



# The State Bar of California

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## **OPEN SESSION AGENDA ITEM 50-2 JANUARY 2020**

**DATE:** January 24, 2020

**TO:** Members, Board of Trustees

**FROM:** Steve Mazer, Chief of Administrative Division

**SUBJECT:** Report of Action Taken by Executive Director Approving Specified Contracts Pursuant to Business and Professions Code Section 6008.6

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### **EXECUTIVE SUMMARY**

This item provides notice to the Board of Trustees of action taken by the Executive Director to approve contracts in between regularly scheduled Board meetings.

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### **BACKGROUND**

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of fifty thousand dollars (\$50,000), or for information technology goods, services, or both, for an aggregate amount in excess of one hundred thousand dollars (\$100,000), except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees. In the event that approval for a particular contract by the Board is not feasible because approval of the contract is necessary prior to the next regularly scheduled meeting of the Board, the Executive Director may approve the contract after consultation with and approval by a designated committee of the Board and subject to notification of the full Board at the next regularly scheduled meeting.

### **DISCUSSION**

The contracts listed below are in excess of \$50,000 (or, for I.T. goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. Because these contracts required

execution before the next regularly scheduled meeting of the Board of Trustees, they were approved by the executive director on December 20, 2019, after consultation with and approval by the designated committee for advising the executive director on such matters, which committee is composed of Board member Hailyn Chen and Board member Ruben Duran.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Admissions	20002	Admissions Fund	Sheraton Gateway Los Angeles	\$126,000	Testing accommodation space for February 2020 Bar exam

#### **1. Sheraton Gateway Los Angeles**

Vendor provides testing accommodation space for February 2020 Bar exam.

### **FISCAL/PERSONNEL IMPACT**

The expenses above are included in the 2020 budget for the cost centers noted, or will be included in the budget for future years, per the normal budget planning process.

### **AMENDMENTS TO RULES OF THE STATE BAR**

None

### **AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL**

None

### **STRATEGIC PLAN GOALS & OBJECTIVES**

Goal: None - core business operations

### **RECOMMENDATIONS**

**Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:**

WHEREAS, the contracts listed herein required execution before the next regularly scheduled meeting of the Board of Trustees; and

WHEREAS, on December 20, 2019, the executive director, after consultation with and approval by the designated committee for advising the executive director on such matters, approved said contracts; it is hereby

RESOLVED, that the Board of Trustees affirms the action taken by the executive director on behalf of the Board.

**ATTACHMENT(S) LIST**

None