

**Meeting of the Eligibility and Budget Review Committee
of the Legal Services Trust Fund Commission (LSTFC)**

Meeting Summary and Action Items

Friday, August 14, 2020

10:00 a.m. – 12:00 p.m.

Zoom Conference

OPEN SESSION

Chair Eric Isken called the meeting to order at 10:04 a.m.

I. ROLL CALL

Roll was taken and quorum was established. All members were present on Zoom or by phone.

Commission Members

Chair Eric Isken
Louise Bayles-Fightmaster
Erica Connolly
Herman DeBose
Rebeca Delfino
Zahirah Mann
James Meeker
Debra Meyers
Bob Planthold
Kim Savage

Liaison

Salena Copeland (LAAC)
Bonnie Hough (Judicial Council)

Public

Lara Holtzman (Alliance for
Children's Rights)

State Bar Staff

Christal Bundang
Erica Carroll
Brady Dewar
Christine Holmes
Doan Nguyen

II. CALL FOR PUBLIC COMMENTS

Chair Isken invited members of the public to comment on any items on the agenda. There was no public comment made.

III. CONSENT

A. Approval of Meeting Summary and Action Items from July 28, 2020 Meeting

The Committee approved by unanimous roll call vote the Action Summary from the July 28, 2020 meeting (Planthold moved, Isken seconded).

IV. BUSINESS

A. Discuss Remaining Audit/Financial Review Issues

Senior Program Analyst Erica Carroll provided an update regarding Neighborhood Legal Service (NLS) and Family Legal Assistance at CHOC Children's (CHOC). During the August 6 meeting, the Committee granted an extension for both organizations to submit their audit or financial review by August 31. The Committee also determined that should CHOC be unable to provide its financial review by the deadline, CHOC would be found ineligible for 2021 IOLTA and EAF funding. Should NLS be unable to meet the deadline, the Committee

would consider granting an additional extension. Neither organization will receive an increased grant award if its confirmed expenditures are higher than anticipated after the allocation formula is applied, but the tentative award will be lowered if the confirmed expenditures are lower.

NLS has since provided schedules from its draft audit that are consistent with its reported expenditures, and CHOC has informed staff that it signed a contract with a CPA who has expressed confidence that he can meet the deadline for CHOC to submit its financial review.

B. Discuss Outcome of Eligible Review Conferences for Social Justice Collaborative, Community Lawyers, Inc., and Kids in Need of Defense

Chair Isken and Senior Program Analyst Carroll provided a brief recap of the three Eligibility Review Conferences and working group recommendations discussed at the August 6 Committee meeting.

The Committee approved by unanimous roll call vote to adopt the working groups' recommendations to recommend Social Justice Collaborative eligible, Community Lawyers, Inc. ineligible, and Kids in Need of Defense ineligible for 2021 IOLTA and EAF funding to the LSTFC (Isken moved, Planthold seconded).

C. Discuss Outstanding Eligibility Issues

None.

D. Recommend Applicants and Eligible or Ineligible for 2021 IOLTA/EAF Funding to Legal Services Trust Fund Commission

The Committee approved by unanimous roll call vote to recommend 101 programs eligible and 5 programs ineligible for 2021 IOLTA and EAF funding, as listed in the attachment to the agenda that was circulated prior to the meeting. (Planthold moved, Isken seconded)

V. ADJOURN

There being no further business before the Commission, the meeting was adjourned at 10:15 a.m.

CLOSED SESSION

None.