



The State Bar of California

OPEN SESSION AGENDA ITEM 50-3 SEPTEMBER 2020

DATE: September 24, 2020

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Report of Action Taken by Executive Director Approving Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item provides notice to the Board of Trustees of action taken by the executive director to approve contracts in between regularly scheduled Board meetings.

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology goods, services, or both, for an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees. In the event that approval for a particular contract by the Board is not feasible because approval of the contract is necessary prior to the next regularly scheduled meeting of the Board, the executive director may approve the contract after consultation with and approval by a designated committee of the Board and subject to notification of the full Board at the next regularly scheduled meeting.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. Because these contracts required

execution before the next regularly scheduled meeting of the Board of Trustees, they were approved by the executive director on July 31, 2020, after consultation with and approval by the designated committee for advising the executive director on such matters, which committee is composed of Board members Hailyn Chen and Ruben Duran.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Executive Director	1110	General Fund	Leah Wilson	\$75,000	Consultant services

1. Leah Wilson

Vendor provides consultant services for LLLT/CA Paraprofessionals Working Group (CPPWG).

FISCAL/PERSONNEL IMPACT

The expenses above are included in the 2020 budget for the cost centers noted, or will be included in the budget for future years, per the normal budget planning process.

AMENDMENTS TO RULES OF THE STATE BAR

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: None - core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

WHEREAS, the contract listed herein required execution before the next regularly scheduled meeting of the Board of Trustees; and

WHEREAS, on July 31, 2020, the executive director, after consultation with and approval by the designated committee for advising the executive director on such matters, approved said contracts; it is hereby

RESOLVED, that the Board of Trustees affirms the action taken by the executive director on behalf of the Board.

ATTACHMENT(S) LIST

None