



The State Bar of California

OPEN SESSION AGENDA ITEM 50-1 JANUARY 2021

DATE: January 22, 2021

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000).

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology goods, services, or both, for, an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with Section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. These contracts require approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Strategic Communications	1210	General Fund	Language Line Solutions	\$60,000	Translation services
2	Information Technology	5310	General Fund	Crayon Software Experts, LLC	\$135,000	Microsoft licenses for SQL server
3	Admissions	8312	Admissions Fund	ExamSoft Worldwide, Inc.	\$1,346,000	Remote proctoring licenses for February 2021 Bar Examination

1. Language Line Solutions

Language Line Solutions is the State Bar's provider of verbal and written translation services. These recurring services are part of the State Bar's core business operations and are included in the annual budget.

2. Crayon Software Experts, LLC

Crayon Software Experts is an official partner of Microsoft and an enterprise reseller of Microsoft products. The vendor provides products and associated services through Microsoft's Enterprise Agreement, which provides an economy of scale for desktop, server and cloud purchases. These software licenses are part of the State Bar's core business operations and are included in the annual budget.

3. ExamSoft Worldwide, Inc.

ExamSoft is the State Bar's long-term vendor for a proprietary, secure software solution (Examplify) that allows applicants to take the Bar exam on their own laptops and upload their answers. This contract amendment is for the addition of Examsoft's remote identification and proctoring solutions (ExamID and ExamMonitor) for the remote administration of the February 2021 Bar Exam. The cost of this solution is included in the 2021 budget for the Office of Admissions.

FISCAL/PERSONNEL IMPACT

The expenses above are included in the 2021 budget for the cost centers noted.

AMENDMENTS TO RULES OF THE STATE BAR

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: None - core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board of Trustees approve execution of the contracts listed herein.

ATTACHMENT(S) LIST

None