



The State Bar *of California*

OPEN SESSION

AGENDA ITEM O-300

JUNE 2020

COMMITTEE OF BAR EXAMINERS

DATE: June 19, 2020

TO: Members, Committee of Bar Examiners

FROM: Tammy Campbell, Program Manager

SUBJECT: Action on February 2020 California Bar Examination Cost-Analysis

EXECUTIVE SUMMARY

The information provided below summarizes the analysis of the costs associated with the February 2020 California Bar Examination.

BACKGROUND

As part of the on-going process to monitor the costs related to administering the California Bar Examination (CBX), a cost analysis of the February 2020 CBX has been prepared. Attached is more detail regarding the various expenses associated with administering the examination.

DISCUSSION

The cost for administering the February 2020 CBX was \$1,475,298 for 4,622 applicants. In 2019, the figures were 1,468,006 for 5,181 applicants respectively. Due to the COVID-19 pandemic, there was a slight increase in the number of applicants that withdrew from the examination due to travel restrictions or the desire to not test in a room with a large amount of people. This administration also included the addition of coffee for the proctors during the afternoon break to assist with keeping the proctors alert due to long hours.

Here are a few highlights from the cost analysis:

1. Approximately 77.9% of the facility capacity was used to administer the CBX. This is a decrease from the February 2019 administration where 85% of the facility capacity was utilized.
2. The February 2020 California Bar Examination aligns with historical data with 81% of our total costs comprised of costs related to facility rental, electrical, and proctors.

The cost to administer the February 2020 CBX was approximately \$146 (\$126 in February 2019) to an applicant taking the examination at a standard test center compared to approximately \$2,430 (\$2,428 in February 2019) for each applicant taking the examination at a Testing Accommodations test center. The number of testing accommodation applicants had a 3.1 percent decrease compared to the year before. For the February 2020 examination, there were 342 applicants that took the CBX at a Testing Accommodations test center compared to 353 in 2019. The overall cost per applicant for the February 2020 CBX was \$319 (\$283 in 2019).

Administering examinations at Testing Accommodations test centers involve higher costs because of the type of facility that must be used, i.e., hotel instead of a conference center in order to be able to provide semi-private/private rooms, additional proctor requirements, specialized equipment/software, etc. It's also important to note that these figures don't include 'soft' costs for staff time and actual costs for medical experts/consultants to review testing accommodations petitions.

FISCAL/PERSONNEL IMPACT

None

AMENDMENTS TO RULES OF THE STATE BAR

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: 5. Proactively inform and educate all stakeholders, but particularly the public, about the State Bar's responsibilities, initiatives, and resources.

Objective: d. Improve transparency, accountability, accessibility, and governance by increasing the availability of meeting materials and public access to meetings and records and reporting these efforts to stakeholders and the general public.

RECOMMENDATIONS

It is recommended that the Committee of Bar Examiners approve the February 2020 California Bar Examination Cost-Analysis set forth above.

PROPOSED MOTION

Should the Committee of Bar Examiners agree with staff recommendations, the following motion should be made:

MOVE, that the February 2020 California Bar Examination Cost-Analysis be approved.

ATTACHMENT(S) LIST

- A.** February 2020 Cost-Analysis Breakdown

February 2020 California Bar Examination Cost-Analysis Breakdown														
Test Center														
Facility	Capacity	# of Testers	% of Capacity	Type	Facilty Rental	Tables & Chairs	Electrical	Parking	Water	Coffee	AV	Phones	Computers	Shipping
Northern California:														
Crowne Plaza Hotel - Burlingame (S623)	90	52	57.8%	TA	\$96,385.92	\$0.00	\$0.00	\$2,620.00	\$0.00	\$3,066.00	\$1,929.94	\$510.00	\$2,153.88	\$600.00
Hilton Sacramento Arden West (S706)	40	30	75.0%	TA	\$49,951.70	\$0.00	\$0.00	\$0.00	\$0.00	\$1,359.28	\$4,978.08	\$1,213.68	\$1,489.03	\$850.00
Oakland Convention Center (LW600)	1,200	971	80.9%	Combo	\$26,629.68	\$24,423.92	\$27,171.04	\$5,400.00	\$0.00	\$1,884.60	\$7,352.35	\$516.21	\$292.35	\$650.00
McClellan Convention Center (LW703)	556	389	70.0%	Combo	\$31,659.00	\$4,014.00	\$11,618.00	\$0.00	\$0.00	\$468.48	\$4,430.40	\$0.00	\$386.88	\$850.00
Northern California Totals	1,886	1,442	76.5%		\$204,626.30	\$28,437.92	\$38,789.04	\$8,020.00	\$0.00	\$6,778.36	\$18,690.77	\$2,239.89	\$4,322.14	\$2,950.00
Facility	Capacity	# of Testers	% of Capacity	Type	Facilty Rental	Tables & Chairs	Electrical	Parking	Water	Coffee	AV	Phones	Computers	Shipping
Southern California:														
Doubletree Hotel - Orange (S260)	125	110	88.0%	TA	\$99,570.54	\$0.00	\$0.00	\$1,442.00	\$0.00	\$7,156.76	\$2,731.25	\$0.00	\$2,358.63	\$650.00
Sheraton Gateway LAX (S114)	126	110	87.3%	TA	\$100,250.33	\$1,238.50	\$0.00	\$7,388.55	\$0.00	\$1,767.04	\$5,825.16	\$0.00	\$2,084.63	\$600.00
Sheraton Mission Valley (S304)	50	40	80.0%	TA	\$42,158.80	\$0.00	\$0.00	\$0.00	\$0.00	\$2,052.75	\$2,647.44	\$984.31	\$719.18	\$1,250.00
Ontario Convention Center (LW400)	1,848	1,387	75.1%	Combo	\$49,512.76	\$8,920.00	\$31,920.00	\$3,570.00	\$920.15	\$420.70	\$2,799.73	\$200.00	\$397.83	\$650.00
Del Mar Fairgrounds (LW320)	574	460	80.1%	Combo	\$14,308.00	\$9,893.75	\$0.00	\$0.00	\$841.18	\$1,009.42	\$3,138.00	\$220.00	\$231.60	\$1,250.00
Pasadena Center (LW102)	1,326	1,073	80.9%	Combo	\$42,908.00	\$13,979.00	\$30,575.50	\$1,620.00	\$0.00	\$2,739.68	\$5,683.92	\$253.58	\$297.83	\$650.00
Southern California Totals	4,049	3,180	78.5%		\$348,708.43	\$34,031.25	\$62,495.50	\$14,020.55	\$1,761.33	\$15,146.35	\$22,825.50	\$1,657.89	\$6,089.70	\$5,050.00
Miscellaneous Charges														\$ 15,950.00
Non-TA Sites - Subtotal	5,504	4,280	77.8%	Combo	\$165,017.44	\$61,230.67	\$101,284.54	\$10,590.00	\$1,761.33	\$8,154.93	\$23,252.11	\$1,974.10	\$1,606.49	\$4,050.00
TA Sites - Subtotal	431	342	79.4%	TA	\$388,317.29	\$1,238.50	\$0.00	\$11,450.55	\$0.00	\$15,401.83	\$18,111.87	\$2,707.99	\$8,805.35	\$3,950.00
Exam Totals	5,935	4,622	77.9%		\$553,334.73	\$62,469.17	\$101,284.54	\$22,040.55	\$1,761.33	\$21,924.71	\$41,516.27	\$3,897.78	\$10,411.84	\$23,950.00
% of Total					37.5%	4.2%	6.9%	1.5%	0.1%	1.5%	2.8%	0.3%	0.7%	1.6%

***Hotels do not charge for water

Staff Rooms & Parking	Proctors	Off-Duty	Grand Total	Cost/Tester
\$4,232.00	\$70,644.40	\$6,780.00	\$188,922.14	\$3,633.12
\$2,504.58	\$42,624.30	\$6,680.00	\$111,650.65	\$3,721.69
\$5,496.53	\$45,366.99	\$3,290.00	\$148,473.67	\$152.91
\$1,113.19	\$25,832.00	\$3,140.00	\$83,511.95	\$214.68
\$13,346.30	\$184,467.69	\$19,890.00	\$532,558.41	\$369.32
Staff Rooms & Parking	Proctors	Off-Duty	Grand Total	Cost/Tester
\$3,169.50	\$85,908.94	\$6,880.00	\$209,867.62	\$1,907.89
\$3,131.86	\$96,357.63	\$6,920.00	\$225,563.70	\$2,050.58
\$2,755.84	\$35,687.20	\$7,050.00	\$95,305.52	\$2,382.64
\$1,785.60	\$73,218.73	\$3,340.00	\$177,655.50	\$128.09
\$2,569.44	\$24,932.70	\$3,300.00	\$61,694.09	\$134.12
\$4,669.44	\$48,426.62	\$3,380.00	\$155,183.57	\$144.63
\$18,081.68	\$364,531.82	\$30,870.00	\$925,270.00	\$290.97
		\$ 1,520.00		
\$15,634.20	\$217,777.04	\$16,450.00	\$626,518.78	\$146.38
\$15,793.78	\$331,222.47	\$34,310.00	\$831,309.63	\$2,430.73
\$31,427.98	\$548,999.51	\$52,280.00	\$1,475,298.41	\$319.19
2.1%	37.2%	3.5%	100.0%	