



# The State Bar of California

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**OPEN SESSION**  
**AGENDA ITEM O-302**  
**AUGUST 2020**  
**COMMITTEE OF BAR EXAMINERS**

**DATE:** August 21, 2020

**TO:** Members, Committee of Bar Examiners

**FROM:** Tammy Campbell, Program Manager

**SUBJECT:** Action on Operations & Management 2019-2020 Goals & Accomplishments

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## EXECUTIVE SUMMARY

Below are the goals & accomplishments for Operation & Management for 2019-2020 and their current status.

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1. Receive updates on the status of the Admissions Information Management Systems (AIMS) Project.

*The Director of Admissions regularly provided updates on the status of the AIMS project that went live on March 1, 2019. The AIMS implementation and remediation projects have been completed.*

2. Consider appeals seeking waivers of the Committee's administrative related policies, procedures and rules.

*During each of its meetings, the Committee considered and evaluated a number of applicant petitions seeking waivers of its administrative related policies, procedures, and rules.*

3. In conjunction with Subcommittee on Examinations, review reports on administration of the First-Year Law Students' Examination.

*During its December 2019 meeting, the Committee received a report on the administration of the October 2019 First-Year Law Students' Examination. The report on the June 2020 First-Year Law Students' Examination will be presented to the Committee during its August 2020 meeting.*

4. In conjunction with Examinations, review report to be prepared by the Committee's psychometrician on the financial and psychometric impact of the modified (2-Day) California Bar Examination, as requested by the Board of Trustees to be done after the new examination format has been administered for two years to determine whether there are any problems or disparities.

*The Operations and Management Unit worked with finance to provide exam financial information for this analysis, as finance spearheaded this portion of the report. The report will be presented during its August 2020 Committee meeting.*

5. In conjunction with the Subcommittee on Examinations, review reports on administration of the California Bar Examination.

*During its April 2020 meeting, the Committee received a report on the administration of the February 2020 California Bar Examination. The July 2020 California Bar Examination has been postponed until October 2020. The report for the October exam will be presented to the Committee during its December 2020 meeting.*

6. Complete the production for the various Admissions training videos on the following topics: an on-line video on "preparing to take the Bar Exam" for applicants and proctor training videos.

*Deferred. While the budget for the video had been approved and the format and length of the video had been determined, the production that was scheduled for Spring 2020 had to be postponed due to the Covid-19 Pandemic. Priorities were shifted and the videos will be included for the 2020-2021 goals.*

7. Consider proposed guidelines for interpretation of the *Admissions Rules*, such as in the area of eligibility and administration of examinations.

*The Office of General Counsel and the Office of Admissions planned to review the guidelines related to eligibility and exam administration by August 2020. Due to the Covid-19 Pandemic, priorities were shifted and the guidelines will be included for the 2020-2021 goals.*

## **FISCAL/PERSONNEL IMPACT**

None

## **AMENDMENTS TO RULES OF THE STATE BAR**

None

## **AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL**

None

## **STRATEGIC PLAN GOALS & OBJECTIVES**

Goal: 5. Proactively inform and educate all stakeholders, but particularly the public, about the State Bar's responsibilities, initiatives, and resources.

Objective: d. Improve transparency, accountability, accessibility, and governance by increasing the availability of meeting materials and public access to meetings and records and reporting these efforts to stakeholders and the general public.

## **RECOMMENDATIONS**

It is recommended that the Committee of Bar Examiners approve the 2019 – 2020 Operations & Management goals set forth above.

## **PROPOSED MOTION**

Should the Committee of Bar Examiners agree with staff recommendations, the following motion should be made:

**MOVE**, that the 2019 – 2020 Operations & Management goals and accomplishments be approved.