



The State Bar of California

OPEN SESSION AGENDA ITEM 50-2 MARCH 2021

DATE: March 18, 2021

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Report of Action Taken by Executive Committee Approving Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item provides notice to the Board of Trustees of action taken by the Board Executive Committee to approve contracts in between regularly scheduled Board meetings.

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for IT goods, services, or both, for an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees. In the event that approval for a particular contract by the Board is not feasible because approval of the contract is necessary prior to the next regularly scheduled meeting of the Board, the executive director may approve the contract after consultation with and approval by a designated committee of the Board and subject to notification of the full Board at the next regularly scheduled meeting.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. Because these contracts required

execution before the next regularly scheduled meeting of the Board of Trustees, they were approved by the Board Executive Committee on February 16, 2021.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Admissions	8312	Admissions Fund	Sheraton Gateway Los Angeles	\$133,502	Testing accommodation space for February 2021 Bar Exam
2	Admissions	8312	Admissions Fund	Sheraton San Diego, Mission Valley	\$81,100	Testing accommodation space for February 2021 Bar Exam
3	Admissions	8312	Admissions Fund	Crowne Plaza Hotel Burlingame	\$120,300	Testing accommodation space for February 2021 Bar Exam
4	Admissions	8312	Admissions Fund	DoubleTree Westside Culver City	\$147,825	Testing accommodation space for February 2021 Bar Exam

1. Sheraton Gateway Los Angeles

Vendor provides testing accommodation space for the February 2021 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

2. Sheraton San Diego, Mission Valley

Vendor provides testing accommodation space for the February 2021 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

3. Crowne Plaza Hotel Burlingame

Vendor provides testing accommodation space for the February 2021 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

4. DoubleTree Westside Culver City

Vendor provides testing accommodation space for the February 2021 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

FISCAL/PERSONNEL IMPACT

The expenses above are included in the 2021 budget for the cost center noted.

AMENDMENTS TO RULES OF THE STATE BAR

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: None - core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

WHEREAS, the contracts listed herein required execution before the next regularly scheduled meeting of the Board of Trustees; and

WHEREAS, on February 16, 2021, the Board Executive Committee approved said contracts; it is hereby

RESOLVED, that the Board of Trustees affirms the action taken by the Board Executive Committee on behalf of the Board.

ATTACHMENT(S) LIST

None