



The State Bar of California

OPEN SESSION AGENDA ITEM 50-2 JANUARY 2021

DATE: January 22, 2021

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Report of Action Taken by Executive Committee Approving Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item provides notice to the Board of Trustees of action taken by the Board Executive Committee to approve contracts in between regularly scheduled Board meetings.

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for IT goods, services, or both, for an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees. In the event that approval for a particular contract by the Board is not feasible because approval of the contract is necessary prior to the next regularly scheduled meeting of the Board, the executive director may approve the contract after consultation with and approval by a designated committee of the Board and subject to notification of the full Board at the next regularly scheduled meeting.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. Because these contracts required

execution before the next regularly scheduled meeting of the Board of Trustees, they were approved by the Board Executive Committee on January 8, 2021.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Information Technology	5310	General Fund	RPR Impact, LLC	\$126,000	Information Technology Management Services

1. RPR Impact, LLC

Rick Rankin, principal of RPR Impact, LLC, will perform services as the Interim Information Technology Director; recruitment for a permanent IT Director is now underway and expected to be completed by May. Mr. Rankin is an experienced Information Technology executive with expertise in technology and business alignment, product management and engineering, agile methodologies, and organizational change management. He was formerly an executive at Slalom Consulting, the firm that handled the design and implementation of the State Bar's Admissions Information Management System. Through that significant engagement, Mr. Rankin worked closely with the State Bar and gained familiarity with the Office of Information Technology and the State Bar overall. Because of this familiarity, he is well-suited to step in and continue the momentum created by our current IT director and to assist with the transition to a permanent director. The cost of his services is funded through salary savings created by the IT director vacancy and is included in the 2021 preliminary budget approved by the Finance Committee on December 22, 2020.

FISCAL/PERSONNEL IMPACT

The expenses above are included in the 2021 budget for the cost center noted.

AMENDMENTS TO RULES OF THE STATE BAR

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: None - core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

WHEREAS, the contract listed herein required execution before the next regularly scheduled meeting of the Board of Trustees; and

WHEREAS, on January 8, 2021, the Board Executive Committee approved said contract; it is hereby

RESOLVED, that the Board of Trustees affirm the action taken by the Board Executive Committee on behalf of the Board.

ATTACHMENT(S) LIST

None