

**2020 Budget Revision and Carry-Over Requests****As prepared for the December 1, 2020 Partnership Grants Committee Meeting**

No.	Organization Name	Project Name	Date Submitted	Grant	2020 Grant Amount	Budget Revision Total	Budget Revision %	Carry-Over Amount	Carry-Over %	Staff Recommendation or Action	Grantee explanations for material budget deviations and/or carry-over request
1	Central California Legal Services	Guardianship Project	11/20/2020	Partnership	\$ 70,000	N/A	N/A	\$ 22,435	32%	Approve	Covid 19 closed or greatly lessened the operations of many of our partners, including the courts and other agencies. If approved, we intend to use these funds in 2021 as originally programmed to assist self-represented low-income litigants through workshops.
2	Central California Legal Services	Tenant/Landlord Housing Law Project	11/20/2020	Partnership	\$ 71,000	N/A	N/A	\$ 55,260	78%	Defer to Committee	Covid 19 closed or greatly lessened the operations of many of our partners, including the courts and other agencies. If approved, we intend to use these funds in 2021 as originally programmed to assist self-represented litigants.
3	Central California Legal Services	Tulare County Unlawful Detainer Workshop	11/20/2020	Partnership	\$ 70,000	N/A	N/A	\$ 69,537	99%	Defer to Committee	Covid 19 closed or greatly lessened the operations of many of our partners, including the courts and other agencies. If approved, we intend to use these funds in 2021 as originally programmed to undertake collaborative project with the Tulare County Superior Court's Self-Help Center to amplify the Center's assistance to self-represented litigants.
4	Community Legal Aid SoCal	Norwalk Consumer Debt Workshop	11/20/2020	Partnership	\$ 37,000	N/A	N/A	\$ 27,222	74%	Defer to Committee (MOU pending)	The LA Superior Court shut down in mid-March 2020 due to COVID, and has not fully reopened, causing us to suspend our Partnership workshops at the Norwalk Courthouse. CLA SoCal's Consumer Debt workshops were due to expire at the end of 2020, but we seek carryover funding to implement our OC remote workshop model in LA County; we also will communicate with NLS about its revamped Consumer Debt workshop program. We seek to continue this workshop for 9 months to help address the increasing demand for help with consumer debt issues that will likely grow in 2021.
5	Community Legal Aid SoCal	Orange County Consumer Debt Workshop	11/20/2020	Partnership	\$ 48,000	N/A	N/A	\$ 24,361	51%	Defer to Committee	The OC Superior Court shut down in mid-March 2020 due to COVID, and has not fully reopened. As a result, our staff have worked with OC Superior Court Self-Help staff to develop remote Consumer Debt workshops that blend recorded content with live instruction and a callback system for individual questions. We anticipate those workshops will be launched in December 2020. Carryover funding will allow us to add a third workshop for 12 months to help handle anticipated increase in demand.
6	Elder Law & Advocacy	Imperial County Unlawful Detainer Clinic	11/20/2020	Partnership	\$ 68,000	N/A	N/A	\$ 19,931	29%	Approve	The circumstances that resulted in the organization's under expenditures in Attorneys, Employee Benefits and Contract Services to Clients are due to: 1) the receipt of Payroll Protection Program loan funds that were used during the months of May, June and July to pay salaries; 2) COVID-19 shelter in place / courthouse closing in March 2020 required the organization to transition from the previously in-person clinics to one-on-one telephone or electronic form of assistance. During this transition, the staff attorney and our subcontractor, CRLA, was allocating a lower percentage of their time to this project. If the carryover is approved, during the end of 2020 and beginning of 2021, the organization anticipates a substantial increase in the number of older adults facing housing issues, both tenants and landlords as well. These potential project participants will look to the project for correct information on current laws and court procedures once applicable moratoria are lifted or changed. As the effects of the pandemic continue, project staff will have to rely on phone and electronic communications with project participants, which is far more time consuming and less efficient than group clinics where many participants can be helped at the same time. Consequently, more attorney staff time and CRLA's time will be required to meet the needs of project participants, including older adults who have little or no access to technology.
7	Justice & Diversity Center of the Bar Association of San Francisco	FLASH Care	11/20/2020	Partnership	\$ 50,000	see below	see below	\$ 16,610	33%	Approve	In early 2020, JDC's Family Law Supervising Attorney resigned to pursue other employment opportunities. JDC promoted the FLASH-Care Attorney to Family Law Supervising Attorney, leaving a vacancy in the FLASH-Care Attorney position. Hiring for this position proved difficult, especially considering the disruption to society and business caused by the COVID-19 pandemic. However, we have filled this position and will spend the remaining funds in 2021 without issue.
8	Legal Assistance for Seniors	Partnership to Assist Limited Conservatorship Litigants	11/20/2020	Partnership	\$ 60,000	N/A	N/A	\$ 41,008	68%	Defer to Committee	This was a new partnership grant that started in 2020. The partners worked together to kick off this program and had just completed the volunteer training right before the Shelter in Place was ordered. We have been working with the partners to determine how best to serve the litigants while still providing proper supervision to the volunteers and advocates. We have been in discussions with the court in an attempt to give our volunteers and advocates a system that allows them to see the actual filings so they can assist with the completion of forms and curing of procedural issues. We are still working to negotiate this. LAS attorneys and the Self Help staff do have this additional access so if we are unable to give the volunteers and advocates direct access, we are working on a different system to get the information to them. We have also been working to make sure that the court and the litigants are aware of this program. We have found that there is a lot of misinformation out there about agencies and the court being closed. We are working with the partners to promote this program in new ways as we do not have a physical presence in the courtroom that we used to have. During the past two months, we have received a lot of calls from litigants seeking limited conservatorships and the services we're providing have increased. We anticipate a continuing increase in requests for assistance and will be doing the additional work to fully spend the carry-over funds as well as 2021 funding.
9	Legal Aid of Marin	Community Court Expansion	11/20/2020	Partnership	\$ 80,000	N/A	N/A	\$ 33,801	42%	Approve	Funds were under-expended because the pandemic cut demand for the project in half, as participants and referring agencies turned to immediate needs for food. The Court also eliminated sessions due to the pandemic; sessions stopped in April and May and resumed remotely in June. This is currently the sole source of dedicated funds for the project in 2021; carried over funds will be fully spent on project expenses in the next 12 months, giving time to stabilize the project.
10	Los Angeles Center for Law and Justice	Family Law Information for Parents Project	11/20/2020	Partnership	\$ 90,000	N/A	N/A	\$ 70,770	79%	Defer to Committee	The COVID 19 pandemic that started in March closed the courts down and all of LACLU started working remotely. With this closure, our proposed program was in a state of limbo as much of it depended on being on site at the courthouse. Although we were able to reconfigure the program to work within these extraordinary circumstances, our work on this project was inevitably delayed and stalled for much of 2020.

**Informational Purposes Only (Requests Below 25%)**

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2	IACBA Counsel for Justice	Domestic Violence Legal Services Project	11/20/2020	Partnership	\$ 91,000	N/A	N/A	\$ 17,858	20%	Approve	Due to Covid-19 funding we are requesting a carry over of salary allocations to 2021. Funds will be used for salaries in 2021.
3	Public Law Center	DeFacto & Adoptive Parent Assistance Project	11/20/2020	Partnership	\$ 50,000	N/A	N/A	\$ 10,145	20%	Approve	Due to the COVID-19 pandemic, the Orange County Superior Court was closed between mid-March and the end of May, or approximately 20% of the grant year. During that period we received no calls for virtual services from litigants. Now that the courts are open, while we are still not physically back in the courthouse we are assisting unrepresented litigants virtually. We anticipate no problem expending these funds in 2021, primarily through increasing clinic sessions by 20% over the course of the year.
4	Public Law Center	Orange County Courthouse Guardianship Clinic	11/20/2020	Partnership	\$ 60,000	N/A	N/A	\$ 13,195	22%	Approve	Due to the COVID-19 pandemic, the Orange County Superior Court was closed between mid-March and the end of May, or approximately 20% of the grant year. During that period we received no calls for virtual services from litigants. Now that the courts are open, while we are still not physically back in the courthouse we are assisting unrepresented litigants virtually. We anticipate no problem expending these funds in 2021, particularly since the amount we were awarded is significantly less than the amount for which we applied.