



# The State Bar *of California*

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## **OPEN SESSION AGENDA ITEM FEBRUARY 2021 BOARD EXECUTIVE COMMITTEE III.A**

**DATE:** February 16, 2021

**TO:** Members, Board Executive Committee

**FROM:** Steve Mazer, Chief Administrative Officer

**SUBJECT:** Approval for Specified Contracts Pursuant to Business and Professions Code Section 6008.6

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### **EXECUTIVE SUMMARY**

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000).

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### **BACKGROUND**

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology goods, services, or both, for, an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with Section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees. In the event that approval for a particular contract by the Board is not feasible because approval of the contract is necessary prior to the next regularly scheduled meeting of the Board, the executive director may approve the contract after consultation with and approval by a designated committee of the Board and subject to notification of the full Board at the next regularly scheduled meeting.

### **DISCUSSION**

The contracts listed below are in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as

implemented through the State Bar's Procurement Policy. These contracts require approval by the Board of Trustees in order to be executed. Because these contracts require execution before the next regularly scheduled meeting of the Board of Trustees, approval is sought from the Board Executive Committee.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Admissions	8312	Admissions Fund	Sheraton Gateway Los Angeles	\$133,502	Testing accommodation space for February 2021 Bar Exam
2	Admissions	8312	Admissions Fund	Sheraton San Diego, Mission Valley	\$81,100	Testing accommodation space for February 2021 Bar Exam
3	Admissions	8312	Admissions Fund	Crowne Plaza Hotel Burlingame	\$120,300	Testing accommodation space for February 2021 Bar Exam
4	Admissions	8312	Admissions Fund	DoubleTree Westside Culver City	\$147,825	Testing accommodation space for February 2021 Bar Exam

**1. Sheraton Gateway Los Angeles**

Vendor provides testing accommodation space for the February 2021 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

**2. Sheraton San Diego, Mission Valley**

Vendor provides testing accommodation space for the February 2021 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

**3. Crowne Plaza Hotel Burlingame**

Vendor provides testing accommodation space for the February 2021 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

**4. DoubleTree Westside Culver City**

Vendor provides testing accommodation space for the February 2021 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

## **FISCAL/PERSONNEL IMPACT**

The expenses above are included in the 2021 budget for the cost center noted.

## **AMENDMENTS TO RULES OF THE STATE BAR**

None

## **AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL**

None

## **STRATEGIC PLAN GOALS & OBJECTIVES**

Goal: None - core business operations

## **RECOMMENDATIONS**

**Should the Board Executive Committee concur in the proposed action, passage of the following resolution is recommended:**

**RESOLVED**, that the Board Executive Committee approve execution of the contracts listed herein.