructure: specifically, to invest in replacing our dated case management system, improving office security by addressing some items remaining from our office move last year, and upgrading office equipment where needed.	Approve
Legal Aid Society of San Bernardino	IOLTA: 48% Personnel/ 52% Non-Personnel EAF: N/A	<p>Our agency headquarters is a single story building, with 6 parking spaces, located at 588 W. 6th Street, San Bernardino. When we acquired the building, we had 2 staff attorneys and a crew of 10. Our agency has grown to a total of 26 staff members, 6 of whom are attorneys. A part of our crew works 8 hours per workday within a courthouse location; a few of our crewmembers travel to various off-site locations where 2-4 hour clinics are provided. However, the casework completed for all clinic clients is performed within our office site. Neither the building nor the parking lot is sufficient to meet our current needs. Lack of space has resulted in a restriction to the frequency and duration of intake clinics we may host within this site, and the number of work stations available for preparation of casework.</p> <p>The “L” shaped lot adjacent to our building is available for purchase. We propose to use IOLTA funds to purchase grade, pave, install lighting and secure that lot to allow a portion for parking and the remainder for expansion of our building.</p> <p>LASSB has already received a Cy Pres award in excess of \$102,000. We proposed to dedicate \$75,000 toward the expansion project. We have been named as a recipient of another Cy Pres award. The hearing for the Court’s approval of that settlement is set for Nov. 28, 2019. We anticipate that Cy Pre award to be comparable to the first one. We will use that for modification of our building to establish more workstations. This approach will allow us to provide extended hours for our current housing clinic intake, as well as allow increased production of casework and improved safety for our staff and clients. It will effect an increase in hours we can serve, the number of staff, and an increase in work production. The resulting impact for our impoverished region will extensive: an established agency offering expanded services during increased intake</p>	Deny the use of the remaining \$132,962.

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		<p>hours, delivering a broad range of legal services and access to ancillary services attendant to basic needs.</p> <p>The estimated expenditures for this aspect of the 2020 project are:</p> <p>Lot acquisition \$85,000</p> <p>Design and plan rendering: \$10-20,000</p> <p>Grading, paving, lighting and securing lot: \$20,000</p> <p>Technology upgrade and expansion: \$75,000</p> <p>Building modification: \$132,962</p> <p>Although we have researched the cost of building modification, it must be noted that estimates that are more precise cannot be obtained until we have the funds to pay for that work. By speaking with various professionals (architect, designers, contractors, plumbers, electricians, inspectors), we have determined that the building modification may vary from \$250--\$350 per square foot, depending upon the materials used.</p>	